

JOHN BEL EDWARDS
GOVERNOR



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COMMISSIONER OF ADMINISTRATION

State of Louisiana
Division of Administration
Office of Technology Services

June 1, 2021

ISIS Memorandum 21-002

To: ISIS Agency Liaisons
Fiscal Officers
Financial Management Personnel

Subject: AFS System Unavailable Thursday, July 1, 2021

Agencies will not have access to the ISIS AFS system Thursday, July 1 as part of the June 30 year-end close procedures.

The monthly close for accounting period 12 21 will run on the evening of July 1, 2021. Monthly reports will be available in BUNDL for agencies the next day. The ISIS security lockout will be removed on 7/2/21, after the June 30 close processes are complete, to allow all user agencies access to process transactions in accounting period 01 22 for BFY22 in accounting period 13 21 for BFY 2021. Transactions charged to accounting period 01 22, with the exception of payroll, will be restricted based on budget availability.

ISIS AFS system will resume the normal daily/weekend operational schedule on Friday, July 2nd, after the June 30 close processes are complete.

If you have any questions or concerns, please submit a [Help Ticket](#) or call the ISIS Help Desk at (225) 342-2677 and select option 2, 2.

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