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# Executive Orders

of Louisiana, at the Capitol, in the City of Baton Rouge, on this the 23rd day of May, A.D., 1975.

## EXECUTIVE ORDER NO. 86

WHEREAS, the State of Louisiana is faced with a diminishing economic base through the exhaustion of its oil and natural gas resources; and

WHEREAS, in order to compensate for the loss of employment resulting from the decline in oil and natural gas production, it is essential to diversify the economic base; and

WHEREAS, diversification of industry can be achieved through economic and scientific research to determine more and better ways to use the State's human and natural resources;

NOW, THEREFORE, I, EDWIN EDWARDS, Governor of the State of Louisiana, by virtue of the authority vested in me, pursuant to the Constitution and applicable statutes of the State of Louisiana, do hereby create and establish the Office of Science and Technology within the Office of the Governor whose purpose shall be to undertake scientific and economic research to advance the economy of the State and provide more jobs for its people. And, I do further establish the Office of Scientific Advisor to the Governor whose Director shall be appointed by the Governor to direct the office of Science and Technology and to advise the Governor with respect to research and other programs which may enhance the economic growth of the State.

IN WITNESS WHEREOF, I have hereunto set my hand officially and caused to be affixed the Great Seal of the State of Louisiana, at the Capitol, in the City of Baton Rouge, on this the 22nd day of May, A.D., 1975.

EDWIN EDWARDS  
Governor of Louisiana

## EXECUTIVE ORDER NO. 87

Executive Order No. 85, dated April 14, 1975, is hereby rescinded.

IN WITNESS WHEREOF, I have hereunto set my hand officially and caused to be affixed the Great Seal of the State

EDWIN EDWARDS

Governor of Louisiana

## Policy and Procedure Memoranda

### POLICY AND PROCEDURE MEMORANDUM NO. 60

Subject: Rental and Lease Approval (BA-22 RL)

Effective Date: July 1, 1975

It is the purpose of this memorandum to provide for a Form No. BA-22 RL to be used in all rentals and leases agreements. This form must accompany each signed lease or rental agreement that is forwarded to the Division of Administration for final consideration.

The Commissioner of Administration is hereby directed to return, without action, any rental or lease agreement received without a properly executed BA-22 RL attached.

The Form BA-22 RL is designed to give the Budget Office the required information needed to give budgetary approval.

Agencies may reproduce attached Form BA-22 RL as needed.

Charles E. Roemer, II  
Commissioner

### POLICY AND PROCEDURE MEMORANDUM NO. 61

Subject: Professional Services Approval (BA-22 PS)

Effective Date: July 1, 1975

It is the purpose of this memorandum to provide for a Form No. BA-22 PS to be used in all professional services agreements. This form must accompany each

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION  
REQUEST FOR RENTALS AND LEASES

NAME OF AGENCY \_\_\_\_\_

ADDRESS \_\_\_\_\_ DATE \_\_\_\_\_

BUDGET UNIT NUMBER \_\_\_\_\_

COMMISSIONER OF ADMINISTRATION  
DIVISION OF ADMINISTRATION  
CAPITOL BUILDING  
BATON ROUGE, LOUISIANA

RE: Rentals and Leases  
Fiscal Year \_\_\_\_\_

Dear Sir:

Attached hereto is our Requisition No. \_\_\_\_\_, dated \_\_\_\_\_

in the amount of \$ \_\_\_\_\_, for the remainder of this Fiscal Year, for the

Rental or Lease of: \_\_\_\_\_

(Building address or type of equipment)

<u>Funding</u>	<u>Percentage</u>	<u>Amount</u>
State		
Self-Generated Funds		
Federal Funds	_____	_____
<b>Total</b>	<b>=====</b>	<b>=====</b>

Budgeted for Rentals and Leases \$ \_\_\_\_\_

(Expenditure Code \_\_\_\_\_)

Amount previously obligated \$ \_\_\_\_\_

Balance \$ \_\_\_\_\_

The approval of the aforementioned Rentals and/or Leases will not cause this agency to be placed in a line item deficit.

By \_\_\_\_\_  
Head of Budget Unit

STATE OF LOUISIANA  
DIVISION OF ADMINISTRATION  
REQUEST FOR PROFESSIONAL SERVICES

NAME OF AGENCY \_\_\_\_\_

ADDRESS \_\_\_\_\_ DATE \_\_\_\_\_

BUDGET UNIT NUMBER \_\_\_\_\_

COMMISSIONER OF ADMINISTRATION  
DIVISION OF ADMINISTRATION  
CAPITOL BUILDING  
BATON ROUGE, LOUISIANA

RE: Professional Services  
Fiscal Year \_\_\_\_\_

Dear Sir:

Attached hereto is our contract, dated \_\_\_\_\_, in the amount  
of \$ \_\_\_\_\_, for the remainder of this Fiscal Year, for

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

<u>Funding</u>	<u>Percentage</u>	<u>Amount</u>
State		
Self-Generated Funds		
Federal Funds	_____	_____
Total	=====	=====
Budgeted for Professional Services	\$ _____	
(Expenditure Code _____)		
Amount previously obligated	\$ _____	
Balance	\$ _____	

The approval of the aforementioned Professional Services will not cause this agency to be placed in a line item deficit.

By \_\_\_\_\_  
Head of Budget Unit

signed professional service agreement that is forwarded to the Division of Administration for final consideration.

The Office of Contractual Review is hereby directed to return, without action, any professional service agreement received without a properly executed BA-22 PS attached.

The Form BA-22 PS is designed to give the Budget Office the required information needed to give budgetary approval.

Agencies may reproduce attached Form BA-22 PS as needed.

Charles E. Roemer, II  
Commissioner

# Emergency Rules

## DECLARATION OF EMERGENCY

Department of Conservation

First Supplement to Order No. PIP-1

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*(Editor's Note: The following emergency rule was adopted on June 4, 1975, in conformity with R.S. 49:953B. It extends the deadline for making application for production incentive payments for the calendar year 1974 from June 15, 1975, to August 1, 1975. The effective date of this emergency rule was June 4, 1975. See Department of Conservation Order No. PIP-1, Louisiana Register Vol. 1, No. 4, April 20, 1975, page 182.)*

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Department of Conservation Order No. PIP-1, effective May 21, 1975, established rules and regulations for filing applications for production incentive payments. Paragraph 7 of said order provided that the owner or royalty owner must file a completed and signed application with the Commissioner of Conservation, through the United States mail, on or before June 15, of the calendar year following the year for which the then current fund is available.

The Commissioner has received numerous requests for extension of the time limit from owners, royalty owners, attorneys and accountants who are filing these applications. Considering the newness of the program

and short period of time in which these applications must be filed, the requests for extension appear to be reasonable and should be granted.

## ORDER

Now, therefore, it is ordered that:

Paragraph 7 of Department of Conservation Order No. PIP-1, effective May 21, 1975, be and is hereby amended and supplemented so as to extend the time within which applications must be filed to August 1, 1975. This extension of time is applicable to the calendar year 1974 only.

This supplemental order shall be effective on and after June 4, 1975.

R. T. Sutton  
Commissioner of Conservation

## DECLARATION OF EMERGENCY

Louisiana Dairy Stabilization Board  
Emergency Rule Effective June 1, 1975

In accordance with the provisions of R.S. 49:953, the Louisiana Dairy Stabilization Board hereby finds that an imminent peril to the public health, safety, and welfare requires the adoption of an emergency rule upon fewer than 20 days notice and that it is necessary to proceed without prior notice or hearing for the following reasons:

WHEREAS, this Board has held a series of public hearings in connection with the discharge of its duties in the adoption of distribution stabilization plans under R.S. 40:931.9; and

WHEREAS, under the statutory provision, each distribution stabilization plan is required to include formulas which determine the wholesale prices of dairy products; and

WHEREAS, this Board has not yet been able to acquire sufficient cost information upon which to predicate the establishment of wholesale prices of dairy products in accordance with the statute; and

WHEREAS, under the provisions of R.S. 40:931.17 the regulations and price codes previously adopted by the Louisiana Milk Commission continue in full force and effect only until June 1, 1975; and

WHEREAS, it is not possible for the Board to

acquire sufficient information or to adopt distribution stabilization plans to become effective upon June 1, 1975; and

WHEREAS, under the provisions of Act 31 of 1974, it is the function of this Board to maintain a regulatory program designed to stabilize the Louisiana dairy industry in order to assure an adequate supply of milk and dairy products at fair and reasonable prices; and

WHEREAS, expiration of all price codes would not be in the public interest nor promote stabilization of the dairy industry;

NOW, THEREFORE, the Louisiana Dairy Stabilization Board hereby adopts the following emergency rule without prior notice, to be effective June 1, 1975:

The regulations and the price codes (not including retail price codes) heretofore adopted by the Louisiana Milk Commission are hereby extended and shall, unless sooner repealed by the Board, continue in full force and effect until the effective date of a distribution stabilization plan or plans adopted by the Board.

Jesse H. Cutrer, Jr.  
Director

#### DECLARATION OF EMERGENCY

Louisiana Health and Human  
Resources Administration  
Division of Family Services

#### Emergency Rule Effective June 1, 1975

The Louisiana Health and Human Resources Administration, Division of Family Services exercised the emergency provision of the Administrative Procedures Act (R.S. 49:953B) to make effective on June 1, 1975, a reduction in payable drugs in the Medical Assistance Program. It was necessary to reduce expenditures in the medical assistance drug program in order to remain within allowable funds because of the increased cost of drugs and the greater number of persons now eligible for medical assistance.

The Division of Family Services will now pay for prescribed medication and/or supplies listed below. Either the National Drug Code or Louisiana Drug Code must be shown on each pharmaceutical billing form.

- (1) Legend Drugs. (Those drugs which bear the Federal Legend: "Caution: Federal law prohibits dispensing without a prescription.")

- (2) Non-legend Drugs as follows: Calcium Gluconate, Calcium Lactate, Calcium Phosphate, Contraceptive Supplies, Ferrous Gluconate, Ferrous Sulfate, Nicotinic Acid, and Insulin.

- (3) Benedict's Solution, Clinistix, Clintest, Tes Tape, and Insulin Syringes (not disposable).

- (4) Indwelling Catheters and Catheterization Trays.

Notice of this change has been mailed to all medical assistance recipients as well as physicians, pharmacists, hospital and nursing home administrators.

William H. Stewart, M.D.  
Commissioner

#### DECLARATION OF EMERGENCY

Wildlife and Fisheries Commission

Emergency Rules Effective May 19, 1975

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*(Editor's Note: The following emergency rules were adopted by the Wildlife and Fisheries Commission on May 16, 1975, pursuant to R.S. 49:953B. The rule relative to the brown shrimp season amends a regular rule promulgated elsewhere in this issue.)*

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#### Special White Shrimp Season

Whereas, it was noted that a large white shrimp population was leaving the Calcasieu Lake area, and

Whereas, the shrimp fishermen had been harvesting said white shrimp population between the rock jetties in the area, and

Whereas, the United States Coast Guard closed the rock jetty area to shrimp fishing, due to navigation problems, and

Whereas, Act 490 of the 1974 Louisiana Legislature, gave the Louisiana Wildlife and Fisheries Commission the authority to set special seasons.

Now, therefore, be it resolved that the Louisiana Wildlife and Fisheries Commission does hereby set a special season beginning May 19, 1975, opening the Calcasieu Ship Channel, from the shore to the nine mile washout, between the beacons, on outgoing tide only.

Be it further resolved that the Director shall be given the authority to close said special season on a 24-hour notice, if biological data so deems it necessary.

### Brown Shrimp Season Zones

Whereas, there were white shrimp in Vermilion Bay, and

Whereas, the samples did not show that there was a significant population of brown shrimp, but a harvestable population of white shrimp, and

Whereas, the Louisiana Wildlife and Fisheries Commission did establish the dates of the regular brown shrimp season for 1975, at the public meeting held in New Orleans on April 29, 1975, with the season being set for three different zones across the Louisiana coast.

Now, therefore, be it resolved that the Louisiana Wildlife and Fisheries Commission does change the brown shrimp season zones to: Zone 2 shall begin at Southwest Pass, at the mouth of the Mississippi River, westward to the western bank of Vermilion Bay, which shall open Monday, May 19, 1975, and close on Thursday, July 17, 1975; Zone 3 shall begin on the western bank of Vermilion Bay, continuing westward to the Sabine River/Texas State line, which shall open on Monday, June 2, 1975, and close on Thursday, July 31, 1975.

J. Burton Angelle, Sr.  
Director

# Rules

## RULES

### Governor's Consumer Protection Division

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*(Editor's Note: The following rules were adopted by the Governor's Consumer Protection Division, on May 16, 1975, to be effective July 10, 1975.)*

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#### Title 3: Unfair Methods of Competition and Unfair or Deceptive Acts or Practices in Trade or Commerce

#### Chapter II—Unfair and Deceptive Acts or Practices

#### Section 5008. Deceptive Endorsements and Testimonials

A. Definitions—For the purpose of this rule the following definitions shall apply:

(1) "Endorsement or testimonial" is any message in advertising or by oral representation by the seller, his employee, or his agent, that conveys to the consumer views favorable to the product or service advertised in which the consumer may attribute to someone other than the seller. Such views may be those of an individual, group or institution.

B. It shall be an unfair and deceptive act or practice for any seller to do any of the following:

(1) State or imply that a product or service is endorsed or approved by any individual, group or institution when such product has not been so endorsed or approved.

(2) Imply or state that an endorsement is more extensive than it actually is when it has not been so endorsed or approved.

(3) State or imply that a product or service is "recommended by many doctors" or "approved by millions of motorists" or other claims of such similar import, or claims of endorsements from specific individuals or organizations when such product or service has not been so endorsed or approved.

C. Whoever engages in these practices violates R.S. 51:1405 (A), prohibiting, inter alia, unfair and deceptive acts and practices in trade and commerce.

D. If any part of this rule is ever legally declared to be invalid for any reason, the remainder of the rule shall continue in full force and effect, and to this end, this rule is declared to be severable.

#### Section 5009. Misrepresentation of Old, Used, or Secondhand Goods

A. Definitions—For the purpose of this rule the following definition shall apply:

(1) "Old, used, or secondhand merchandise" is any commodity sold in the ordinary course of trade and commerce which has been previously subjected to the use for which it was intended, provided that this section shall not apply to undamaged merchandise returned to a seller, nor to a use which can be reasonably construed as a trial use by a prospective purchaser where

the commodity does not leave the premises of the seller.

- B. It shall be an unfair and deceptive act or practice for any seller to sell merchandise which is old, used, or secondhand, in such a way that the purchaser is led to believe that such merchandise is new and unused.
- C. Whoever engages in these practices violates R.S. 51:1405 (A), prohibiting, inter alia, unfair and deceptive acts and practices in trade and commerce.
- D. If any part of this rule is ever legally declared to be invalid for any reason, the remainder of the rule shall continue in full force and effect, and to this end, this rule is declared to be severable.
- E. All rules and regulations or parts thereof in conflict herewith are hereby repealed.

#### Section 5010. Imperfections, Rejects, and Distressed Goods

- A. Definitions—For the purpose of this rule the following definitions shall apply:
  - (1) “Distressed goods” are consumer goods which are defaced, scratched, dented, damaged, or have been subjected to conditions that alter their original state, such as fire damage or damage from a natural disaster.
  - (2) “Imperfections” are consumer goods which are defective or incomplete.
  - (3) “Rejects” are consumer goods which are deemed worthless, useless, or substandard by the manufacturer.
- B. For the purposes of this rule, each of the following acts or practices in trade or commerce constitutes “misrepresentation of distressed goods, imperfections, and rejects” and is an unfair and deceptive act or practice:
  - (1) It is unfair to sell or offer for sale or advertise for sale merchandise which has imperfections, which are rejects or which are distressed or salvaged goods in such a way that any prospective purchaser is led to believe that the product has no imperfections or is not a reject or is not a distressed or salvaged good.
  - (2) It is unfair to sell or offer for sale merchandise which has imperfections, which are rejects, or which are distressed or salvaged goods without

first clearly and conspicuously disclosing to all prospective purchasers thereof the imperfections and the identity, status, nature, and the fact of the rejection, distress and salvage.

- (3) It is unfair to sell or offer for sale merchandise which has no imperfections, which is not a reject, and which is not distressed or salvaged in such a manner as to lead any prospective purchaser thereof to believe that same has imperfections, is a reject, or is distressed or salvaged and, if purchased, will, on that account, render a savings on the price of such merchandise.
- C. Whoever engages in “misrepresentation of distressed goods, imperfections, and rejects” violates R.S. 51:1405 (A) prohibiting, inter alia, unfair and deceptive trade practices; provided further that this rule shall not operate as an exclusive definition of prohibited conduct in the area of trade and commerce to which it applies or in any other area of trade and commerce, and shall not operate as a defense to other activity otherwise deemed to be an unfair method of competition or an unfair or deceptive act or practice in trade and commerce by the State of Louisiana, the Federal Trade Commission, or by the courts of the State of Louisiana or of the United States.
- D. If any part of this rule is judicially decreed to be invalid for any reason, the remainder of the rule shall continue in full force and effect, and to this end this rule is declared to be severable.
- E. All rules and regulations or parts thereof in conflict herewith are hereby repealed.

Charles W. Tapp  
Director

### RULES

#### Louisiana Engineers Selection Board

#### Rules of Selection Procedure

Pursuant to the provisions of Executive Order No. 76, Edwin W. Edwards, Governor of Louisiana, the Louisiana Engineers Selection Board, hereinafter referred to as Board, has promulgated such rules and procedures as it deemed necessary to carry out the provisions of the said Executive Order. These rules were established by the Board, and are subject to change by said Board.



## Article I

### Information

Any person may obtain information concerning the Board, its rules, regulations and procedures from the Board's Executive Secretary at the offices of Facility Planning and Control Department, Office of the Governor, 5th Floor State Capitol Building, Post Office Box 44095, Baton Rouge, Louisiana 70804. Request for information shall be made in writing and there may be a nominal fee charged to defray printing cost of information furnished.

## Article II

### Public Notification

Section 1. Upon being advised by the Division of Administration, Facility Planning and Control, that an agency intends to contract for professional engineering services, the Board shall cause the official notification to be advertised, within five days of the date of the official notification, one time in:

- a. The Official State Journal
- b. The Daily Journal of Commerce
- c. A major newspaper within the multi-parish planning region, in which the project is to be constructed, as follows:
  1. Orleans region
  2. Baton Rouge region
  3. Houma region
  4. Lafayette region
  5. Lake Charles region
  6. Alexandria region
  7. Shreveport region
  8. Monroe region

Section 2. The official notification specified above shall include the following information:

- a. The name, location and user agency for which the engineer is to be selected;
- b. Time and instructions for applicants to submit a request for selection consideration to the Board;
- c. General description of the project, and the availability of details upon request;
- d. Time frame in which the engineer must complete his work;

- e. The project budget;
- f. The fee, as determined by the Division of Administration, together with the contractual obligations as contained in the Capital Improvement Projects 1974 Procedure Manual for Planning, Design, Construction, or the latest published revision thereof.
- g. Any special criteria relative to the particular project as the Board may determine.

## Article III

### Scope of Work

The official notification shall contain a general description of the project. A more detailed scope of the work for the project shall be prepared by the Division of Administration, Facility Planning and Control, upon request of the Board, and shall be made available to interested firms upon request as provided in the official notification.

## Article IV

### Application for Consideration

Section 1. Any engineering firm (proprietorship, partnership, corporation or joint venture of any of these) having an established office, licensed to practice in the State of Louisiana, and performing professional engineering services, may submit an application for selection consideration for a particular project upon which official notification has been published. The information submitted shall contain data concerning its experience, previous projects undertaken, present state projects now being performed, scope and amount of work on hand, and any other information that may be appropriate in being considered for selection.

Section 2. The Louisiana Engineers Selection Board hereby adopts the use of Federal Forms 254 and 255 as the format for submitting a firm's experience to the Board. In addition, any special information requested in the advertisement shall be submitted.

Section 3. All requests for selection consideration shall be filed with the Executive Secretary within 19 days of the date of the official notification. The Secretary shall time date when received, all requests for selection consideration. All applications are to be received by the Board at the Facility Planning and Control Department during the time prescribed in the advertisement. The burden for timely submittal lies solely with the applicant, and will in no way be affected by non-delivery of

the application by the US Postal Service or other common carrier.

Section 4. The submission of a request for selection consideration by a firm on a particular project as advertised, shall be considered by the Board to mean:

- a. That the firm has made itself fully aware of the scope of work of the project.
- b. That the firm can perform the work within the time frame stated.
- c. That the firm concurs that the project budget is reasonable based on available information.
- d. That the fee stated is equitable.
- e. That the engineering contract shall contain a prohibition against contingent fees.
- f. That the firm is familiar with the terms and conditions set forth in the Capitol Improvement Projects 1974 Procedure Manual for Planning, Design, Construction, or the latest published revision thereof, and will comply therewith.

Should a firm determine that any of the above items are incomplete, inadequate, or insufficient, the firm is invited to submit a letter stating in detail the firm's findings, and the Board will consider this information in the selection process. The Board reserves the right to reject all requests for selection consideration and to readvertise any official notification.

**Article V**

**Preliminary Selection**

A special meeting of the Board shall be called within 14 days after the deadline for submitting the requests for selection consideration. At this meeting, a review of the experience records of all applicants shall be made, and a "short list" determined.

**Article VI**

**Final Selection**

Section 1. After the determination of the "short list", the Board shall make its final selection. The Board reserves the right to require interviews, or additional information, when it deems necessary.

Section 2. Upon the final selection of the firm, the Chairman shall notify the Division of Administration,

Facility Planning and Control, said notification to be within 60 days from the date of the official notification.

**Article VII**

**Severability**

If any provision or item of these rules or the application thereof is held invalid, such invalidity shall not affect other provisions, items, or applications of these which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of these rules are hereby declared severable.

George Gele  
Executive Secretary

**RULES**

**Louisiana Higher Education  
Assistance Commission**

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*(Editor's Note: The following rules were adopted by the Louisiana Higher Education Assistance Commission on June 10, 1975, to be effective on July 15, 1975.)*

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**Policies and Procedures**

**Louisiana State Student  
Incentive Grant Program**

The Louisiana Higher Education Assistance Commission has prescribed the following policies and procedures for guidance in administration of the Louisiana State Student Incentive Grant Program.

**1. Who May Apply for Grants (SSIG)**

- a. Persons who are bona fide residents of Louisiana and U.S. citizens who enroll or who are accepted for enrollment as fulltime students in eligible institutions as defined in Rule 4 may apply for Louisiana State Student Incentive Grants. (Note: During the 1975-76 school year, because of limited funds, the SSIG assistance will be available only to eligible first year college students in Louisiana.)
- b. Eligibility for SSIG will be based upon the student's academic record and a recommendation by the school financial aid officer certifying substantial financial need as determined

through federally approved needs analysis systems. The student financial aid officer will determine the actual amount of SSIG and certify the individual and amount to LHEAC.

- c. Availability of Federal funds and State matching funds will determine future continuation or expansion of SSIG in Louisiana.

## 2. Academic Requirements

- a. Students are expected to be in good standing academically for an SSIG. High school graduates are required to have at least "C" average grades (2.0 on a 4.0 system) in the high school academic subjects of English, Mathematics, Social Studies, and the Sciences.
- b. When high school grades are recorded numerically, they are transposed to alphabetic grades according to the following table for determination of the "C" average grade:

70-79—"D"	89-94—"B"
80-88—"C"	95-100—"A"

- c. Those who qualify for entry into postsecondary institutions on the basis of the General Educational Development test score are required to have an average score of at least 45 in the five categories of the test.
- d. Other postsecondary students who may qualify in the future are required to have a "C" average for all grades, or a "C" average grade for the immediate past school year, or equivalent semesters.
- e. Students who do not meet the academic requirements do not qualify for SSIG.

## 3. How and Where to Apply

A student who wishes to apply for an SSIG will:

- a. Contact the student aid officer at the school where student plans to attend, and advise the SAO he wishes to be considered for SSIG.
- b. Complete personal and financial information required for student and family as requested by school official, and present the student eligibility index from the Basic Educational Opportunity Grant program.
- c. The student aid officer will review the personal

and financial information, the SER from the BEOG, the scholastic record, and determine substantial financial need.

- d. If eligible for SSIG, the student aid officer will certify the name, address, and social security number, as well as the amount of SSIG within allocated funds assigned to the institution of Louisiana Higher Education Assistance Commission in Baton Rouge.

- e. Commission will return approved copy of certification form to school together with SSIG check payable to the student for distribution.

- f. If student is not present at school, SSIG award check is returned to Commission for reassignment to school fund allocation, until further student certifications are received.

## 4. Eligible Institutions

Eligible institutions include publicly governed and Commission approved privately governed colleges, universities, and business, vocational, and technical schools in Louisiana. (Note: During the 1975-76 school year, because of limited funds, SSIG will not include business, vocational, and technical schools.)

## 5. Allocation of Funds to Educational Institutions

Due to limitation of Federal and State funds for the State Student Incentive Grant Program,

- a. SSIG fund allocations will be assigned to each eligible institution on a pro rata percentage of total available grant funds, determined by the number of first time enrolled fulltime undergraduate students in that institution as of the previous year's fall enrollment.

- b. Actual SSIG checks for students will be prepared by the Commission upon certification of the school SAO and forwarded to the school for distribution to the student.

- c. Reallocation of unused funds, if any, will be made during the academic year, so that efficient administration of all available funds may be accomplished.

## 6. Grant Limits—Full Academic Year

- a. The amount of SSIG for any academic year shall not be more than \$500, nor less than \$200. If student does not qualify for at least

\$200 annually, student is ineligible for any SSIG.

- b. The SSIG shall be based upon a full academic year beginning with the fall semester or quarter. SAO will certify to the Commission the apportionment of grant amount to registration period and approximate date of distribution. The amount will be divided for distribution over the academic year period.
- c. No SSIG shall be available for summer school or quarter.

#### 7. Student Transfers—SSIG for Less than Year

- a. If a student transfers to another school in the spring semester, the second portion of the SSIG is lost to that student, and student must again qualify and be certified at the new school location. (Students in schools on the quarter system are affected in a similar manner.)
- b. SSIG funds becoming available at an institution because of transfer of students would first be available to the SAO at that institution for certification of additional students for the remaining school period within the overall allocation of funds assigned.

#### 8. Needs Analysis

- a. In order to determine expected family contribution for the SSIG program, the student aid officer may use the following need analysis systems or methods approved by the U.S. Commissioner of Education:
  - (1) for dependent students: American College Testing (ACT), College Scholarship Service (CSS), the Basic Educational Opportunity Grant Method, and the Income Tax Method [as defined in (3) below].
  - (2) for independent or self supporting students: ACT, CSS, or BEOG.
  - (3) in connection with the use of the Income Tax System for dependent students, the expected family contribution calculated according to this system is an amount equal to the amount of income tax paid by the parents of such dependent student, plus 5% of such parents' net assets in excess of \$7,500 plus any amounts the student is reasonably able to contribute.

- b. In all systems or methods, a minimum 'self help' standard of \$500 is to be used in all calculations. This self help may be student's savings, loan, or work; not grant or scholarship.

- c. Resources of student for determination of SSIG financial need shall include parental contribution, spouse's income, student's savings, student's net income from off-campus employment, BEOG (entitlement for which the student is required to apply), scholarships, grants (including SEOG), GI Veteran's benefits, other Veteran's dependent benefits, Vocational Rehabilitation benefits, and Social Security where applicable.

- d. If the student is entitled to BEOG, the SAO must consider the amount available to this student under BEOG as a resource, whether applied for or not.

#### 9. Resident of Louisiana Defined

- a. A student who is a graduate of a Louisiana high school
- b. A student whose parents are bona fide U.S. citizens and voter residents of Louisiana. Student also must be bona fide U.S. citizen and resident.
- c. A student who has resided in the State of Louisiana for at least 12 consecutive months immediately preceding the date of registration for the school term at the institution for which the SSIG is sought. Certification of voter registration is required when applicable.
- d. Others who may be approved by the Commission based upon documentary evidence to consider waiver of the above requirements consistent with statutory intent.

#### 10. Independent or Self Supporting Student Defined

- a. A student who has not and will not be claimed as an exemption for Federal income tax purposes by any one other than self except his or her spouse for the calendar year(s) in which aid is received and the calendar year prior to the academic year for which aid is requested.
- b. A student who has not received and will not receive financial assistance of more than \$600 from his (or her) parent(s) in the calendar year(s) in which aid is received and the calendar

year prior to the academic year for which aid is requested.

- c. A student who has not lived or will not live for more than two consecutive weeks in the home of a parent during the calendar year in which aid is received and the calendar year prior to the academic year for which aid is requested.

#### 11. Substantial Financial Need

- a. A dependent student is considered as having substantial financial need when his expected parental contribution, determined by an acceptable needs analysis system as defined in 8a(1) of these regulations does not exceed 50 percent of his cost of education.
- b. A self supporting student is considered as having substantial financial need when his and/or his spouse's income and assets, determined by an acceptable needs analysis system is defined in 8a(2) of these regulations, does not exceed 50 percent of his cost of education.

#### 12. Cost of Education Defined

The cost of education shall include tuition and fees, books and supplies, plus living expenses such as room and board, personal and miscellaneous, and transportation.

An annual schedule of acceptable "living expenses" shall be recommended by the Louisiana Association of Student Financial Aid Administrators to be used by all schools, and shall be adjusted on an annual basis. This shall include the dependent and independent student living on and off campus, as well as the commuter student. The schedule shall be submitted annually for review and approval by the Commission.

#### 13. Full Time and First Year Student Defined

- a. A full time student shall be a person taking a full academic program of at least 12 semester hours in a regular semester or 8 semester hours per quarter on the quarter system, and paying tuition and fees customarily charged for full time students.
- b. A first year student in higher education for 1975-76 shall be one who has not attended a postsecondary institution prior to April 1, 1975.

#### 14. Certification of SSIG Student

- a. Eligibility of any student for SSIG shall be certified to the Commission by the student aid officer of the school attended by the student.
- b. The certification shall include the name, address, social security number, income, etc., and the specific amount of SSIG applicable.
- c. Certification by SAO shall be made in duplicate to the Commission on a prescribed form. There is no LHEAC application form to be completed by the student.
- d. Upon certification by the SAO, the Commission will prepare a check for each semester or quarter, payable to the student, and forward to the SAO at school for distribution. After initial disbursement, subsequent distribution will be made to coincide with registration.

#### 15. Refund

Use the same formula for refund as is used in the Basic Educational Opportunity Grant program.

#### 16. Appeals to Disapproval

If student aid officer at school disapproves an SSIG application, appeal may be addressed to the Executive Director of LHEAC. If disapproved by Executive Director, an appeal may be made in written form to the Commission accompanied by adequate supporting documents.

### Louisiana Student Loan Program

### Policies and Procedures Amendments

#### Rule 2. Academic Requirements

- 2. Add 2d, and renumber present d., e., and f., to e., f., and g.:

"2d. Those who qualify for entry into post-secondary institutions on the basis of the General Educational Development test score are required to have an average score of at least 45 in the five categories of the test."

\* \* \* \*

#### Rule 6. Approved Colleges and Schools

6. Change to read:

“6. Eligible educational institutions include publicly governed and Commission approved privately governed colleges, universities, and business, vocational, and technical schools in Louisiana, or Commission approved colleges or universities outside of the State of Louisiana but in the United States, whether publicly or privately governed. Lists of Louisiana schools are available upon request.”

\* \* \* \*

Rule 11. Loan Limits

11. Change 11a to read:

“11a. All undergraduate college and vocational students are eligible to apply for \$1,500 within the fiscal year, \$750 for one semester; graduate college students, \$2,000 within the fiscal year, \$1,000 for one semester; maximum guarantee of all loans for any student at any one time is \$7,500. (Summer session, undergraduate college \$400, graduate college \$500; La. Tech summer quarter, \$500, when authorized.)

Richard W. Petrie  
Executive Director

RULES

Board of Regents

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*(Editor's Note: The following rules were adopted by the Board of Regents on May 22, 1975, and will become effective on July 10, 1975.)*

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Policies and Procedures

2.1 The Constitution of 1974 vests in the Board of Regents the responsibility to approve, disapprove or modify all existing and proposed degree programs in Louisiana's public colleges and universities. It has recently come to the attention of the Board that a number of degree programs were authorized by the appropriate governing boards prior to January 1, 1969, but had not been implemented prior to January 1, 1975. All programs which fall within this category will hereafter be considered new programs by the Board of Regents and will be presented to the Board in the manner of all proposed new degree programs.

3.1 Budgets—all budget units of public higher education will submit budgets (requests, operating and capital construction, etc.) for all funds (State, Federal, self-generated, etc.) to this Board for review, approval and submission to the executive and legislative branches of government.

3.2 Budget Submission—dates will be set by the Board of Regents for the submission of each budget for all budget units for public higher education.

3.3 Budget Adjustments—all changes to any budget must first be submitted for review and approval by the Commissioner of Higher Education prior to incorporation of any such change within a budget. This shall include, but not be limited to, the following type changes:

- A. Budget Adjustments—(BA-7) changes from previously approved budget allocations.
- B. Increased or decreased funding from other sources.
- C. Prior to their submission, all requests for funds from other State agencies must be approved by the Board of Regents, e.g., Interim Emergency Board, Energy Commission, etc.

3.4 Capital Projects—all changes to any institution or system's physical facilities that add to, improve, change the utilization of or that remove from use such facilities will first be submitted to this Board for review, comment and approval prior to beginning of any such project. This section is to include any projects where actual construction had not begun prior to January 1, 1975, except those capital construction projects authorized by the Legislature prior to January 1, 1975. Projects for less than \$25,000 are not covered by this policy. If the latter projects affect building space utilization then they should be reported to the office of the Board of Regents.

3.5A Funding Capital Improvements—capital improvements will henceforth be financed either on a pay-as-you-go basis or by the use of general obligation bonds. Future capital improvements for higher education will not be financed by revenue bonds. All public higher education units under the jurisdiction of the Board of Regents will utilize the services of the State Bond Commission. The management boards are to discontinue the services of private revenue bond counsel as soon as practicable and no later than June 30, 1975.

3.5B Dedicated Revenues—revenues which were dedicated to higher education institutions prior to January 1, 1975, will comply with requirements set forth in the new Constitution concerning the dedication

of funds in the manner outlined below. All former dedications, e.g., race track funds, will be treated as State funds appropriated for operating purposes, except when legally pledged to retire bonded indebtedness. Where such funds are reappropriated to colleges and universities, those amounts in excess of pledged debt requirements will be included as formula-generated revenues for operating purposes, so that all institutions of higher education will receive equal consideration; however, this policy statement reflects the position of the Board of Regents and in the event the Legislature deems it appropriate to continue allocating specific revenues to any State agencies, then those revenues previously dedicated to institutions of public higher education should be placed in a central fund to be distributed equitably with the approval of the Board of Regents to all institutions of public higher education for capital purposes.

3.6 Uniform and Standard Reporting—a uniform and standardized data base will be established by July 1, 1976. This will require the establishment of two major components.

A. Uniform Chart of Accounts—oriented to higher education and conforming to nationwide standards recommended by the National Association of College and University Business Officers (NACUBO), and that will interface with the State Financial Accountability Control System (FACS).

B. Data Element Dictionary—development to insure that reported data is uniform and meets the requirements for the establishment of a centralized statewide data base for utilization in an on-going management information system. This development is to incorporate as a base the products and techniques of the Western Interstate Commission for Higher Education (WICHE) and the National Center for Higher Education Management Systems (NCHEMS).

3.7 Payment of President Emeritus—no person who has retired as president of any public institution of higher learning shall be compensated solely as president emeritus with State funds after July 1, 1975. However, he or she may be furnished office services and quarters in State facilities at no charge.

3.8 All legal services required by public institutions and/or boards of higher learning in Louisiana will be furnished by the Office of the Attorney General. Individual institutions and/or boards may obtain private legal counsel but only with the consent of the Attorney General. This policy shall become effective no later than

December 31, 1975, with the exception that any case then pending in a court of law may be brought to conclusion by that retained counsel then handling the case.

#### Procedure for Consideration of Petitions on Rule or Policy Changes

All petitions to promulgate, amend, or repeal a Regents' rule or policy must be submitted in writing to the Commissioner of Higher Education on forms provided by the Board of Regents office. The date of submission of a petition will be the date of its arrival in the Board office. The Commissioner will transmit each petition to the Board of Regents at a regularly scheduled or special meeting after the petition is submitted. Within 90 days after submission of a petition, the Board will either deny it in writing, stating at that time the reasons for denial, or initiate rule-making proceedings under the provisions of LA R.S. 49:953.

William Arceneaux  
Commissioner of Higher Education

#### RULE

##### Wildlife and Fisheries Commission

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*(Editor's Note: The following rule was adopted by the Wildlife and Fisheries Commission on May 23, 1975. It amends the fishing regulations for Calcasieu Lake which were promulgated in the Louisiana Register, Vol. 1, No. 4, dated April 20, 1975. The effective date of this rule is July 10, 1975.)*

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Whereas, Act 510 of the 1974 Louisiana legislative session, authorized the Louisiana Wildlife and Fisheries Commission to set seasons, regulate the type of gear used and set possession limits for speckled trout and other estuarine fish in Calcasieu Lake, located in Calcasieu and Cameron Parishes, and

Whereas, it has been clearly demonstrated that intense fishing competition exists between both commercial and sportfishermen.

Now, therefore, be it resolved that the Louisiana Wildlife and Fisheries Commission does hereby amend previous regulations for commercial fishing in Calcasieu

Lake to provide that netting shall be permitted only during nighttime hours from June 1 through Labor Day.

J. Burton Agnelle, Sr.  
Director

## RULES

### Wildlife and Fisheries Commission

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*(Editor's Note: The following rules were adopted by the Wildlife and Fisheries Commission, on April 29, 1975, to be effective on July 10, 1975.)*

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#### Rules of Practice

##### Section 1. Definitions

- a) "Adjudication" means agency process for the formulation of a decision or order.
- b) "Agency" means each State board, commission, department, or officer authorized by law to make rules or to formulate and issue decisions and orders except the Legislature or any branch, committee, or officer thereof and the courts.
- c) "Decision" or "order" means the whole or any part of the final disposition (whether affirmative, negative, injunctive, or declaratory in form) of any agency, in any matter other than rule-making, required by Constitution or statute to be determined on the record after notice and opportunity for an agency hearing, and including non-revenue licensing, when the grant, denial, or renewal of a license is required by Constitution or statute to be preceded by notice and opportunity for hearing.
- d) "Party" means each person or agency named or admitted as a party, or properly seeking and entitled as of right to be admitted as a party.
- e) "Person" means any individual, partnership, corporation, association, governmental subdivision, or public or private organization of any character other than an agency.
- f) "Rule" means each agency statement of general applicability and future effect that implements, interprets, or prescribes substantive law or policy, or prescribes the procedure or practice requirements of the agency. A rule may be of general applicability

even though it may not apply to the entire state and even though it may be of immediate concern to only a single person or corporation, provided the form is general and others who may qualify in the future will fall within its provisions. The term includes the amendment or repeal of a prior rule but does not include (1) statements concerning the internal management of an agency and not affecting private rights or procedures available to the public; (2) declaratory rulings or order; or (3) intra-agency memoranda.

- g) "Rule-making" means the process employed by an agency for the formulation of a rule. The fact that a statement of policy or an interpretation of a statute is made in the decision of a case or in an agency decision upon or disposition of a particular matter as applied to a specific set of facts involved does not render the same a rule within this definition or constitute specific adoption thereof by the agency so as to be required to be issued and filed as provided in this subsection.
- h) "Director" means the presiding director of the Louisiana Wildlife and Fisheries Commission.
- i) "Board members" means presiding members of the Board of the Louisiana Wildlife and Fisheries Commission.
- j) "Agent" means any person acting under authority of or on behalf of the Louisiana Wildlife and Fisheries Commission.
- k) "Employee" means any employee of the Louisiana Wildlife and Fisheries Commission.

##### Section 2. Meetings

- a) "Regular Meetings" The regular meeting of the Board of the Louisiana Wildlife and Fisheries Commission shall be held on the fourth (4th) Tuesday of each month at 10:00 o'clock A.M. at the domicile of the Commission.
- b) "Special Meetings." Special meetings of the Board may be called by or at the request of the Chairman of the Board, or at the request of two (2) Commissioners. The person or persons authorized to call special meetings shall give at least thirty (30) days notice of the time and place of the special meeting and a brief description of the action to be taken at the special meeting. The notice shall be delivered in writing to the Director.



Special meetings shall be called on shorter notice, if it is anticipated that the Board will not consider Rules or engage in Rule-making activity as defined in Section 1 above. Reasonable notice of the time and place of said meeting shall be provided by the person or persons authorized to call special meetings.

### Section 3. Actions on Rules—Notice

Any person, Director, Board member, Agent or Employee seeking the enactment, amendment or appeal of any Rule by the Board of The Louisiana Wildlife and Fisheries Commission shall give at least sixty (60) days notice, in writing, of the action sought. The notice shall include a statement of either the terms or substance of the intended action or a description of the subjects and issues involved, and the time and place of the meeting at which the action will be considered and the manner in which interested persons may present their views thereon.

The Director, at his discretion, may accept shorter notice of intended action; provided, however, that the notice of action sought by the Board shall provide sufficient time for publication of said notice in accordance with the provisions of the Act.

The Director shall cause a notice of the intended action to be mailed to all persons that have made timely request to the agency for advance notice of its rule making procedures and shall cause the notice to be published at least once in both the official Louisiana Journal and the Louisiana Register at least twenty (20) days prior to the action sought.

### Section 4. Action by Interested Parties

In accordance with the provisions of the Act, it shall be the policy of the Louisiana Wildlife and Fisheries Commission to afford all interested persons reasonable opportunity, after notice, to submit data and views or arguments orally or in writing. In the case of substantive rules, opportunity for all presentation or arguments will be permitted only if requested by twenty-five (25) persons, who will be allowed one (1) spokesperson to speak on their behalf; a governmental subdivision or agency; or by any association having not less than twenty-five (25) members. The Commission shall consider fully all written and oral submissions respecting the proposed rule. Upon adoption of the rule, the Commission, if requested to do so by an interested person, either prior to the adoption, or within thirty (30) days thereafter, shall issue a concise statement of the principal reasons for or against its adoption.

### Section 5. Emergency Action

If the Commission finds that an imminent peril to the public health, safety or welfare requires adoption of a rule upon fewer than twenty (20) days notice, it shall state in writing, to the Governor of the State of Louisiana, the Attorney General of Louisiana, and the Division of Administration, its reasons for that finding, and shall proceed without prior notice or hearing, or upon any abbreviated notice and hearing that is finds practicable, to adopt an emergency rule.

The Director shall cause notice of any rule adopted through emergency rule-making procedure to be given to the Governor of Louisiana, the Attorney General of Louisiana and the Division of Administration. The Director shall cause the rule and the reasons for its adoption, to be published in the first issue of the Louisiana Register, published after the adoption of such rule.

### Section 6. Perpetuation of Emergency Rules.

If the Commission desires to perpetuate the effectiveness of a rule adopted through an emergency procedure, the Director shall also cause to be published in the first issue of the Louisiana Register, published after adoption of such rule, a notice of the intention of the Commission to adopt the rule in accordance with the provisions of the Act, and these Rules of Practice.

### Section 7. Petition by Interested Party.

The petition of an interested party requesting enactment, amendment or appeal of a rule of the Louisiana Wildlife and Fisheries Commission shall contain the name of the party requesting action, the official position or source of interest of the party seeking action, a description of the action sought, the formulation of the Rule or Amendment to be considered and the reasons for the action sought. Petition shall be signed by the party or parties making the request, and shall be delivered to the Director within the time limits provided above.

J. Burton Angelle, Sr.  
Director

### RULE

Wildlife and Fisheries Commission

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*(Editor's Note: The following rule was adopted*

*by the Wildlife and Fisheries Commission on April 29, 1975. Its effective date is July 10, 1975, as per R.S. 49:954B. This rule has been amended by an emergency rule adopted on May 16, 1975, and published elsewhere in this issue.)*

Whereas, the Louisiana Wildlife and Fisheries Commission has reviewed the requests of the fishermen, industry and sportsmen, as well as the biological predictions and recommendations of the biologists of the Oysters, Water Bottoms and Seafoods Division.

Now, therefore, be it resolved that the Louisiana Wildlife and Fisheries Commission does hereby declare the 1975 spring brown shrimp season to be as follows:

Zone 1—Mississippi State line to Southwest Pass, at the mouth of the Mississippi River, including Lake Pontchartrain, June 2 through July 31, 1975.

Zone 2—Southwest Pass, at the mouth of the Mississippi River, west to Atchafalaya River, at Point au Fer, May 19 through July 17, 1975.

Zone 3—Point au Fer to the Sabine River/Texas State line, June 2 through July 31, 1975.

Be it further resolved that the Director be and is hereby authorized to close said season before the above stated 60-day periods if found to be biologically necessary.

J. Burton Angelle, Sr.  
Director

## Notices of Intent

### NOTICE OF INTENT

State Board of Elementary  
and Secondary Education

Notice is hereby given that the State Board of Elementary and Secondary Education intends to consider at its regular July meeting the adoption of a policy on the following matter: high school diplomas and transcripts.

The State Board of Elementary and Secondary Education will accept written comments until 5:00 p.m., Thursday, July 10, 1975, at the following address:

State Board of Elementary  
and Secondary Education  
Post Office Box 44064  
Baton Rouge, Louisiana 70804

The public is made aware of the consideration of the above rule change proposals in compliance with R.S. 49:951 et seq.

All interested persons will be afforded reasonable opportunity to submit data, views, comments, or arguments at the regular July Board meeting.

Earl Ingram  
Director

### NOTICE OF INTENT

Louisiana Health and Human  
Resources Administration

The Louisiana Health and Human Resources Administration proposes to adopt a State social services plan for the period beginning October 1, 1975, and ending September 30, 1976.

The purpose of the program is to provide individuals and families social services directed toward achieving or maintaining self-support and self-sufficiency, preventing or remedying neglect, abuse, or exploitation, providing community or home based care, and securing referral or admission for institutional care.

Services to be provided include: adoption services, day care and education and training for adults and children, employment services, family counseling, family planning, foster care, health related services, home delivered meals, home management and homemaker services, housing improvement, information and referral, maternity services, protective services, and recreational and transportation services.

All Louisiana residents who are included in one of the following three categories are eligible:

- (1) Recipients of Aid to Families with Dependent Children (AFDC) and those persons whose needs were taken into account in determining the needs of AFDC recipients.
- (2) Recipients of Supplemental Security Income benefits or State supplemental payments.
- (3) Persons whose family gross monthly income is not more than 47.5% of the State's median

income for a family of four adjusted by family size. A family of four with a gross monthly income of not more than \$452 is eligible for services.

The total proposed budget is \$58,601,472. Of this amount, \$44,750,000 is Federal funds or services, \$10,617,897 is State funds or services, and \$3,233,575 is local funds or services.

A copy of the proposed plan may be obtained without charge by telephoning 1-800-272-9866 (the Governor's Public Assistance Line) between 8:00 a.m. and 12:00 noon, and 1:00 p.m. and 5:00 p.m., Monday through Friday; or by writing to:

Public Assistance Line  
Division of Administration  
P. O. Box 44095  
Baton Rouge, Louisiana 70804

A copy of the proposed plan is available for public review at each parish office of the Division of Family Services between the hours of 8:30 a.m. and 4:00 p.m., Monday through Friday.

Public comment on the proposed plan will be accepted between July 2, 1975, and August 19, 1975. Send any questions, suggestions, comments and supporting documents to:

Mr. Ben Jeffers, Director  
Division of Management  
Louisiana Health and Human  
Resources Administration  
P. O. Box 44215  
Baton Rouge, Louisiana 70804

A public hearing will be held on the proposed plan on Friday, August 8, 1975, beginning at 9:00 a.m., in the Mineral Board Hearing Room, State Land and Natural Resources Building, 625 North 5th Street, Baton Rouge, Louisiana.

William H. Stewart, M.D.  
Commissioner

#### NOTICE OF INTENT

##### Louisiana Landscape Architects Selection Board

The Louisiana Landscape Architects Selection Board proposes to adopt the following Rules of Organization and Rules of Selection Procedure at a public meeting to

be held at 10:00 a.m. July 10, 1975, in the Governor's Press Conference Room, Fourth Floor, State Capitol, Baton Rouge, Louisiana. Reasonable opportunity for oral comments will be permitted at that time. Written comments may be addressed to the Louisiana Landscape Architects Selection Board, P. O. Box 44095, Baton Rouge, Louisiana 70804.

#### RULES OF ORGANIZATION

##### Article I

###### Name

The name of this Board is the "Louisiana Landscape Architects Selection Board", hereinafter referred to as "Board", and its domicile shall be in Baton Rouge, Louisiana.

##### Article II

###### Authority

The Louisiana Landscape Architects Selection Board shall be organized in accordance with the provisions of Executive Order No. 76 of Edwin Edwards, Governor of Louisiana, under date of November 15, 1974.

##### Article III

###### Objective

The objective of this Board is to provide a system for the nonpolitical selection of professional services rendered by the professional landscape architectural firms licensed to practice in the State of Louisiana, that is impartial, equitable and in the best public interest.

##### Article IV

###### Members

Section 1. The Board shall be composed of three members, appointed and serving terms in accordance with the provisions of the authority stated in Article II.

Section 2. Any member desiring to resign from the Board shall submit his resignation in writing to the Governor of Louisiana, with a copy addressed to the Chairman of the Board. The effective date of resignation shall be the date of receipt by the Governor's Office.

Section 3. The appointment to fulfill the vacancy, due to resignation or death, or just cause, shall be made in the same manner as the original appointment.