1. Upon request, the State Land Office will provide the necessary "Request for Redemption" and "Statement of State Costs" forms.

2. **Portion "A"** of the Request for Redemption form will be completed by the State Land Office with the information specifically for the adjudication/property you wish to redeem.

3. **Portions "B" and "C" are to be completed by the applicant.** The applicant must sign Portion "C" acknowledging that he/she understands that the redemption certificate will be issued in the name of the tax debtor - the person whose name appears on the tax deed at the time of adjudication - and that said redemption will be to the benefit of any and all persons holding rights under said tax debtor, his heirs and assigns.

4. The applicant must then submit the Request for Redemption form to the tax collector/sheriff in the parish in which the property is located. The tax collector's office will provide the applicant with a statement or redemption bill showing the amount of taxes, etc. due the parish from the time of adjudication to present. Upon receipt of your payment, the tax collector's office will complete and sign the "Certificate of Payment of Parish Taxes" portion of the form and return the form to the applicant.

5. The applicant must then submit the original signed "Request for Redemption" form, the "Statement of State Costs" form, a recorded copy of the current owner's acquisition document, and a CHECK or MONEY ORDER made payable to the STATE LAND OFFICE for the TOTAL amount due the State as shown on the "Statement of State Costs" form to:

   STATE LAND OFFICE  
P. O. BOX 44124  
BATON ROUGE, LA 70804-4124  
ATTN: TAX ADJUDICATED PROPERTY SECTION

6. Upon receipt of the required forms and payment, the State Land Office will process the redemption and return one original "Certificate of Redemption" to the applicant.

7. **The applicant is responsible for filing the certificate with the Clerk of Court for the parish in which the property is located. Failure to do so could result in future title problems.**

   If you have any questions or need assistance, please contact the  
   Tax Adjudicated Property Section at (225) 219-9537