

STATE OF LOUISIANA
 DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Military Department	FOR OPB USE ONLY	
AGENCY: Military Department	OPB LOG NUMBER 157	AGENDA NUMBER 1
SCHEDULE NUMBER: 8112		
SUBMISSION DATE: 01/31/2019	Approval and Authority: Approved by the Joint Legislative Committee on the Budget DATE: <u>2-22-2019</u> <u>L.A.</u>	
AGENCY BA-7 NUMBER: 19-05		
HEAD OF BUDGET UNIT: Glenn H. Curtis		
TITLE: The Adjutant General		
SIGNATURE <small>(Certifies that the information provided is correct and true to the best of your knowledge):</small> 		

MEANS OF FINANCING	CURRENT FY 2018-2019	ADJUSTMENT (+) or (-)	REVISED FY 2018-2019
GENERAL FUND BY:			
DIRECT	\$39,605,369	\$0	\$39,605,369
INTERAGENCY TRANSFERS	\$4,369,717	\$0	\$4,369,717
FEES & SELF-GENERATED	\$5,886,743	\$0	\$5,886,743
STATUTORY DEDICATIONS	\$50,000	\$0	\$50,000
Camp Minden Fire Protection Fund (P38)	\$50,000	\$0	\$50,000
[Select Statutory Dedication]	\$0	\$0	\$0
Subtotal of Dedications from Page 2	\$0	\$0	\$0
FEDERAL	\$52,040,033	\$3,233,541	\$55,273,574
TOTAL	\$101,951,862	\$3,233,541	\$105,185,403
AUTHORIZED POSITIONS	821	0	821
AUTHORIZED OTHER CHARGES	4	0	4
NON-TO FTE POSITIONS	60	0	60
TOTAL POSITIONS	885	0	885

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
Military Affairs	\$66,973,306	429	\$3,233,541	0	\$70,206,847	429
Education	\$34,433,901	451	\$0	0	\$34,433,901	451
Auxillary Account	\$544,655	5	\$0	0	\$544,655	5
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
TOTAL	\$101,951,862	885	\$3,233,541	0	\$105,185,403	885

OFFICE OF THE COMPTROLLER
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STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Military Department	FOR OPB USE ONLY	
AGENCY: Military Department	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 8112		
SUBMISSION DATE: 01/31/2019	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER: 19-05		

Use this section for additional Statutory Dedications, if needed.
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2018-2019	ADJUSTMENT (+) or (-)	REVISED FY 2018-2019
GENERAL FUND BY:			
STATUTORY DEDICATIONS			
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$0	\$0	\$0

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Use this section for additional Program Names, if needed.
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
SUBTOTAL (to Page 1)	\$0	0	\$0	0	\$0	0

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

The Louisiana Military Department is requesting additional federal authority in the amount of \$3,233,541 to cover shortages within the Military Affairs Program. All funding must be spent in accordance with National Guard Regulation 5-1 and the limitations set forth within each of the 14 individual appendices.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2018-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:					
DIRECT	\$0	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$3,233,541	\$3,233,541	\$3,233,541	\$3,233,541	\$3,233,541
TOTAL	\$3,233,541	\$3,233,541	\$3,233,541	\$3,233,541	\$3,233,541

3. If this action requires additional personnel, provide a detailed explanation below:
No additional positions required with this BA7.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.
Federal authority levels within the Military Affairs Program are not sufficient to finish the current fiscal year.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.
This is NOT an after the fact BA-7.

STATE OF LOUISIANA
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PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

The approval of this BA7 will have an overall positive impact on the Military Affairs Program. It will enable the Louisiana National Guard to continue operations without any shutdown of programs or services.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. (Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)

All performance objectives will be unmet by the end of the fiscal year if this BA-7 is not approved.

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT	ADJUSTMENT	REVISED
		FY 2018-2019	(+) OR (-)	FY 2018-2019

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).
 Adjustments would be a mute point if all the federal programs in the Military Affairs Program shutdown prior to the end of the fiscal year.

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. (For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)

The approval of this position allows the Louisiana Military Department to maintain operations all FY. If the Military Affairs Program has to curtail operations to only those functions fully funded by means of finance other than federal it will force the partial drawdown of installations which will in turn negatively affect the Youth Challenge and Job Challenge Programs as well as the Starbases.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.
 All areas will be impacted.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

Failure to approve this BA7 will have performance impacts across all performance objectives and performance indicators by the fourth quarter of the fiscal year.

STATE OF LOUISIANA
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 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: MILITARY AFFAIRS

MEANS OF FINANCING:	CURRENT FY 2018-2019	REQUESTED ADJUSTMENT	REVISED FY 2018-2019	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:							
Direct	\$31,740,382	\$0	\$31,740,382	\$0	\$0	\$0	\$0
Interagency Transfers	\$2,932,833	\$0	\$2,932,833	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$5,118,305	\$0	\$5,118,305	\$0	\$0	\$0	\$0
Statutory Dedications *	\$50,000	\$0	\$50,000	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$27,131,786	\$3,233,541	\$30,365,327	\$3,233,541	\$3,233,541	\$3,233,541	\$3,233,541
TOTAL MOF	\$66,973,306	\$3,233,541	\$70,206,847	\$3,233,541	\$3,233,541	\$3,233,541	\$3,233,541

EXPENDITURES:	CURRENT FY 2018-2019	REQUESTED ADJUSTMENT	REVISED FY 2018-2019	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
Salaries	\$18,194,152	\$0	\$18,194,152	\$0	\$0	\$0	\$0
Other Compensation	\$597,259	\$0	\$597,259	\$0	\$0	\$0	\$0
Related Benefits	\$8,422,147	\$27,992	\$8,450,139	\$27,992	\$27,992	\$27,992	\$27,992
Travel	\$142,010	\$0	\$142,010	\$0	\$0	\$0	\$0
Operating Services	\$14,064,732	\$985,817	\$15,050,549	\$985,817	\$985,817	\$985,817	\$985,817
Supplies	\$2,593,176	\$1,035,689	\$3,628,865	\$1,035,689	\$1,035,689	\$1,035,689	\$1,035,689
Professional Services	\$2,289,780	\$48,683	\$2,338,463	\$48,683	\$48,683	\$48,683	\$48,683
Other Charges	\$6,062,368	\$0	\$6,062,368	\$0	\$0	\$0	\$0
Debt Services	\$2,378,080	\$0	\$2,378,080	\$0	\$0	\$0	\$0
Interagency Transfers	\$4,532,241	\$369,511	\$4,901,752	\$369,511	\$369,511	\$369,511	\$369,511
Acquisitions	\$3,054,931	\$198,116	\$3,253,047	\$198,116	\$198,116	\$198,116	\$198,116
Major Repairs	\$4,642,430	\$567,733	\$5,210,163	\$567,733	\$567,733	\$567,733	\$567,733
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$66,973,306	\$3,233,541	\$70,206,847	\$3,233,541	\$3,233,541	\$3,233,541	\$3,233,541

POSITIONS	CURRENT FY 2018-2019	REQUESTED ADJUSTMENT	REVISED FY 2018-2019	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
Classified	1	0	1	0	0	0	0
Unclassified	400	0	400	0	0	0	0
TOTAL T.O. POSITIONS	401	0	401	0	0	0	0
OTHER CHARGES POSITIONS	1	0	1	0	0	0	0
NON-TO FTE POSITIONS	27	0	27	0	0	0	0
TOTAL POSITIONS	429	0	429	0	0	0	0

* Statutory Dedications:	CURRENT FY 2018-2019	REQUESTED ADJUSTMENT	REVISED FY 2018-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
Camp Minden Fire Protection Fund (P38)	\$50,000	\$0	\$50,000	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
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 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: MILITARY AFFAIRS

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$3,233,541	\$3,233,541

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$27,992	\$27,992
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$985,817	\$985,817
Supplies	\$0	\$0	\$0	\$0	\$1,035,689	\$1,035,689
Professional Services	\$0	\$0	\$0	\$0	\$48,683	\$48,683
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$369,511	\$369,511
Acquisitions	\$0	\$0	\$0	\$0	\$198,116	\$198,116
Major Repairs	\$0	\$0	\$0	\$0	\$567,733	\$567,733
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$3,233,541	\$3,233,541

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	1	0	0	0	0	1
Unclassified	400	0	0	0	0	400
TOTAL T.O. POSITIONS	401	0	0	0	0	401
OTHER CHARGES POSITIONS	1	0	0	0	0	1
NON-TO FTE POSITIONS	27	0	0	0	0	27
TOTAL POSITIONS	429	0	0	0	0	429

STATE OF LOUISIANA
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REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: EDUCATION

MEANS OF FINANCING:	CURRENT FY 2018-2019	REQUESTED ADJUSTMENT	REVISED FY 2018-2019	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:							
Direct	\$7,864,987	\$0	\$7,864,987	\$0	\$0	\$0	\$0
Interagency Transfers	\$1,436,884	\$0	\$1,436,884	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$223,783	\$0	\$223,783	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$24,908,247	\$0	\$24,908,247	\$0	\$0	\$0	\$0
TOTAL MOF	\$34,433,901	\$0	\$34,433,901	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$13,946,839	\$0	\$13,946,839	\$0	\$0	\$0	\$0
Other Compensation	\$552,360	\$0	\$552,360	\$0	\$0	\$0	\$0
Related Benefits	\$6,143,393	\$0	\$6,143,393	\$0	\$0	\$0	\$0
Travel	\$181,250	\$0	\$181,250	\$0	\$0	\$0	\$0
Operating Services	\$4,139,519	\$0	\$4,139,519	\$0	\$0	\$0	\$0
Supplies	\$3,564,818	\$0	\$3,564,818	\$0	\$0	\$0	\$0
Professional Services	\$491,870	\$0	\$491,870	\$0	\$0	\$0	\$0
Other Charges	\$2,723,310	\$0	\$2,723,310	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$689,909	\$0	\$689,909	\$0	\$0	\$0	\$0
Acquisitions	\$930,156	\$0	\$930,156	\$0	\$0	\$0	\$0
Major Repairs	\$1,070,477	\$0	\$1,070,477	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$34,433,901	\$0	\$34,433,901	\$0	\$0	\$0	\$0
POSITIONS							
Classified	0	0	0	0	0	0	0
Unclassified	420	0	420	0	0	0	0
TOTAL T.O. POSITIONS	420	0	420	0	0	0	0
OTHER CHARGES POSITIONS	3	0	3	0	0	0	0
NON-TO FTE POSITIONS	28	0	28	0	0	0	0
TOTAL POSITIONS	451	0	451	0	0	0	0
* Statutory Dedications:							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

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 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: EDUCATION

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$0	\$0

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0	\$0

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	420	0	0	0	0	420
TOTAL T.O. POSITIONS	420	0	0	0	0	420
OTHER CHARGES POSIT	3	0	0	0	0	3
NON-TO FTE POSITIONS	28	0	0	0	0	28
TOTAL POSITIONS	451	0	0	0	0	451

STATE OF LOUISIANA
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PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 3 NAME: AUXILIARY

MEANS OF FINANCING:	CURRENT FY 2018-2019	REQUESTED ADJUSTMENT	REVISED FY 2018-2019	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:							
Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$544,655	\$0	\$544,655	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MOF	\$544,655	\$0	\$544,655	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$70,006	\$0	\$70,006	\$0	\$0	\$0	\$0
Related Benefits	\$13,624	\$0	\$13,624	\$0	\$0	\$0	\$0
Travel	\$2,075	\$0	\$2,075	\$0	\$0	\$0	\$0
Operating Services	\$27,450	\$0	\$27,450	\$0	\$0	\$0	\$0
Supplies	\$431,500	\$0	\$431,500	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$544,655	\$0	\$544,655	\$0	\$0	\$0	\$0
POSITIONS							
Classified	0	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	5	0	5	0	0	0	0
TOTAL POSITIONS	5	0	5	0	0	0	0
* Statutory Dedications:							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

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PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 3 NAME: AUXILIARY

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$0	\$0

EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0	\$0

OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
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POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0
OTHER CHARGES POSIT	0	0	0	0	0	0
NON-TO FTE POSITIONS	5	0	0	0	0	5
TOTAL POSITIONS	5	0	0	0	0	5

BA-7 QUESTIONNAIRE

(Provide answers on the Questionnaire Analysis Form; answer all questions applicable to the requested budget adjustment.)

GENERAL PURPOSE

The Louisiana Military Department is requesting additional federal authority in the amount of \$3,233,541 to cover shortages within the Military Affairs Program. All funding must be spent in accordance with National Guard Regulation 5-1 and the limitations set forth in the 14 individual appendices. During the period beginning 29 August 2013 through the current fiscal year the Louisiana Military Department received federal authority for the M6 disposal project at Camp Minden. The amounts of that federal authority ranged from a high of \$30,000,000 in FY14 to a low of \$932,109 in the current fiscal year. Due to the timing of when the expenditures on the M6 project were made in a given fiscal year and when the other federal programs required additional federal authority the need was able to be met with what was on hand. Due to this timing effect the incremental increases in federal funding over a 6 year span were not fully realized until the third quarter of the present fiscal year. Thus, the large one time increase not specifically tied to any one federal program change or event. These requested changes are based on funding amounts received within each individual federal program as communicated by the federal program manager through our spending execution worksheets which combines actual expenditures, encumbrances and forecasted monthly expenditures.

REVENUES - \$3,233,541

(Explain the Means of Financing. Provide details including Source, authority to spend, etc.)

- 1) If STATE GENERAL FUND - \$0
- 2) If IAT - \$0
- 3) If Self-Generated Revenues - \$0
- 4) If Statutory Dedications - \$0
- 5) If Interim Emergency Board Appropriations
- 6) If Federal Funds - \$3,233,541
- 7) All Grants:

EXPENDITURES - \$3,233,541

- 1) \$ 0 - Salaries
- 2) \$ 27,992 - Related Benefits
- 3) \$ 0 - Travel
- 4) \$ 985,817 - Services
- 5) \$1,035,689 - Supplies
- 6) \$ 48,683 - Professional Services
- 7) \$ 0 - Other Charges
- 8) \$ 369,511 - Interagency Transfers
- 9) \$ 198,116 - Acquisitions
- 10) \$ 567,733 - Major Repairs

OTHER

- 1) POC is SGM(Ret) James Philyaw, 225-319-4711 or COL(Ret) Herbert Fritts, 225-319-4757.

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION
OFFICE OF PLANNING AND BUDGET
MID YEAR ADJUSTMENTS**

DEPARTMENT NAME: Military Department

AGENCY NAME: Military Department

SCHEDULE NUMBER: 8112

SUBMISSION DATE: 29 Aug 13

AGENCY BA-7 NUMBER: 14-02

HEAD OF BUDGET UNIT: Glenn H. Curtis

TITLE: The Adjutant General

SIGNATURE (Certifies that the information provided is correct and true to the best of your knowledge):

FOR ORB USE ONLY
OPB LOG NUMBER 87
AGENDA NUMBER 2

[Handwritten Signature]

MEANS OF FINANCING OR EXPENDITURE	BUDGETED FY 2013-2014	ADJUSTMENT (+) OR (-)	REVISED FY 2013-2014
GENERAL FUND BY:			
DIRECT	\$37,480,572		\$37,480,572
INTERAGENCY TRANSFERS	\$4,280,817		\$4,280,817
FEES & SELF-GENERATED	\$4,139,595		\$4,139,595
STAT DED - P38	\$50,000		\$50,000
STAT DED - Overcollections	\$500,000		\$500,000
INTERIM EMERGENCY BOARD	\$0		\$0
FEDERAL	\$36,986,193	\$30,000,000	\$66,986,193
TOTAL	\$83,416,977	\$30,000,000	\$113,416,977

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
Military Affairs	\$56,817,232	424	30,000,000	0	\$86,817,232	424
Education	\$26,366,960	351	\$0	0	\$26,366,960	351
Auxiliary	\$232,785	0		0	\$232,785	0
Unalotted	\$0	0		0	\$0	0
					\$0	0
					\$0	0
					\$0	0
					\$0	0
					\$0	0
TOTAL	\$83,416,977	775	\$30,000,000	0	\$113,416,977	775

Approved by Jt. Legislative Comm. on the Budget
Date: 09-13-13

STATE OF LOUISIANA
 DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Louisiana Department of Health		FOR OPB USE ONLY							
AGENCY: Louisiana Emergency Response Network		OPB LOG NUMBER <i>158</i>		AGENDA NUMBER <i>7</i>					
SCHEDULE NUMBER: 09-324		Approval and Authority: Approved by the Joint Legislative Committee on the Budget DATE: <i>2-22-2019</i> <i>L.H.</i>							
SUBMISSION DATE: January 18, 2019									
AGENCY BA-7 NUMBER: 1									
HEAD OF BUDGET UNIT: Paige Hargrove									
TITLE: Executive Director									
SIGNATURE (Certifies that the information provided is correct and true to the best of your knowledge): <i>Paige Hargrove</i>									
MEANS OF FINANCING		CURRENT FY 2018-2019		ADJUSTMENT (+) or (-)		REVISED FY 2018-2019			
GENERAL FUND BY:									
DIRECT		\$1,637,234		\$0		\$1,637,234			
INTERAGENCY TRANSFERS		\$189,900		\$0		\$189,900			
FEES & SELF-GENERATED		\$5,383		\$11,334		\$16,717			
STATUTORY DEDICATIONS		\$0		\$0		\$0			
[Select Statutory Dedication]		\$0		\$0		\$0			
[Select Statutory Dedication]		\$0		\$0		\$0			
Subtotal of Dedications from Page 2		\$0		\$0		\$0			
FEDERAL		\$0		\$0		\$0			
TOTAL		\$1,832,517		\$11,334		\$1,843,851			
AUTHORIZED POSITIONS		7		0		7			
AUTHORIZED OTHER CHARGES		0		0		0			
NON-TO FTE POSITIONS		0		0		0			
TOTAL POSITIONS		7		0		7			
PROGRAM EXPENDITURES		DOLLARS		POS		DOLLARS		POS	
PROGRAM NAME:									
LERN		\$1,832,517		7		\$11,334		0	
		\$0		0		\$0		0	
		\$0		0		\$0		0	
		\$0		0		\$0		0	
		\$0		0		\$0		0	
		\$0		0		\$0		0	
		\$0		0		\$0		0	
		\$0		0		\$0		0	
		\$0		0		\$0		0	
Subtotal of programs from Page 2:		\$0		0		\$0		0	
TOTAL		\$1,832,517		7		\$11,334		0	

OFFICE OF THE GOVERNOR
 DIVISION OF ADMINISTRATION
 OFFICE OF PLANNING & BUDGET
 2019 JAN 31 PM 2:23

STATE OF LOUISIANA
 DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?
The purpose of this BA-7 is to increase Fees and Self-Generated Revenues authority in order to receive monies from the Living Well Foundation 2019 grant for the Stop the Bleed initiative. The American College of Surgeons (ACS) is calling all state trauma systems to implement "Stop the Bleed". This is a national awareness campaign launched by the White House. It is intended to cultivate grassroots efforts that encourage bystanders to become trained, equipped, and empowered to help in a bleeding emergency before professional help arrives, much like citizens are educated and empowered to perform CPR.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2018-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:					
DIRECT	\$0	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$11,334	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
TOTAL	\$11,334	\$0	\$0	\$0	\$0

3. If this action requires additional personnel, provide a detailed explanation below:
No, this BA-7 does not require additional personnel

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

Monies are expected to be received this current fiscal year to support the initiative Stop the Bleed. Postponing this request will potentially jeopardize the grant award.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

No, this in an after the fact BA-7

STATE OF LOUISIANA
 DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: LERN

MEANS OF FINANCING:	CURRENT FY 2018-2019	REQUESTED ADJUSTMENT	REVISED FY 2018-2019	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2019-2020	FY 2020-2021	FY 2021-2022	FY 2022-2023
GENERAL FUND BY:							
Direct	\$1,637,234	\$0	\$1,637,234	\$0	\$0	\$0	\$0
Interagency Transfers	\$189,900	\$0	\$189,900	\$0	\$0	\$0	\$0
Fees & Self-Generated	\$5,383	\$11,334	\$16,717	\$0	\$0	\$0	\$0
Statutory Dedications *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MOF	\$1,832,517	\$11,334	\$1,843,851	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$616,759	\$0	\$616,759	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$299,750	\$0	\$299,750	\$0	\$0	\$0	\$0
Travel	\$30,000	\$0	\$30,000	\$0	\$0	\$0	\$0
Operating Services	\$191,311	\$0	\$191,311	\$0	\$0	\$0	\$0
Supplies	\$17,950	\$11,334	\$29,284	\$0	\$0	\$0	\$0
Professional Services	\$337,531	\$0	\$337,531	\$0	\$0	\$0	\$0
Other Charges	\$55,283	\$0	\$55,283	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$137,496	\$0	\$137,496	\$0	\$0	\$0	\$0
Acquisitions	\$146,437	\$0	\$146,437	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$1,832,517	\$11,334	\$1,843,851	\$0	\$0	\$0	\$0
POSITIONS							
Classified	6	0	6	0	0	0	0
Unclassified	1	0	1	0	0	0	0
TOTAL T.O. POSITIONS	7	0	7	0	0	0	0
OTHER CHARGES POSITIONS	0	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0	0
TOTAL POSITIONS	7	0	7	0	0	0	0
* Statutory Dedications:							
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
 DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: LERN

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$11,334	\$0	\$0	\$11,334
EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$11,334	\$0	\$0	\$11,334
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$11,334	\$0	\$0	\$11,334
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
POSITIONS						
Classified	6	0	0	0	0	6
Unclassified	1	0	0	0	0	1
TOTAL T.O. POSITIONS	7	0	0	0	0	7
OTHER CHARGES POSITIONS	0	0	0	0	0	0
NON-TO FTE POSITIONS	0	0	0	0	0	0
TOTAL POSITIONS	7	0	0	0	0	7

BA-7 QUESTIONNAIRE

(Provide answers on the Questionnaire Analysis Form; answer all questions applicable to the requested budget adjustment.)

GENERAL PURPOSE

The purpose of this BA-7 is to increase the budget authority for Fees and Self Generated Revenues in order to receive a grant from Louisiana Highway Safety Commission to continue to fund the Stop the Bleed initiative. The American College of Surgeons (ACS) is calling all state trauma systems to implement "Stop the Bleed". This is a national awareness campaign launched by the White House. It is intended to cultivate grassroots efforts that encourage bystanders to become trained, equipped, and empowered to help in a bleeding emergency before professional help arrives, much like citizens are educated and empowered to perform CPR. No matter how rapid the arrival of professional emergency responders, bystanders will always be first on the scene. Due to this call by the ACS, all of the designated trauma centers in conjunction with LERN are working to implement this education. For this grant, LERN's Tri-Regional Coordinator will be responsible for outreach and scheduling of all trainings at schools in Region 8. Educational supplies are needed and LERN can no longer provide these supplies within our budget. The educational supplies that will be purchased include wall mount Stop the Bleed Kits, blue training tourniquets and educational booklets.

Fees & Self-Generated Revenues	<u>\$11,334</u>
Total:	\$11,334

EXPENDITURES

Provide detailed expenditure information including how the amount requested was calculated.

Supplies	<u>\$11,334</u>
Total:	\$11,334

Provide names, phone numbers, and e-mail addresses of agency contacts

Paige Hargrove
LERN, Executive Director
Phone: 225-756-3440
Email: paige.hargrove@la.gov

Cassandra Woods
Chief Financial Officer
Phone: 225-756-3421
Email: cassandra.woods@la.gov



January 10, 2019

To: Grant Recipient -- Fall 2018 Grant Cycle

RE: Grant Agreement and Installment Payment #1

Dear Grantee:

Enclosed is the final signed grant agreement and installment payment #1 for the Fall 2018 grant cycle. We are pleased to provide funding for the programs and services through which you will serve your community.

Please refer to the Reporting Requirements section of your Grant Agreement for information on what and when reports are due, or please provide that information to those who will be doing the financial reporting and written narrative reports.

If you will, please confirm receipt of the check by email at jrutledge@livingwellfoundation.net.

Let me know if there is something I can do to assist you.

Sincerely,


Alice M. Proffit
President/CEO

A

GRANT AGREEMENT

Grant Cycle: Fall 2018

This Grant Agreement (the "Agreement") is entered into effective as of January 1, 2019, by the Living Well Foundation, a Louisiana nonprofit corporation (the "Foundation"), and the grantee identified in Section 1.A. below (the "Grantee").

I. DESCRIPTION OF GRANT

A. GRANTEE INFORMATION

Organization: Louisiana Emergency Response Network EIN: 72-6011595

Project Name: Stop the Bleed Education

Physical Address: LERN
14141 Airline Highway, Building 1, Suite B
Baton Rouge, LA 70817

Mailing Address: LERN
14141 Airline Highway, Building 1, Suite B
Baton Rouge, LA 70817

Contact Persons: Paige B. Hargrove, Executive Director
Cassandra Woods

Telephone: (225) 756-3440 **Fax:** (225) 756-3429

Email: paige.hargrove@la.gov **Website (if any):**
cassandra.woods@la.gov

B. GRANT PURPOSE

This project will allow for expansion of the Stop the Bleed education and services campaign as launched in 2016 by the US Department of Homeland Security. It will serve to provide bystanders of emergency situations with the tools and knowledge to stop life threatening bleeding and will be taught to faculty and staff at 12 of 37 Ouachita Parish schools, with kits provided at the 12 schools.

C. GRANT OBJECTIVES

1. Provide hemorrhage control kits in the designated schools.
2. Train school nurses as future trainers and expand the instructor pool.
3. Support the education of a group of trained personnel that can demonstrate hemorrhage control techniques and that can provide ongoing training.

D. GRANT BUDGET: The budget for the grant (the "Grant Budget") is attached as Exhibit A.

II. TERMS

- A. GRANT AMOUNT: \$12,334
- B. GRANT DURATION: Beginning date: January 1, 2019
Ending date: December 31, 2019
- C. GRANT PAYMENT SCHEDULE: Payments are scheduled as follows:

Date: January 14, 2019 Amount: \$11,334

Date: February 28, 2020 Amount: \$ 1,000

All payments are subject to satisfactory compliance with the terms and conditions of this Agreement. The amount of any payment subsequent to the initial payment may be modified by Foundation to reflect project work levels, client's services, or current expenditure rate.

D. GRANTEE REPORTING SCHEDULE

1. Second Quarter Interim Report:

Within 15 working days after the end of the first six months of the Grant Duration, Grantee shall provide the Foundation an interim report consisting of:

- (i) A financial report utilizing the format required by the Foundation showing actual expenditures during the first six months line-by-line against the Grant Budget, with supporting documentation for the first two quarters of grant expenses;
- (ii) A narrative summary utilizing the format required by the Foundation reporting the progress made by the Grantee towards achieving the Grant Purpose and Grant Objectives, and any problems or obstacles encountered in the effort to achieve the Grant Purpose and Grant Objectives;
- (iii) A statistical summary of programs and services provided, individuals served, publicity surrounding grant activities, activities to ensure service sustainability, any variances to proposed activities; and,
- (iv) A copy of Grantee's latest unaudited financial statements current within 3 months. Financial Report, Narrative Summary, Statistical Summary, and Unaudited Financial Statements Due: July 19, 2019

2. Fourth Quarter Final Report:

Within 30 days after the ending date of the Grant Duration, Grantee shall provide a final report to the Foundation consisting of:

- (i) A cumulative financial report utilizing the format required by the Foundation showing actual expenditures during the Grant Project line-by-line against the Grant Budget, with supporting documentation for the final two quarters of grant expenses;
- (ii) A detailed narrative summary utilizing the format required by the Foundation reporting the achievement towards the Grant Purpose and Grant Objectives, any variances and resolutions, and all activities carried on under the grant;
- (iii) A statistical summary of programs and services provided, individuals served, publicity surrounding grant activities, activities to ensure service sustainability,

format and date of dissemination of grant findings and outcomes to the public on local, regional or national level;

- (iv) A copy of Grantee's latest unaudited financial statements current within 3 months; and,
- (v) An evaluation of the Grantee's success in achieving the Grant Purpose and Grant Objectives.

Cumulative Financial Report, Detailed Narrative Summary, Statistical Summary Report, Unaudited Financial Statements, and Project Evaluation

Due: January 30, 2020

3. Audited Financial Statements:

Within 180 days after the close of each Fiscal Year of Grantee, Grantee shall provide audited annual financial statements in a form satisfactory to the Foundation, certified and signed by an authorized officer, with such audit to be performed by independent certified public accountants reasonably acceptable to the Foundation who issue an unqualified opinion as to the information contained in the financial statements. The audit will be prepared in accordance with GAAP on a consolidated basis, including balance sheets as of the end of the Fiscal Year, and include statements of income and retained earnings and a statement of cash flows, and set forth in comparative form the balance sheet, income statement, retained earnings, and cash flow figures for the preceding Fiscal Year. If the audited financial statements do not reflect an unqualified opinion by the auditor, then Grantee shall also provide an explanation/response of the deficiencies noted together with such further information, explanation or response as may be requested by the Foundation, and it shall thereafter be in the determination of the Foundation, in its sole discretion, as to whether the submitted financial statements are acceptable.

III. GENERAL CONDITIONS

A. PURPOSE AND ADMINISTRATION

The grant shall be used exclusively for the Grant Purpose and Grant Objectives specified in Sections I. B. and I. C. of this Agreement.

The Grantee will directly administer the project or program being supported by the grant and agrees that no grant funds shall be disbursed to any person, organization, or entity, whether or not formed by the Grantee, other than as specifically set forth in, or contemplated by, Sections I. B. and I. C. of this Agreement.

B. PAYMENTS

Grant Funds will be disbursed to Grantee as specified in Section II C. of this Agreement. Funds expended prior to the execution of this Agreement may not be reimbursed from grant funds.

C. USE OF GRANT FUNDS

- 1. No part of the grant shall be used to carry on propaganda or otherwise attempt to influence legislation (within the meaning of Section 4945 (d)(1) of the Internal Revenue Code).
- 2. No part of the grant shall be used to attempt to influence the outcome of any specific public

election or to carry on, directly or indirectly, any voter registration drive (within the meaning of Section 4945(d)(2) of the Internal Revenue Code).

3. The Grantee shall not use any part of the grant funds to provide a grant to an individual for travel, study, or similar purpose except under procedures which have been approved in advance by the Secretary of the Treasury or his delegate under Section 4945(g) of the Internal Revenue Code and only with prior written approval of the Foundation. Payments of salaries, other compensation, or expense reimbursement to employees of the Grantee within the scope of their employment do not constitute "grants" for these purposes and are not subject to these restrictions.
4. No part of the grant shall be used for a grant to another organization without prior written approval of the Foundation.
5. No part of the grant shall be used for other than charitable, scientific, or education purposes or the prevention of cruelty to children (within the meaning of Section 170(c)(2)(B) of the Internal Revenue Code).
6. Equipment or property purchased with grant funds shall be the property of the Grantee organization, subject, however, to recovery by and return to the Foundation under certain circumstances identified below.
7. If the purpose of the Grantee organization changes, or if the organization should cease to exist, or should grant funds or property purchased with grant funds be used other than as permitted by this Agreement, or should the grant be terminated for any of the reasons set forth in Section III.J., then:
 - (i) the Grantee shall immediately notify the Foundation; and,
 - (ii) any unutilized or unexpended grant funds shall revert and promptly be returned to the Foundation; and,
 - (iii) equipment or property purchased with the grant funds shall, at the request of the Foundation, promptly be delivered to the Foundation for reuse in accordance with the grant or otherwise to further the Foundation's exempt purpose.

D. BUDGET

Funds must be used by the Grantee strictly in accordance with the Grant Budget, provided, however, that grantee is authorized to reallocate between the budget subsections amounts up to 10% of the budgeted amount from each of the categories of subsections Personnel, Other Expenses and Capital Expenses after written notice but without the requirement of the approval of the Foundation, but only so long as no specific line item is increased by more than 50%. Any other material changes desired to be made in the Grant Budget must be approved by the Foundation.

E. ACCOUNTING AND AUDIT

A systematic accounting record shall be kept by the Grantee of the receipt and disbursement of funds and expenditures incurred under the terms of the grant, and the substantiating documents

such as bills, invoices, cancelled checks, receipts, etc., shall be retained in the Grantee's files for a period of not less than four (4) years after expiration of the grant period. The Grantee agrees to promptly furnish the Foundation with copies of such documents upon the Foundation's request.

The Grantee agrees to make its books and records available to Foundation at reasonable times, and for purposes reasonably related to the Foundation's interest in the activities of the Grantee, as long as such access does not violate the rights of patients and employees, and is not otherwise a violation of applicable law.

Grantee will allow the Foundation to monitor and review the accounting, disbursement, financial practices, and internal audit systems of the Grantee. The Foundation, at its expense, may audit or have audited the books and records of the Grantee insofar as they relate to the disposition of the funds granted by the Foundation, and the Grantee shall provide all necessary assistance in connection therewith.

F. REPORTS

Grantee shall provide the Foundation the reports and information set forth in Section U. D. of this Agreement.

The Grantee shall send to the Foundation copies of all reports, papers, manuscripts, and other information materials which it produces that are related to the project supported by the Foundation.

The Foundation may, at its expense, monitor and conduct an evaluation of operations under the grant, which may include visits by representatives of the Foundation to observe the

Grantee's program procedures and operations and to discuss the program with the Grantee's personnel as long as such access does not violate the rights of patients and employees, and is not otherwise a violation of applicable law.

G. ACCESS TO AND USE OF PROJECT INFORMATION

The Grantee agrees to provide the Foundation with full access, except to the extent specifically prohibited by applicable law, to any and all information developed in connection with or arising from the activities funded by this grant. To the extent Grantee may lawfully do so, the Grantee authorizes the Foundation to use, reproduce, or publish, free of any charge or royalty, and to authorize others to use, reproduce, or publish, free of any charge or royalty, any and all such information, including but not limited to reports, budgets, patents, copyrighted materials, or other data. The Foundation agrees to properly attribute authorship in the use, reproduction, or publication of any information developed with these grant funds, and further agrees to include patent and/or copyright notice, in any of its publications, or any patents or copyrighted materials.

H. PUBLIC REPORTING

Grantee shall abide by all reasonable Foundation communication guidelines. Grantee shall participate in all workshop(s) regarding such guidelines at the invitation of the Foundation.

I. GRANTEE TAX STATUS

The Grantee represents that it is currently either a tax-exempt entity as described in Section 501(c)(3) of the Internal Revenue Code and not a private foundation as described in Section 509(a), or an organization described in Section 170 C(1) or Section 511(a)(2)(B). The Grantee shall immediately give written notice to the Foundation if the Grantee ceases to be exempt from federal income taxation under Section 501(c)(3) or its status as not a private foundation under Section 509(a) is materially changed, or its status as a Section 170 C(1) or Section 511(a)(2)(B) organization is materially changed. The Grantee agrees it will not apply the proceeds of the grant to any purposes not specified in Section 170 C(2)(B) of the Internal Revenue Code.

It is expressly agreed that any change in the Grantee's tax status or any use by the Grantee of the grant proceeds for any purpose other than those specified in Section 170 C(2)(B) of the Internal Revenue Code will terminate the obligation of the Foundation to make further payments under the grant.

J. GRANT REVERSION AND TERMINATION

Any portion of the grant unexpended at the completion of the project or at the end of the Grant Duration and any authorized extension thereof, whichever comes first, shall be returned to the Foundation within fifteen (15) days.

The Foundation, at its sole option, may terminate the grant at any time if (i) the Grantee ceases to be exempt from federal income taxation under Section 501(c)(3) of the Internal Revenue Code, (ii) the Grantee's status as not a private foundation is materially altered, or its status as a Section 170 C(1) or Section 511 (a)(2)(B) organization is materially altered; or (iii) in the Foundation's judgment, the Grantee becomes unable to carry out the Grant Purpose and Grant Objectives, ceases to be an appropriate means of accomplishing the Grant Purpose and Grant Objectives, or fails to comply with any of the conditions of this Agreement.

If the grant is terminated prior to the scheduled completion date, the Grantee shall, upon request by the Foundation, provide to the Foundation a full accounting of the receipt and disbursement of funds and expenditures incurred under the grant as of the effective date of termination. The Grantee shall repay within thirty (30) days after written request by the Foundation all grant funds unexpended as of the effective date of termination and all grant funds expended for purposes or items allocable to the period of time subsequent to the effective date of termination.

The Foundation may require, at its discretion, repayment by Grantee to the Foundation of (i) any grant funds which were not used in accordance with the terms of this Agreement, including the Grant Purpose and Grant Objectives set forth above, and (ii) all grant funds received if Grantee materially fails to comply with the terms and conditions of this Agreement, including conditions relating to Use of Project Information and Public Reporting.

Grantee agrees to return any such funds upon demand by Foundation.

K. MULTI-YEAR GRANTS

The renewal of any multi-year grant for any succeeding period will be contingent upon evidence of adequate performance in prior year(s).

L. LIMITATION; CHANGES

It is expressly understood that the Foundation by making this grant has no obligation to provide other or additional support to the Grantee for purposes of this project or any other purposes. Any changes, additions, or deletions to the conditions of the grant must be made in writing only and must be jointly approved by the Foundation and the Grantee.

M. HOLD HARMLESS

In accepting a grant from the Foundation, the Grantee hereby irrevocably and unconditionally agrees, to the fullest extent permitted by law, to defend, indemnify and hold harmless the Foundation, its officers, directors, trustees, employees and agents, from and against any and all claims, liabilities, losses and expenses (including reasonable attorney's fees) directly, indirectly, wholly or partially arising from or in connection with any act or omission of the Grantee, its officers, directors, trustees, employees or agents, in applying for or accepting such grant, in expending or applying the funds furnished pursuant to such grant or in carrying out the program or project to be funded or financed by such grant, except to the extent that such claims, liabilities, losses or expense arise from or in connection with any act or omission of the Foundation, its officers, directors, trustees, employees or agents.

N. SPECIAL CONDITIONS

The Grantee accepts and agrees to comply with the following Special Conditions (if no Special Conditions are imposed, so state):

While no specific special conditions are imposed, the Grantee acknowledges that the Foundation expects that the Grantee will continue its education and support services to the designated schools and will continue to train and educate professional instructors in Ouachita Parish. In addition, the Grantee agrees to collaborate with the Foundation for other educational opportunities as feasible in the Foundation service area.

IV. MISCELLANEOUS

A. ASSIGNMENT

This Agreement shall not be assigned by the Grantee in any manner or by operation of law. Any such assignment is deemed null and void.

B. SUBCONTRACT

The Grantee may not enter into any subcontract to fulfill its duties and obligations under this Agreement without the express written consent of Foundation.

C. INDEPENDENT CONTRACTOR STATUS

In the performance of the work, duties, and obligations under this Agreement, it is mutually understood and agreed by the Parties that each Party and its agents/employees are at all times acting and performing as independent contractors. Neither Party shall have nor

exercise any control or direction over the methods by which the other Party or its agents/employees shall perform work. Each Party understands and agrees that: (i) it and its agents/employees shall not be eligible to participate in any benefit program provided by the other Party for its employees; (ii) neither Party will withhold on behalf of the other Party or its personnel, employees, agents or independent contractors any sums for income tax, unemployment insurance, social security, or any other withholding pursuant to any law or requirement of any governmental body; and (iii) that all such withholdings and benefits, if applicable, are the sole responsibility of each Party.

D. GOVERNING LAW

This Agreement shall be construed in accordance with and governed by the laws of the State of Louisiana. Any proceeding regarding this Agreement shall be instituted and conducted in the Parish where Foundation is located. The provisions of this subsection shall survive the termination of this Agreement.

E. NOTICES

Any notices required or permitted hereunder shall be sufficiently given if sent by registered or certified mail, postage prepaid, or personally delivered to the addresses set forth in this Agreement.

F. NO WAIVER

No waiver of a breach of any provision of this Agreement shall be construed to be a waiver of any breach of any provision of this Agreement or of any succeeding breach of the same provision. No delay in acting with regard to any breach of any provision of this Agreement shall be construed to be a waiver of such breach.

G. EXCLUDED PROVIDER

The Grantee represents and warrants that neither it nor its employees are listed by a federal or state agency as excluded, suspended, or otherwise ineligible to participate as a licensed professional within all required compliance programs designated for the profession, or, in federal programs, including Medicare and Medicaid, and is not listed, nor has any current reason to believe that during the term of this Agreement will be so listed, on the HHS -OIG Cumulative Sanctions Report or the General Services Administration List of Parties Excluded from Federal Procurement and Non-Procurement Programs. Each Party represents and warrants that neither it nor its employees is listed on the Specially Designated National and Blocked Persons list by the Office of Foreign Assets Control. The Parties agree that either may terminate this Agreement, upon notice to the other, in the event that either Party or any person providing services under the terms of this Agreement, as appropriate, has not retained their professional certification for the chosen practiced profession and can no longer provide appropriate qualitative services under this Agreement, or is listed on the HHS-OIG Cumulative Sanctions Report or on the General Services Administration List of Parties Excluded from Federal Procurement and Non-Procurement Programs, or on the Specially Designated Nationals and Blocked Persons list by the Office of Foreign Assets Control.

H. DISCLOSURE OF INFORMATION

The methods, operations and other information regarding the project and the terms and contents of this Agreement are considered public information and are subject to disclosure. Prior acknowledgement and approval is hereby granted by this Agreement for such dissemination.

I. HIPAA COMPLIANCE

The Parties agree to maintain the confidentiality, privacy, and security of patient information to the extent required by law. Each Party agrees to comply with the Health Insurance Portability and Accountability Act of 1996 and the regulations promulgated thereunder ("HIPAA") with respect to the privacy and security of "protected health information" (as defined by HIPAA) created, transmitted, maintained or received by either Party pursuant to, or in connection with, the Parties' obligations under this Agreement. The provisions of this subsection shall survive the termination of this Agreement.

J. SEVERABILITY AND REFORMATION

If any term of this Agreement is held unenforceable or invalid for any reason and not susceptible to reformation due to a change in applicable law or regulation, the remaining portions shall continue in full force and effect, unless the effect of such severance would be to substantially alter the Agreement or obligations of the Parties, in which case the Agreement would be immediately terminated.

K. ENTIRE AGREEMENT

This Agreement and the attached Exhibits set forth the entire agreement and understanding between the Parties and incorporates and supersedes prior discussions, agreements, understandings, and representations between them but not including previous active grant agreements.

L. COUNTERPARTS.

This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all such counterparts together shall constitute one and the same instrument.

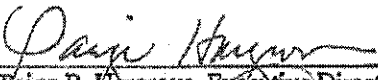
M. AUTHORITY.

Neither Party shall have any power or authority whatsoever to discuss, negotiate, or execute any kind of contract or other obligation or agreement on behalf of the other Party.



The foregoing terms and conditions are hereby accepted and agreed to as of the date first set forth above.

GRANTEE:

Date: _____

BY: 
Paige B. Hargrove, Executive Director

Date: _____

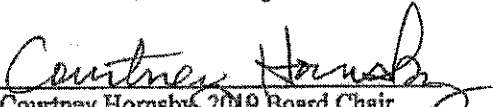
BY: 
William Freeman, MD, Chairman of the Board

Karen O. Wyble, RN, MSN, MHA, MBA

LIVING WELL FOUNDATION:

Date: 1/10/19

BY: 
Alice M. Proffitt, President/CEO

Date: _____

BY: 
Courtney Hornsby, 2019 Board Chair

**Exhibit A –
Approved Grant Budget**



Project Budget Worksheet

FOR GRANT APPLICATION ONLY

ORGANIZATION'S NAME	LERN			Total Budget
	Living Well Foundation	Other Sources	In-Kind Support	
Grant Cycle: 2018				
SOURCES OF SUPPORT:				
Foundations: LWF	12,334			12,334
Other Foundation:				0
Federal/State Grant:				0
General Operating Budget:			8,300	8,300
Other:				0
				0
TOTAL RESOURCES	12,334	0	8,300	20,634
PROJECT BUDGET:				
Personnel:				
Proposed Positions:				0
Existing Positions:			8,300	8,300
Fringe (benefits/taxes)				0
Consultants				0
Subtotal Personnel	0	0	8,300	8,300
Administrative Expenses (Indirect):				0
Other Expenses:				
Printing/Flyers/Brochures	1,130			1,130
Media Costs/Advertising				0
Office Supplies				0
Project Supplies - Food/Snacks				0
Project Supplies - Equipment/Furniture				0
Project Supplies - Other	11,024			11,024
Postage	180			180
Utilities/Telephone/Internet				0
Space costs				0
Other: (tax for stop the bleed kits)				0
				0
Subtotal Other Expenses	12,334	0	0	12,334
Capital Expenditures (over \$1,000):				
Office Equipment				0
Furniture & Fixtures				0
Project Equipment				0
Subtotal Capital/Start Up	0	0	0	0
TOTAL PROJECT EXPENSES	12,334	0	8,300	20,634

* Fill in all yellowed areas. Enter budget line items for revenues and expenses as applicable. Totals will self-generate.
 * Identify individually in budget narrative. Additional sources of revenue are encouraged, but not required. Indicate only revenues that are fully committed for the purposes of this project.
 * Please check carefully prior to submission of budget. Total Project Resources must equal Total Project Expenses by column.

Name of person completing this budget: Paige Hargrove Date: 9/12/2018

3191

LIVING WELL FOUNDATION

PHONE: 318-396-5066
P.O. BOX 2773
WEST MONROE, LA 71294

ORIGIN BANK

84-275/1111

1/14/2019

PAY TO THE ORDER OF LA Emergency Response Network

\$**11,334.00

Eleven Thousand Three Hundred Thirty-Four and 00/100***** DOLLARS

LA Emergency Response Network
14141 Airline Hwy, Building 1, Suite B
Baton Rouge LA 70817

EMV EZink® Check Fraud Protection for Business



Stacy Lee
Alicia Proffit

MEMO
2018 Fall grant, 1st payment

⑈003191⑈ ⑆111102758⑆ ⑈2125951⑈

LA Emergency Response Network				1/14/2019	3191	
Date	Type	Reference	Original Amt.	Balance Due	Discount	Payment
1/10/2019	Bill	2018 Fall, 1st pymt	11,334.00	11,334.00		11,334.00
				Check Amount		11,334.00

Origin Bank - Cash in 2018 Fall grant, 1st payment 11,334.00

A