

**B-16: LABOR STANDARDS ENFORCEMENT REPORT**

LGR \_\_\_\_\_ File: \_\_\_\_\_ FY \_\_\_\_\_ Labor

**Labor Standards Enforcement Report**

Required when any contractor has restitution of \$1,000 or more.

1. Grantee Name & LCDBG Contract # \_\_\_\_\_
2. Report Number \_\_\_\_\_
3. Prime Contractor \_\_\_\_\_
4. Project Type \_\_\_\_\_
5. Effective Wage Decision(s) \_\_\_\_\_
6. Restitution Paid under Davis-Bacon \_\_\_\_\_
7. Restitution Paid under CWHSSA \_\_\_\_\_
8. Liquidated Damages Paid \_\_\_\_\_
9. How was underpayment(s) discovered? \_\_\_\_\_
10. Were any violations willful?  
If yes, explain. \_\_\_\_\_
11. Current status of corrective actions taken  
or in progress. Explain briefly. \_\_\_\_\_
12. Prepared by Whom & Date Prepared \_\_\_\_\_

**Attachments**

13. If Liquidated Damages were calculated, provide the following attachments:
  - (a) copy of the communication from the grantee’s Labor Compliance Officer to the contractor(s) explaining the calculation of Liquidated Damages and the contractor’s responsibility to pay or request a waiver    Attached? \_\_\_ Yes \_\_\_ No \_\_\_ Not applicable
  - (b) copy of the contractor(s) response. If the contractor’s response involves a wire transfer, a statement on the progress of the wire transfer should be included.  
Attached? \_\_\_ Yes \_\_\_ No \_\_\_ Not Applicable
14. Attach a Schedule of Restitution due or paid and a calculation of Liquidated Damages, if any. A sample format providing column headings is shown by items 15-21.

