ADDENDUM NO. 6
REQUEST FOR QUALIFICATIONS

PART A: PRE-CONSTRUCTION SERVICES and
PART B: CONSTRUCTION SERVICES (Construction Management at Risk)

New Swanson Center for Youth
Office of Juvenile Justice
Monroe, Louisiana
Project No. 08-403-04-02, Part 10 (F.08000079)

January 14, 2020

ITEM NO. 1: RESPONSES TO RFQ QUESTIONS
Responses to Questions received during the RFQ Pre-Proposal Conference have been included within the conference minutes issued via Addendum 5. There are no additional responses and/or clarifications to RFQ Questions since none where received prior to the deadline.

ITEM NO. 2: SIGNATURE AUTHORITY
The signature authority page (page 2 of the RFQ) shall be filled out and included somewhere within the body of the Proposal (Statement of Qualifications). It is preferred that this signature authority page appear at the beginning of the Proposal.

ITEM NO. 3: BOARD RESOLUTION GRANTING SIGNATURE AUTHORITY
A certified copy of a board resolution granting signature authority shall be included somewhere within the body of the Proposal. It is preferred that this board resolution follow the signature authority page within the Proposal.

ITEM NO. 4: COST PROPOSAL
As generally described in the RFQ, those Proposers who advance to Phase B of the selection process shall be invited to participate in the public opening of Cost Proposals. Cost Proposals consisting of the Cost Proposal Form, Exhibit 12 (Construction Fee Worksheet) and Exhibit 13 (Staffing and Site Office Costs Worksheet) referenced in RFQ Section 4, Tab 12 shall be delivered in a sealed envelope prior to the public opening scheduled for 2:00 pm local time, Thursday, January 30, 2020. The Proposer submitting the lowest Cost Proposal will be awarded the Part A: Pre-Construction Services (design assist) contract with the Owner retaining the right to award Part
B: Construction Services based on the Proposer’s Cost Proposal. Note that Exhibits 11 and 12 follow the same basic format since each is intended to forecast the total manhours and resulting fee to deliver either Part A: Pre-Construction Services (Exhibit 11) or Part B: Construction Services (Exhibit 12). Since the Pre-Construction Fee for Part A: Pre-Construction Services has already been pre-determined, Exhibit 11 (Pre-Construction Fee Worksheet) will only apply to the successful proposer awarded the Part A contract and submitted by the successful proposer only after having been awarded the Part A contract. Exhibit 12 should forecast the total manhours and resulting fixed fee to deliver Part B: Construction Services. The Construction Fee total will be converted to a fee % should there be a mutually agreed to adjustment (increase or decrease) in the cost of the work / construction budget. The Exhibit 12 (Construction Fee Worksheet) and Exhibit 13 (Staffing and Site Office Costs Worksheet) totals should equal the total proposed cost for the Proposer to deliver the project.

ITEM NO. 5: BID BOND
A Bid Bond is not required for the submittal of the Proposal (Statement of Qualifications) or the Cost Proposal (Construction Fee with Staffing and Site Office Costs).

ITEM NO. 6: ACKNOWLEDGMENT of RFQ ADDENDA
The Acknowledgment of RFQ Addenda form is included herein for use in submitting the Proposal (Statement of Qualifications). This form should be filled out and included within the bound Proposal which is due by no later than 4:00 pm local time, Thursday, January 16, 2020.

END OF ADDENDUM
ACKNOWLEDGMENT of RFQ ADDENDA

This form should be filled out, signed / dated, and included within the Proposal (Statement of Qualifications). The Proposer’s Authorized Representative shall initial the blanks provided as acknowledgement of receipt of Addenda.

Addendum No. 1
Addendum No. 2
Addendum No. 3
Addendum No. 4
Addendum No. 5
Addendum No. 6

By: ____________________________________
Authorized Representative Signature

Name ____________________________________
Print or Type

Representing _____________________________
Print or Type

Date _____________________________