

# Ancillary Appropriations

## Department Description

Ancillary Appropriations consists of 12 budget units from four different departments, which all assist their respective departments in achieving their goals through the provision of needed services. Individual departments and budget units include:

### Executive Department

- Office of Group Benefits
- Office of Risk Management
- Louisiana Property Assistance
- Federal Property Assistance
- Office of Technology Services
- Division of Administrative Law
- Office of State Procurement
- Office of Human Capital Management
- Office of Aircraft Services

### Department of Public Safety and Corrections

- Prison Enterprises

### Department of Health and Hospitals

- Safe Drinking Water Revolving Loan Fund

### Department of Environmental Quality

- Clean Water State Revolving Fund

## Ancillary Appropriations Budget Summary

	Prior Year Actuals FY 2014-2015	Enacted FY 2015-2016	Existing Oper Budget as of 12/01/15	Continuation FY 2016-2017	Recommended FY 2016-2017	Total Recommended Over/(Under) EOB
<b>Means of Financing:</b>						
State General Fund (Direct)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0



## Ancillary Appropriations Budget Summary

	Prior Year Actuals FY 2014-2015	Enacted FY 2015-2016	Existing Oper Budget as of 12/01/15	Continuation FY 2016-2017	Recommended FY 2016-2017	Total Recommended Over/(Under) EOB
<b>State General Fund by:</b>						
Total Interagency Transfers	379,434,331	553,218,250	555,953,276	582,436,671	556,482,502	529,226
Fees and Self-generated Revenues	1,476,717,444	1,497,117,942	1,497,117,942	1,452,457,256	1,443,482,015	(53,635,927)
Statutory Dedications	70,189,624	121,000,000	121,000,000	121,000,000	121,000,000	0
Interim Emergency Board	0	0	0	0	0	0
Federal Funds	0	0	0	0	0	0
<b>Total Means of Financing</b>	<b>\$ 1,926,341,399</b>	<b>\$ 2,171,336,192</b>	<b>\$ 2,174,071,218</b>	<b>\$ 2,155,893,927</b>	<b>\$ 2,120,964,517</b>	<b>\$ (53,106,701)</b>
<b>Expenditures &amp; Request:</b>						
Office of Group Benefits	\$ 1,444,932,958	\$ 1,461,073,794	\$ 1,461,073,794	\$ 1,413,724,416	\$ 1,414,286,544	\$ (46,787,250)
Office of Risk Management	194,959,368	187,747,887	187,747,887	207,893,073	193,640,258	5,892,371
Louisiana Property Assistance	5,180,614	5,981,970	5,981,970	6,109,857	6,135,314	153,344
Federal Property Assistance	1,950,068	3,180,338	3,180,338	3,317,718	3,255,319	74,981
Prison Enterprises	33,322,069	34,579,048	34,579,048	34,825,958	34,328,514	(250,534)
Office of Technology Services	168,042,528	315,944,706	315,967,328	322,612,446	300,542,443	(15,424,885)
Division of Administrative Law	7,059,324	7,362,594	7,362,594	7,623,826	7,933,660	571,066
Office of State Procurement	0	9,500,022	9,500,022	9,804,887	10,474,289	974,267
Office of State Human Capital Management	0	24,993,755	27,706,159	28,664,497	29,061,008	1,354,849
Office of Aircraft Services	1,842,039	1,972,078	1,972,078	2,317,249	2,307,168	335,090
Clean Water State Revolving Fund	52,973,951	85,000,000	85,000,000	85,000,000	85,000,000	0
Safe Drinking Water Revolving Loan Fund	16,078,480	34,000,000	34,000,000	34,000,000	34,000,000	0
<b>Total Expenditures &amp; Request</b>	<b>\$ 1,926,341,399</b>	<b>\$ 2,171,336,192</b>	<b>\$ 2,174,071,218</b>	<b>\$ 2,155,893,927</b>	<b>\$ 2,120,964,517</b>	<b>\$ (53,106,701)</b>
<b>Authorized Full-Time Equivalents:</b>						
Classified	1,144	1,501	1,499	1,499	1,501	2
Unclassified	4	6	6	6	6	0
<b>Total FTEs</b>	<b>1,148</b>	<b>1,507</b>	<b>1,505</b>	<b>1,505</b>	<b>1,507</b>	<b>2</b>



## 21-800 — Office of Group Benefits



### Agency Description

The mission of the Office of Group Benefits (OGB) is to successfully manage an employer-based benefits program for current and former employees of the State of Louisiana and other participating groups.

The goals of the Office of Group Benefits are:

- I. Offer OGB’s members affordable and comprehensive health and wellness benefits while maintaining a financially stable program.
- II. Improve the health and wellness of OGB’s employees and health plan members.
- III. Maintain the efficiency and effectiveness of OGB operations for current and future years.

The Office of Group Benefits has one program: State Group Benefits Program.

For additional information, see:

[Office of Group Benefits](#)

### Office of Group Benefits Budget Summary

	Prior Year Actuals FY 2014-2015	Enacted FY 2015-2016	Existing Oper Budget as of 12/01/15	Continuation FY 2016-2017	Recommended FY 2016-2017	Total Recommended Over/(Under) EOB
<b>Means of Financing:</b>						
State General Fund (Direct)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>State General Fund by:</b>						
Total Interagency Transfers	198,733	198,733	198,733	198,733	198,733	0
Fees and Self-generated Revenues	1,444,734,225	1,460,875,061	1,460,875,061	1,413,525,683	1,414,087,811	(46,787,250)
Statutory Dedications	0	0	0	0	0	0
Interim Emergency Board	0	0	0	0	0	0
Federal Funds	0	0	0	0	0	0



## Office of Group Benefits Budget Summary

	Prior Year Actuals FY 2014-2015	Enacted FY 2015-2016	Existing Oper Budget as of 12/01/15	Continuation FY 2016-2017	Recommended FY 2016-2017	Total Recommended Over/(Under) EOB
<b>Total Means of Financing</b>	\$ 1,444,932,958	\$ 1,461,073,794	\$ 1,461,073,794	\$ 1,413,724,416	\$ 1,414,286,544	\$ (46,787,250)
<b>Expenditures &amp; Request:</b>						
State Group Benefits	\$ 1,444,932,958	\$ 1,461,073,794	\$ 1,461,073,794	\$ 1,413,724,416	\$ 1,414,286,544	\$ (46,787,250)
<b>Total Expenditures &amp; Request</b>	\$ 1,444,932,958	\$ 1,461,073,794	\$ 1,461,073,794	\$ 1,413,724,416	\$ 1,414,286,544	\$ (46,787,250)
<b>Authorized Full-Time Equivalents:</b>						
Classified	72	39	39	39	39	0
Unclassified	2	3	3	3	3	0
<b>Total FTEs</b>	74	42	42	42	42	0



## 800\_E000 — State Group Benefits

Program Authorization: Chapter 12 of Title 42 of the Louisiana Revised Statutes of 1950, Section 801, 821, 851 and 871-879 as amended by Act 150 of the First Extraordinary Session of 1998 and Act 1178 of 2001

### Program Description

The mission of the State Group Benefits Program is to successfully manage an employer-based benefits program for current and former employees of the State of Louisiana and other participating groups.

The goals of the State Group Benefits Program are:

- I. Offer OGB's members affordable and comprehensive health and wellness benefits while maintaining a financially stable program.
- II. Improve the health and wellness of OGB's employees and health plan members.
- III. Maintain the efficiency and effectiveness of OGB operations for current and future years.

The State Group Benefits Program consists of the following activities:

Administration – Performs and/or manages the administrative duties associated with the design and management of OGB's self-funded health insurance plans, customer service, and general agency operation. This activity includes overseeing the third-party administrator and costs associated with the operation of OGB's self-funded health insurance plans.

Self-funded Health Insurance - Provides state employees, retirees and their dependents a comprehensive benefits plan through the OGB designed and managed Preferred Provider Organizations (PPO) (Now the Magnolia Open Access), Health Maintenance Organizations (HMO) (Now the Magnolia Local and Local Plus), and Consumer-driven Health Plans (CDHP) (Now the Pelican HAS 775 and HRA 1000) offered. All of these plans include prescription drug, mental health, and substance abuse coverage.

Fully Insured Health Insurance - Provides an alternative health option for those members whose needs are not best suited by enrollment in the self-funded health insurance plans. The alternatives offered are Medical Home Health Plan and Medicare Advantage Plans. These products are fully insured by the underwriters and may involve lower premium costs along with certain restrictions on access to health care.

Life Insurance - Provides affordable term life insurance products for eligible employees and retirees, with the State of Louisiana participating in 50% of the cost. Life insurance is also available on eligible dependents, with no State participation.

DHH Products - Provides an efficient means to issue invoices and collect payments from those individuals enrolled in the LaCHIP Affordable Plan, Family Opportunity Act, and Medicaid Purchase Plan.

Affordable Care Act – provides for costs associated with the payment of claims and fees, in compliance with the federal Patient Protection and Affordable Care Act.

Obesity Pilot – Provides eligible members the ability to participate in a Pennington Biomedical Research Center study on the effectiveness of both surgical and non-surgical treatments for obesity.



## State Group Benefits Budget Summary

	Prior Year Actuals FY 2014-2015	Enacted FY 2015-2016	Existing Oper Budget as of 12/01/15	Continuation FY 2016-2017	Recommended FY 2016-2017	Total Recommended Over/(Under) EOB
<b>Means of Financing:</b>						
State General Fund (Direct)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>State General Fund by:</b>						
Total Interagency Transfers	198,733	198,733	198,733	198,733	198,733	0
Fees and Self-generated Revenues	1,444,734,225	1,460,875,061	1,460,875,061	1,413,525,683	1,414,087,811	(46,787,250)
Statutory Dedications	0	0	0	0	0	0
Interim Emergency Board	0	0	0	0	0	0
Federal Funds	0	0	0	0	0	0
<b>Total Means of Financing</b>	<b>\$ 1,444,932,958</b>	<b>\$ 1,461,073,794</b>	<b>\$ 1,461,073,794</b>	<b>\$ 1,413,724,416</b>	<b>\$ 1,414,286,544</b>	<b>\$ (46,787,250)</b>
<b>Expenditures &amp; Request:</b>						
Personal Services	\$ 6,204,747	\$ 5,694,870	\$ 5,694,870	\$ 5,927,836	\$ 5,924,317	\$ 229,447
Total Operating Expenses	1,270,904	2,000,559	1,283,782	1,164,972	1,135,450	(148,332)
Total Professional Services	1,545,800	1,164,500	1,140,000	1,149,119	1,120,000	(20,000)
Total Other Charges	1,435,911,507	1,452,193,865	1,452,955,142	1,405,482,489	1,406,106,777	(46,848,365)
Total Acq & Major Repairs	0	20,000	0	0	0	0
Total Unallotted	0	0	0	0	0	0
<b>Total Expenditures &amp; Request</b>	<b>\$ 1,444,932,958</b>	<b>\$ 1,461,073,794</b>	<b>\$ 1,461,073,794</b>	<b>\$ 1,413,724,416</b>	<b>\$ 1,414,286,544</b>	<b>\$ (46,787,250)</b>
<b>Authorized Full-Time Equivalents:</b>						
Classified	72	39	39	39	39	0
Unclassified	2	3	3	3	3	0
<b>Total FTEs</b>	<b>74</b>	<b>42</b>	<b>42</b>	<b>42</b>	<b>42</b>	<b>0</b>

## Source of Funding

This program is funded with Interagency Transfers and Fees and Self-generated Revenues. The Interagency Transfers budget authority is received from the Department of Health and Hospitals for the administration of LaCHIP, Family Opportunity Act, and the Medicaid Purchase Plan. Fees and Self-generated Revenues are received from state agencies, colleges and universities, judicial and legislative branch entities, school boards, non-appropriated state boards and commissions, and non-state agencies who participate in the Group Insurance program and premiums collected from plan members and employees, as well as earnings of program funds.



### Major Changes from Existing Operating Budget

General Fund	Total Amount	Table of Organization	Description
\$ 0	\$ 0	0	<b>Mid-Year Adjustments (BA-7s):</b>
\$ 0	\$ 1,461,073,794	42	<b>Existing Oper Budget as of 12/01/15</b>
<b>Statewide Major Financial Changes:</b>			
0	1,566	0	Civil Service Training Series
0	(14,929)	0	Louisiana State Employees' Retirement System Rate Adjustment
0	41,411	0	Louisiana State Employees' Retirement System Base Adjustment
0	(130)	0	Teachers Retirement System of Louisiana Rate Adjustment
0	513	0	Teachers Retirement Base Adjustment
0	8,942	0	Group Insurance Rate Adjustment for Active Employees
0	44,406	0	Group Insurance Rate Adjustment for Retirees
0	25,927	0	Group Insurance Base Adjustment
0	28,943	0	Group Insurance Base Adjustment for Retirees
0	92,798	0	Salary Base Adjustment
0	(9,406)	0	Risk Management
0	(7,452)	0	Legislative Auditor Fees
0	(3,438)	0	Rent in State-Owned Buildings
0	(14)	0	UPS Fees
0	1,387	0	Civil Service Fees
0	(980)	0	State Treasury Fees
0	575,766	0	Office of Technology Services (OTS)
0	41,227	0	Office of State Human Capital
0	5,908	0	Office of State Procurement
<b>Non-Statewide Major Financial Changes:</b>			
0	(148,332)	0	Non-recurring funding associated with contractual obligations for janitorial services, which is not needed following Office of Group Benefits relocation to the Claiborne Building.
0	(20,000)	0	Non-recurring funding associated with contractual obligations with Medical Review Institute of America to provide medical claims of GEMS initiatives, resulting in administrative savings.
0	(47,451,363)	0	Non-recurring excess to align authority with actuarial projections for OGB's health, life, and flexible benefit plans.
\$ 0	\$ 1,414,286,544	42	<b>Recommended FY 2016-2017</b>
\$ 0	\$ 0	0	<b>Less Supplementary Recommendation</b>
\$ 0	\$ 1,414,286,544	42	<b>Base Executive Budget FY 2016-2017</b>
\$ 0	\$ 1,414,286,544	42	<b>Grand Total Recommended</b>



## Professional Services

Amount	Description
\$900,000	Management and Consulting - Gallagher Benefit Services - Actuarial Services
\$100,000	Legal - Phelps Dunbar, LLC - Litigation Services
\$100,000	Legal - Long law Firm - Legal Representation
\$20,000	Legal - Roedel, Parsons, Koch, Blache, Balhoff & McCollister - Legal Representation
<b>\$1,120,000</b>	<b>TOTAL PROFESSIONAL SERVICES</b>

## Other Charges

Amount	Description
	<b>Other Charges:</b>
\$194,494,934	Self-funded Plan Claims - Blue Cross Blue Shield - Magnolia Open Access
\$708,702,376	Self-funded Plan Claims - Blue Cross Blue Shield - Magnolia Local Plus
\$4,564,308	Self-funded Plan Claims - Blue Cross Blue Shield - Magnolia Local
\$602,151	Self-funded Plan Claims - Blue Cross Blue Shield - Pelican HRA 1000
\$279,476	Self-funded Plan Claims - Blue Cross Blue Shield - Pelican HSA 775
\$21,460,581	Fully Insured Plan Claims - Vantage - Medical Home HMO Plan
\$3,594,422	Fully Insured Plan Claims - Vantage - Medicare Advantage Plan
\$3,832,188	Fully Insured Plan Claims - People's Health - Medicare Advantage Plan
\$249,051,669	Prescription Drug Claims - MedImpact - Commercial Plan
(\$6,105,255)	Prescription Drug Claims - MedImpact - Commercial Plan Rebates
\$128,075,926	Prescription Drug Claims - MedImpact - EGWP Plan
(\$22,062,704)	Prescription Drug Claims - MedImpact - EGWP Plan Rebates
\$203,794	Prescription Drug Claims - IRMAA Medicare Part B Reimbursement
\$10,830,144	Third-party Administrative Fees - Blue Cross Blue Shield - Magnolia Open Access
\$28,547,282	Third-party Administrative Fees - Blue Cross Blue Shield - Magnolia Local Plus
\$172,318	Third-party Administrative Fees - Blue Cross Blue Shield - Magnolia Local
\$47,520	Third-party Administrative Fees - Blue Cross Blue Shield - Pelican HRA 1000
\$22,056	Third-party Administrative Fees - Blue Cross Blue Shield - Pelican HSA 775
\$2,972,346	Third-party Administrative Fees - Blue Cross Blue Shield - Disease Management Program
\$3,503,009	Third-party Administrative Fees - MedImpact - Commercial Plan
\$3,414,267	Third-party Administrative Fees - Medimpact - EGWP Plan
\$28,514,807	Other - Prudential - Life Insurance Premium Payments
\$1,584,353	Other - Pennington Biomedical Research Center - Obesity Pilot Project
\$389,716	Other - Bancorp Bank - Health Savings Account Plan
\$1,293,457	Other - Department of Health and Hospitals - LaChip
\$104,982	Other - Department of Health and Hospitals - Family Opportunity Act
\$20,294	Other - Department of Health and Hospitals - Medicaid Purchase Plan
\$1,981,140	Other - Affordable Care Act - Costs due to Additional Preventative Services for Women
\$10,275,640	Other - Affordable Care Act - Costs due to Elimination of Pre-existing Conditions Exclusions
\$2,055,340	Other - Affordable Care Act - Costs due to Coverage of Routine Patient Costs in Connection with Clinical Trials
\$479,000	Other - Affordable Care Act - PCORI Fees
\$8,425,000	Other - Affordable Care Act Transitional Reinsurance Fees





### Other Charges (Continued)

Amount	Description
<b>\$1,391,326,535</b>	<b>SUB-TOTAL OTHER CHARGES</b>
	<b>Interagency Transfers:</b>
\$4,810,404	Office of Technology Services - Information Technology Support
\$250,911	Legislative Auditor Fees
\$18,854	State Civil Service Fees
\$100,000	Office of the Secretary of State - Imaging/Microfilm
\$23,445	State Treasurer Fees
\$1,802,000	LSU Pennington Biomedical Research Center - Obesity Study
\$304,931	Office of State Printing
\$10,000	Office of State Mail
\$93,941	Office of Risk Management - Insurance Premiums
\$8,496	Office of Computing Services
\$3,538	Division of Administration - Uniform Payroll System Fees
\$7,064,598	Division of Administration - Cost Allocation for Support Services
\$43,310	Division of Administration - Human Resources Services
\$98,733	Office of State Procurement
\$147,081	Various State Agencies - Annual Enrollment Meeting Facilities Rental Fees
<b>\$14,780,242</b>	<b>SUB-TOTAL INTERAGENCY TRANSFERS</b>
<b>\$1,406,106,777</b>	<b>TOTAL OTHER CHARGES</b>

### Acquisitions and Major Repairs

Amount	Description
	This program does not have funding for Acquisitions and Major Repairs.

### Performance Information

**1. (KEY) The Office of Group Benefits will maintain the efficiency and effectiveness of its plans by monitoring the agency's Medical Loss Ratio and Inflation Trends.**

Children's Budget Link: Not applicable

Human Resource Policies Beneficial to Women and Families Link: Not applicable

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other): Not applicable



## Performance Indicators

Level	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard FY 2014-2015	Actual Yearend Performance FY 2014-2015	Performance Standard as Initially Appropriated FY 2015-2016	Existing Performance Standard FY 2015-2016	Performance At Continuation Budget Level FY 2016-2017	Performance At Executive Budget Level FY 2016-2017
K	Medical Loss Ratio (MLR) for all self-funded health benefit plans (LAPAS CODE - 25920)	Not Applicable	109.5%	90.0%	90.0%	90.0%	90.0%
S	Medical Loss Ratio (MLR) for self-funded PPO health benefit plan(s) (LAPAS CODE - 25921)	Not Applicable	100.3%	90.0%	90.0%	90.0%	90.0%
S	Medical Loss Ratio (MLR) for self-funded HMO health benefit plan(s) (LAPAS CODE - 25922)	Not Applicable	113.4%	90.0%	90.0%	90.0%	90.0%
S	Medical Loss Ratio (MLR) for self-funded CDHP health benefit plan(s) (LAPAS CODE - 25923)	Not Applicable	76.0%	90.0%	90.0%	90.0%	90.0%
K	PMPM medical claims inflation trend for all self-funded health benefit plans over the prior fiscal year (LAPAS CODE - 25924)	Not Applicable	-1.5%	2.3%	2.3%	2.3%	2.3%
S	PMPM medical claims inflation trend for self-funded PPO health benefit plan(s) over the prior fiscal year (LAPAS CODE - 25925)	Not Applicable	0.6%	2.3%	2.3%	2.3%	2.3%
S	PMPM medical claims inflation trend for self-funded HMO health benefit plan(s) over the prior fiscal year (LAPAS CODE - 25926)	Not Applicable	-0.9%	2.3%	2.3%	2.3%	2.3%
S	PMPM medical claims inflation trend for self-funded CDHP health benefit plan(s) over the prior fiscal year (LAPAS CODE - 25927)	Not Applicable	9.5%	2.3%	2.3%	2.3%	2.3%

## 2. (KEY) The Office of Group Benefits will closely manage the performance of its vendors to ensure its members receive the optimum level of service.

Children's Budget Link: Not Applicable

Human Resource Policies Beneficial to Women and Families Link:



Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other):

**Performance Indicators**

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard FY 2014-2015	Actual Yearend Performance FY 2014-2015	Performance Standard as Initially Appropriated FY 2015-2016	Existing Performance Standard FY 2015-2016	Performance At Continuation Budget Level FY 2016-2017	Performance At Executive Budget Level FY 2016-2017
K	Percentage of TPA contract performance standards met. (LAPAS CODE - 25928)	Not Applicable	77.0%	95.0%	95.0%	95.0%	95.0%

This data is reported on a calendar year basis, not on a fiscal year basis, and represents the percentage of contract performance standards met in the calendar year. The Third Party Administrator (TPA) during CY 2014 was Blue Cross Blue Shield of Louisiana. Twenty four (24) of the thirty one (31) General, Mental and Substance Abuse, and Disease management contract performance standards were met or exceeded.

**3. (KEY) Maintain cash reserves within targeted balance range (range = highest monthly spend to two times the average monthly spend in the past six months) to ensure a financially stable reserve fund.**

Children's Budget Link:

Human Resource Policies Beneficial to Women and Families Link:

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other):

**Performance Indicators**

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard FY 2014-2015	Actual Yearend Performance FY 2014-2015	Performance Standard as Initially Appropriated FY 2015-2016	Existing Performance Standard FY 2015-2016	Performance At Continuation Budget Level FY 2016-2017	Performance At Executive Budget Level FY 2016-2017
K	FYE Fund Balance (in millions) (LAPAS CODE - 25929)	Not Applicable	\$ 122.4	\$ 142.9	\$ 142.9	\$ 142.9	\$ 142.9

**4. (KEY) Create baseline health statistics, program design, health improvement, and track progress and success through participation in the In Health; Blue Health Services disease management program.**

Children's Budget Link:

Human Resource Policies Beneficial to Women and Families Link:



Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other):

### Performance Indicators

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard FY 2014-2015	Actual Yearend Performance FY 2014-2015	Performance Standard as Initially Appropriated FY 2015-2016	Existing Performance Standard FY 2015-2016	Performance At Continuation Budget Level FY 2016-2017	Performance At Executive Budget Level FY 2016-2017
K	Percentage change of eligible Active employees and non-Medicare retirees participating in the Disease Management Program over the prior calendar year (LAPAS CODE - 25920)	Not Applicable	4.0%	10.0%	10.0%	10.0%	10.0%

This data is reported on a calendar year basis, not on a fiscal year basis, and represents the percentage change of the average number of InHealth; Blue Health Services program participants.



## 21-804 — Office of Risk Management



### Agency Description

The mission of the Office of Risk Management is to develop, direct, achieve, and administer a cost-effective, comprehensive risk management program for all agencies, boards and commissions of the State of Louisiana and for any other entity for which the State has an equity interest, in order to preserve and protect the assets of the State of Louisiana.

The goals of the Office of Risk Management are:

- To provide a comprehensive loss prevention program that promotes loss reduction and asset protection.
- To manage all state property and casualty insurance through commercial insurance, self-insurance, or a combination of both utilizing sound management practices.

The Office of Risk Management has one program: Risk Management Program.

For additional information, see:

[Office of Risk Management](#)

### Office of Risk Management Budget Summary

	Prior Year Actuals FY 2014-2015	Enacted FY 2015-2016	Existing Oper Budget as of 12/01/15	Continuation FY 2016-2017	Recommended FY 2016-2017	Total Recommended Over/(Under) EOB
<b>Means of Financing:</b>						
State General Fund (Direct)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>State General Fund by:</b>						
Total Interagency Transfers	178,027,863	169,953,575	169,953,575	187,860,930	183,203,347	13,249,772
Fees and Self-generated Revenues	15,794,312	15,794,312	15,794,312	18,032,143	8,436,911	(7,357,401)
Statutory Dedications	1,137,193	2,000,000	2,000,000	2,000,000	2,000,000	0
Interim Emergency Board	0	0	0	0	0	0
Federal Funds	0	0	0	0	0	0
<b>Total Means of Financing</b>	<b>\$ 194,959,368</b>	<b>\$ 187,747,887</b>	<b>\$ 187,747,887</b>	<b>\$ 207,893,073</b>	<b>\$ 193,640,258</b>	<b>\$ 5,892,371</b>
<b>Expenditures &amp; Request:</b>						
Risk Management	\$ 194,959,368	\$ 187,747,887	\$ 187,747,887	\$ 207,893,073	\$ 193,640,258	\$ 5,892,371



## Office of Risk Management Budget Summary

	Prior Year Actuals FY 2014-2015	Enacted FY 2015-2016	Existing Oper Budget as of 12/01/15	Continuation FY 2016-2017	Recommended FY 2016-2017	Total Recommended Over/(Under) EOB
<b>Total Expenditures &amp; Request</b>	\$ 194,959,368	\$ 187,747,887	\$ 187,747,887	\$ 207,893,073	\$ 193,640,258	\$ 5,892,371
<b>Authorized Full-Time Equivalents:</b>						
Classified	37	37	37	37	37	0
Unclassified	0	0	0	0	0	0
<b>Total FTEs</b>	37	37	37	37	37	0



## 804\_E000 — Risk Management

Program Authorization: R.S. 39:1527-1544

### Program Description

The mission of the Risk Management Program is to develop, direct, achieve and administer a cost effective comprehensive risk management program for all agencies, boards and commissions of the State of Louisiana and for any other entity for which the state has an equity interest, in order to preserve and protect the assets of the State of Louisiana; to fund the claims and loss related liabilities and expenses of the self-insurance program of the state as administered by the Office of Risk Management; to provide funding for contract legal services used to defend the state against claims and legal actions; and to provide funding for Louisiana Department of Justice, Division of Risk Litigation services used to defend the state against claims and legal actions..

The goals of the Risk Management Program are:

- To provide a comprehensive loss prevention program that promotes loss reduction and asset production.
- To manage all state property and casualty insurance through commercial insurance, self-insurance, or a combination of both utilizing sound management practices.

The Risk Management Program consists of the following activities:

- Administration - provides for the overall executive leadership and management of the self-insurance program. It provides administrative support functions performed by state employees such as personnel administration, underwriting, contracts administration, loss prevention administration, claim payment controls (client authority), litigated claims management, reserves authority, and performance monitoring activities of the Third Party Administrator's processes relating to claims management and loss prevention.
- Claims Losses & Related Payments - funds the payment of adjusted/settled claims, commercial excess insurance premiums, and related costs. The program activity also funds certain payments to the Third Party Administrator (TPA), under a five year professional services contract with the State of Louisiana, beginning in fiscal year 2015-2016. The contractual costs paid to the TPA from this program include fees for claims adjusting, processing and administrative services, ancillary services, loss prevention services and emergency adjusting services when necessary.
- Contract Litigation - funds the payment of contracts issued for the professional legal defense of claims made against the state, including contract attorneys and other related expenses.
- Division of Risk Litigation - This activity provides funding for the reimbursement of the Division of Risk Litigation in the Louisiana Department of Justice for costs incurred in the professional legal defense of claims made against the state.

## Risk Management Budget Summary

	Prior Year Actuals FY 2014-2015	Enacted FY 2015-2016	Existing Oper Budget as of 12/01/15	Continuation FY 2016-2017	Recommended FY 2016-2017	Total Recommended Over/(Under) EOB
<b>Means of Financing:</b>						
State General Fund (Direct)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>State General Fund by:</b>						
Total Interagency Transfers	178,027,863	169,953,575	169,953,575	187,860,930	183,203,347	13,249,772
Fees and Self-generated Revenues	15,794,312	15,794,312	15,794,312	18,032,143	8,436,911	(7,357,401)
Statutory Dedications	1,137,193	2,000,000	2,000,000	2,000,000	2,000,000	0
Interim Emergency Board	0	0	0	0	0	0
Federal Funds	0	0	0	0	0	0
<b>Total Means of Financing</b>	<b>\$ 194,959,368</b>	<b>\$ 187,747,887</b>	<b>\$ 187,747,887</b>	<b>\$ 207,893,073</b>	<b>\$ 193,640,258</b>	<b>\$ 5,892,371</b>
<b>Expenditures &amp; Request:</b>						
Personal Services	\$ 3,744,629	\$ 4,324,519	\$ 4,324,519	\$ 4,260,604	\$ 4,198,214	\$ (126,305)
Total Operating Expenses	323,202	456,305	456,305	468,172	456,305	0
Total Professional Services	12,786,648	14,241,576	11,331,256	11,625,870	11,331,256	0
Total Other Charges	178,098,897	168,708,335	171,618,655	191,538,427	177,654,483	6,035,828
Total Acq & Major Repairs	5,992	17,152	17,152	0	0	(17,152)
Total Unallotted	0	0	0	0	0	0
<b>Total Expenditures &amp; Request</b>	<b>\$ 194,959,368</b>	<b>\$ 187,747,887</b>	<b>\$ 187,747,887</b>	<b>\$ 207,893,073</b>	<b>\$ 193,640,258</b>	<b>\$ 5,892,371</b>
<b>Authorized Full-Time Equivalents:</b>						
Classified	37	37	37	37	37	0
Unclassified	0	0	0	0	0	0
<b>Total FTEs</b>	<b>37</b>	<b>37</b>	<b>37</b>	<b>37</b>	<b>37</b>	<b>0</b>

## Source of Funding

This program is funded from Interagency Transfers and Fees & Self-generated Revenues that are derived from premiums billed for insurance provided by this office and from interest earnings from the self insurance fund. Also, the agency is funded with Statutory Dedications derived from the Future Medical Care Fund. State and Quasi-State agencies obtain insurance from the Office of Risk Management, per R.S. 39:36B.(8).





### Risk Management Statutory Dedications

Fund	Prior Year Actuals FY 2014-2015	Enacted FY 2015-2016	Existing Oper Budget as of 12/01/15	Continuation FY 2016-2017	Recommended FY 2016-2017	Total Recommended Over/(Under) EOB
FutureMedicalCareFund	\$ 1,137,193	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 0

### Major Changes from Existing Operating Budget

General Fund	Total Amount	Table of Organization	Description
\$ 0	\$ 0	0	<b>Mid-Year Adjustments (BA-7s):</b>
\$ 0	\$ 187,747,887	37	<b>Existing Oper Budget as of 12/01/15</b>
<b>Statewide Major Financial Changes:</b>			
\$ 0	\$ (9,407,401)	0	State General Fund (SGF) reduction in accordance with the Louisiana Constitution, Article VII, Section 11(A).
\$ 0	\$ 1,198	0	Civil Service Training Series
\$ 0	\$ (10,784)	0	Louisiana State Employees' Retirement System Rate Adjustment
\$ 0	\$ (30,702)	0	Louisiana State Employees' Retirement System Base Adjustment
\$ 0	\$ 8,952	0	Group Insurance Rate Adjustment for Active Employees
\$ 0	\$ 22,649	0	Group Insurance Rate Adjustment for Retirees
\$ 0	\$ 35,612	0	Group Insurance Base Adjustment
\$ 0	\$ (153,230)	0	Salary Base Adjustment
\$ 0	\$ (17,152)	0	Non-Recurring Acquisitions & Major Repairs
\$ 0	\$ 9,147	0	Risk Management
\$ 0	\$ (23,421)	0	Legislative Auditor Fees
\$ 0	\$ (4,760)	0	Rent in State-Owned Buildings
\$ 0	\$ (12,785)	0	Capitol Park Security
\$ 0	\$ (83)	0	UPS Fees
\$ 0	\$ 1,092	0	Civil Service Fees
\$ 0	\$ (1,464)	0	State Treasury Fees
\$ 0	\$ 311,579	0	Office of Technology Services (OTS)
\$ 0	\$ 35,640	0	Office of State Human Capital
\$ 0	\$ (47,379)	0	Office of State Procurement
<b>Non-Statewide Major Financial Changes:</b>			
\$ 0	\$ 11,838,754	0	Provides additional budget authority to align the Office of Risk Management budget authority with the expenditure needs of claim payments.
\$ 0	\$ 2,050,000	0	Funding associated with increased payments for Survivor Benefit claims.



## Major Changes from Existing Operating Budget (Continued)

General Fund	Total Amount	Table of Organization	Description
\$ 0	\$ 1,286,909	0	Corresponds with an increase in the funding for the Attorney General's Division of Risk Litigation Program which is funded by the Office of Risk Management.
\$ 0	\$ 193,640,258	37	<b>Recommended FY 2016-2017</b>
\$ 0	\$ 0	0	<b>Less Supplementary Recommendation</b>
\$ 0	\$ 193,640,258	37	<b>Base Executive Budget FY 2016-2017</b>
\$ 0	\$ 193,640,258	37	<b>Grand Total Recommended</b>

## Professional Services

Amount	Description
\$120,000	Accounting and Auditing - Towers Perrin (Tillinghast, Nelson & Warren) - Reserve analysis and forecasting
\$165,210	Management Consulting - Consulting Associated with Performance Metrics and Evaluation of Third Party Administrator Performance
\$6,000	Other Professional Services - JP Morgan Chase - Banking Services not covered by Treasurer's Office
\$1,100,000	Other Professional Services - Lerch Bates Elevator Inspection Group - Statewide Elevator Inspection/Repair
\$9,940,046	Other Professional Services - Third Party Administrator -Claims Management Cost Containment and Loss Prevention Services
<b>\$11,331,256</b>	<b>TOTAL PROFESSIONAL SERVICES</b>

## Other Charges

Amount	Description
	<b>Other Charges:</b>
\$101,339,646	Misc Charges - Claims payments
\$31,500,222	Misc Charges - Commercial insurance to protect state against excessive losses in the event of a catastrophe
\$5,000,000	Misc Charges - Firefighter and Police Survivor Benefit payments
\$2,000,000	Misc Charges - Future Medical payments
\$2,150,000	Misc Charges - Ancillary Payments - Legal expenses paid by the TPA.
\$293,650	Misc Charges - Ancillary Payments - Miscellaneous ancillary expenses paid by the TPA
\$570,000	Misc Charges - Ancillary Payments - Ancillary emergency adjusting expenses paid by the TPA
\$4,000,000	Second Injury and Workers' Comp Board Assessments.
\$13,500,000	Contract Attorney Expenses
\$100,000	Misc Charges - Contract adjustors expenses - miscellaneous adjusting contracts.
\$514,841	Misc Charges - Contract adjustors expenses - claims adjusting contracts.
\$1,000,000	Contract Expert Expenses - Expert Witnesses Expenses
\$2,010,000	Contract Expert Expenses - Disaster Recovery Expenses



### Other Charges (Continued)

Amount	Description
\$200,000	Other Charges Interagency - Road Hazard and Safety Funds - provided to state agencies to use to reduce and/or eliminate hazards that could lead to costly future claims to the state.
\$953,000	Recoveries - Second Injury and Subrogation Claims Recoveries Expenses
(\$9,407,401)	State General Fund (SGF) deposits reduction in Fees and Self-generated Revenues in accordance with the Louisiana Constitution, Article VII, Section 11(A).
<b>\$155,723,958</b>	<b>SUB-TOTAL OTHER CHARGES</b>
	<b>Interagency Transfers:</b>
\$158,025	Office of Risk Management - Insurance Premiums
\$18,668	Department of Public Safety - Capitol Park Security Fees
\$105,911	Legislative Auditor Fees
\$182,472	Department of the Treasury - Treasury Fees
\$16,303	State Civil Service Fees
\$124,486	Division of Administration - Office of State Procurement
\$1,103,597	Division of Administration - Cost Allocation for Support Services
\$2,341	Division of Administration - Office of State Uniform Payroll Fees
\$476,228	Division of Administration - Office of Technology Services (OTS) Fees
\$40,127	Division of Administration - Office of Telecommunications Management (OTM) Fees
\$35,640	Division of Administration - Office of Human Capital Management
\$41,721	Division of Administration - Legal fees
\$500	Division of Administration - Lab fees
\$296,682	Division of Administration - Rent in State-Owned Buildings
\$14,000	Office of State Printing & Forms Management
\$71,485	Office of State Mail
\$353,204	State Police - Accident reconstruction
\$669,025	Interagency transfers to other state agencies.
\$18,220,110	State Attorney General Fees - Risk Litigation Services
<b>\$21,930,525</b>	<b>SUB-TOTAL INTERAGENCY TRANSFERS</b>
<b>\$177,654,483</b>	<b>TOTAL OTHER CHARGES</b>

### Acquisitions and Major Repairs

Amount	Description
	This program does not have funding for Acquisitions and Major Repairs.

### Performance Information

**1. (KEY) Annual loss prevention audits will show a 90% or greater pass rate (compliant) for statewide agencies.**

Children's Budget Link: Not applicable

Human Resource Policies Beneficial to Women and Families Link: Not applicable



Other Links: Not applicable

Explanatory Note: The Loss Prevention Program is designed to support state agencies in operating a successful safety and health program.

### Performance Indicators

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard FY 2014-2015	Actual Yearend Performance FY 2014-2015	Performance Standard as Initially Appropriated FY 2015-2016	Existing Performance Standard FY 2015-2016	Performance At Continuation Budget Level FY 2016-2017	Performance At Executive Budget Level FY 2016-2017
S	Percentage of agencies found compliant on loss prevention audits (LAPAS CODE - 25749)	90%	100%	90%	90%	90%	90%

**2. (KEY) The efficiency of claims administration will be improved by maintaining closed claims to opened claims ratio of no less than 1:1 (or 1.0).**

Children's Budget Link: Not applicable

Human Resource Policies Beneficial to Women and Families Link: Not applicable

Other Links (TANF, Tobacco Settlement, Workforce Development Commission): Not applicable

Explanatory Note: Efficient Administration of claims reduces claims cost and long-term liabilities.

### Performance Indicators

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard FY 2014-2015	Actual Yearend Performance FY 2014-2015	Performance Standard as Initially Appropriated FY 2015-2016	Existing Performance Standard FY 2015-2016	Performance At Continuation Budget Level FY 2016-2017	Performance At Executive Budget Level FY 2016-2017
K	Ratio of closed claims to opened claims (LAPAS CODE - 25750)	1.0	1.0	1.0	1.0	1.0	1.0

**3. (KEY) The performance of claims administration will be improved by achieving a closure percentage of 45% of non-litigated claims, within 90 days of opened date.**

Children's Budget Link: Not applicable

Human Resource Policies Beneficial to Women and Families Link: Not applicable

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other): Not applicable



Explanatory Note: Shortening the lifespan of claims reduces claims cost and long-term liabilities.

**Performance Indicators**

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard FY 2014-2015	Actual Yearend Performance FY 2014-2015	Performance Standard as Initially Appropriated FY 2015-2016	Existing Performance Standard FY 2015-2016	Performance At Continuation Budget Level FY 2016-2017	Performance At Executive Budget Level FY 2016-2017
K	Percentage of non-litigated claims closed within 90 days of opened date (LAPAS CODE - 25752)	45%	47%	45%	45%	45%	45%

**4. (KEY) The performance of claims administration will be improved by reducing the percentage of Workers' Compensation claims that are in dispute to 12% of open claims.**

Children's Budget Link: Not applicable

Human Resource Policies Beneficial to Women and Families Link: Not applicable

Other Links: Not applicable

Explanatory Reducing the percentage of worker's compensation claims in dispute reduces claims program cost and long-term liabilities.

**Performance Indicators**

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard FY 2014-2015	Actual Yearend Performance FY 2014-2015	Performance Standard as Initially Appropriated FY 2015-2016	Existing Performance Standard FY 2015-2016	Performance At Continuation Budget Level FY 2016-2017	Performance At Executive Budget Level FY 2016-2017
K	Percentage of open Workers' Compensation claims in dispute (LAPAS CODE - 25753)	12%	14%	12%	12%	12%	12%

**5. (KEY) The performance of litigated claims administration will be improved by achieving a closure percentage of 47% of litigated claims, within 36 months of contract defense attorney engagement.**

Children's Budget Link: Not applicable

Human Resource Policies Beneficial to Women and Families Link: Not applicable

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other): Not applicable



Explanatory Note: Shortening the lifespan of litigated claims reduces claims cost and long-term liabilities.

### Performance Indicators

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard FY 2014-2015	Actual Yearend Performance FY 2014-2015	Performance Standard as Initially Appropriated FY 2015-2016	Existing Performance Standard FY 2015-2016	Performance At Continuation Budget Level FY 2016-2017	Performance At Executive Budget Level FY 2016-2017
K	Percentage of litigated claims closed within 36 months of contract defense attorney engagement (LAPAS CODE - 25754)	47%	31%	47%	47%	47%	47%

**6. (KEY) The performance of litigated claims administration will be improved by achieving a closure percentage of 57% of litigated claims, within 36 months of Louisiana Department of Justice (DOJ) defense attorney engagement.**

Children's Budget Link: Not applicable

Human Resource Policies Beneficial to Women and Families Link: Not applicable

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other): Not applicable

Explanatory Note: Shortening the lifespan of litigated claims reduces claims cost and long-term liabilities.

### Performance Indicators

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard FY 2014-2015	Actual Yearend Performance FY 2014-2015	Performance Standard as Initially Appropriated FY 2015-2016	Existing Performance Standard FY 2015-2016	Performance At Continuation Budget Level FY 2016-2017	Performance At Executive Budget Level FY 2016-2017
K	Percentage of litigated claims closed within 36 months of DOJ defense attorney engagement (LAPAS CODE - 25755)	57%	63%	57%	57%	57%	57%



## 21-806 — Louisiana Property Assistance

### Agency Description

The mission of Louisiana Property Assistance is to provide for the accountability of the state’s moveable property using sound management practices; to ensure that all state agencies comply with the State Property Control and Fleet Management Regulations; to provide a savings and return on state and federal monies through redistribution and sale of surplus property; and to track the utilization of the state’s fleet of passenger vehicles.

The goals of Louisiana Property Assistance are:

- I. To ensure accountability of the state's movable property according to the guidelines set forth in property control and fleet management regulations (R.S. 39 part XI, Sections 321-332 & Part XIII, Sections 361-364).
- II. To provide pickup services for surplus property that meet the needs of our customers while being timely and efficient (R.S. 39 Part XI, Sections 321-332 & Part XIII, Sections 361-364).

The Louisiana Property Assistance has one program: Louisiana Property Assistance Program.

For additional information, see:

[Louisiana Property Assistance](#)

### Louisiana Property Assistance Budget Summary

	Prior Year Actuals FY 2014-2015	Enacted FY 2015-2016	Existing Oper Budget as of 12/01/15	Continuation FY 2016-2017	Recommended FY 2016-2017	Total Recommended Over/(Under) EOB
<b>Means of Financing:</b>						
State General Fund (Direct)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>State General Fund by:</b>						
Total Interagency Transfers	380,792	1,062,661	1,062,661	1,078,852	1,078,852	16,191
Fees and Self-generated Revenues	4,799,822	4,919,309	4,919,309	5,031,005	5,056,462	137,153
Statutory Dedications	0	0	0	0	0	0
Interim Emergency Board	0	0	0	0	0	0
Federal Funds	0	0	0	0	0	0
<b>Total Means of Financing</b>	<b>\$ 5,180,614</b>	<b>\$ 5,981,970</b>	<b>\$ 5,981,970</b>	<b>\$ 6,109,857</b>	<b>\$ 6,135,314</b>	<b>\$ 153,344</b>
<b>Expenditures &amp; Request:</b>						
Louisiana Property Assistance	\$ 5,180,614	\$ 5,981,970	\$ 5,981,970	\$ 6,109,857	\$ 6,135,314	\$ 153,344



## Louisiana Property Assistance Budget Summary

	Prior Year Actuals FY 2014-2015	Enacted FY 2015-2016	Existing Oper Budget as of 12/01/15	Continuation FY 2016-2017	Recommended FY 2016-2017	Total Recommended Over/(Under) EOB
<b>Total Expenditures &amp; Request</b>	\$ 5,180,614	\$ 5,981,970	\$ 5,981,970	\$ 6,109,857	\$ 6,135,314	\$ 153,344
<b>Authorized Full-Time Equivalents:</b>						
Classified	39	39	39	39	39	0
Unclassified	0	0	0	0	0	0
<b>Total FTEs</b>	39	39	39	39	39	0





## 806\_E000 — Louisiana Property Assistance

Program Authorization: R.S. 39:321- 330

### Program Description

The mission of the Louisiana Property Assistance Program is to provide for the accountability of the state’s moveable property using sound management practices; to ensure that all state agencies comply with the State Property Control and Fleet Management Regulations; to provide a savings and return on state and federal monies through redistribution and sale of surplus property; and to track the utilization of the state’s fleet of passenger vehicles.

The goals of the Louisiana Property Assistance Program are:

- I. To ensure accountability of the state's movable property according to the guidelines set forth in property control and fleet management regulations (R.S. 39 part XI, Sections 321-332 & Part XIII, Sections 361-364).
- II. To provide pickup services for surplus property that meet the needs of our customers while being timely and efficient (R.S. 39 Part XI, Sections 321-332 & Part XIII, Sections 361-364).

The Louisiana Property Assistance Program includes the following activities:

- Property Certifications - Responsible for ensuring that all state agencies comply with property and fleet regulations. This is achieved, in part, by the review of inventory certification documents submitted by each agency. Approval of certification (or rejection) depends upon factors such as percentage, dollar value, or types of items that cannot be located.
- Surplus Property - Assists state agencies by providing transportation and manpower resources to remove surplus property from state agency locations across the state. Louisiana Property Assistance Agency (LPAA) attempts to reutilize surplus movable property by making it available to other state agencies, municipalities, and qualifying non-profit entities.

### Louisiana Property Assistance Budget Summary

	Prior Year Actuals FY 2014-2015	Enacted FY 2015-2016	Existing Oper Budget as of 12/01/15	Continuation FY 2016-2017	Recommended FY 2016-2017	Total Recommended Over/(Under) EOB
<b>Means of Financing:</b>						
State General Fund (Direct)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>State General Fund by:</b>						
Total Interagency Transfers	380,792	1,062,661	1,062,661	1,078,852	1,078,852	16,191



## Louisiana Property Assistance Budget Summary

	Prior Year Actuals FY 2014-2015	Enacted FY 2015-2016	Existing Oper Budget as of 12/01/15	Continuation FY 2016-2017	Recommended FY 2016-2017	Total Recommended Over/(Under) EOB
Fees and Self-generated Revenues	4,799,822	4,919,309	4,919,309	5,031,005	5,056,462	137,153
Statutory Dedications	0	0	0	0	0	0
Interim Emergency Board	0	0	0	0	0	0
Federal Funds	0	0	0	0	0	0
<b>Total Means of Financing</b>	<b>\$ 5,180,614</b>	<b>\$ 5,981,970</b>	<b>\$ 5,981,970</b>	<b>\$ 6,109,857</b>	<b>\$ 6,135,314</b>	<b>\$ 153,344</b>
<b>Expenditures &amp; Request:</b>						
Personal Services	\$ 2,145,541	\$ 2,662,400	\$ 2,405,382	\$ 2,474,211	\$ 2,459,786	\$ 54,404
Total Operating Expenses	347,051	841,161	1,841,161	1,863,032	1,841,161	0
Total Professional Services	0	0	0	0	0	0
Total Other Charges	2,686,022	2,388,409	1,645,427	1,662,614	1,724,367	78,940
Total Acq & Major Repairs	2,000	90,000	90,000	110,000	110,000	20,000
Total Unallotted	0	0	0	0	0	0
<b>Total Expenditures &amp; Request</b>	<b>\$ 5,180,614</b>	<b>\$ 5,981,970</b>	<b>\$ 5,981,970</b>	<b>\$ 6,109,857</b>	<b>\$ 6,135,314</b>	<b>\$ 153,344</b>
<b>Authorized Full-Time Equivalents:</b>						
Classified	39	39	39	39	39	0
Unclassified	0	0	0	0	0	0
<b>Total FTEs</b>	<b>39</b>	<b>39</b>	<b>39</b>	<b>39</b>	<b>39</b>	<b>0</b>

## Source of Funding

This program is funded with Interagency Transfers derived from the sale of state surplus property to state agencies, political subdivisions, and charitable organizations. This program is also funded with Fees and Self-generated Revenues derived from the sale of state surplus property at public auctions.

## Major Changes from Existing Operating Budget

General Fund	Total Amount	Table of Organization	Description
\$ 0	\$ 0	0	<b>Mid-Year Adjustments (BA-7s):</b>
\$ 0	\$ 5,981,970	39	<b>Existing Oper Budget as of 12/01/15</b>
<b>Statewide Major Financial Changes:</b>			
0	7,248	0	Civil Service Training Series
0	(7,476)	0	Louisiana State Employees' Retirement System Rate Adjustment
0	18,857	0	Louisiana State Employees' Retirement System Base Adjustment



### Major Changes from Existing Operating Budget (Continued)

General Fund	Total Amount	Table of Organization	Description
0	(156)	0	Teachers Retirement System of Louisiana Rate Adjustment
0	615	0	Teachers Retirement Base Adjustment
0	5,142	0	Group Insurance Rate Adjustment for Active Employees
0	4,356	0	Group Insurance Rate Adjustment for Retirees
0	11,014	0	Group Insurance Base Adjustment
0	(13,294)	0	Group Insurance Base Adjustment for Retirees
0	28,098	0	Salary Base Adjustment
0	110,000	0	Acquisitions & Major Repairs
0	(90,000)	0	Non-Recurring Acquisitions & Major Repairs
0	(14,848)	0	Risk Management
0	274	0	UPS Fees
0	243	0	Civil Service Fees
0	(10,102)	0	Office of Technology Services (OTS)
0	37,566	0	Office of State Human Capital
0	38,832	0	Office of State Procurement
<b>Non-Statewide Major Financial Changes:</b>			
0	10,784	0	Provides funding for ProtÈgÈ software maintenance required to perform state-wide asset management functions.
0	16,191	0	Provides funding for accounting services provided by Office of Finance and Support.
\$ 0	\$ 6,135,314	39	<b>Recommended FY 2016-2017</b>
\$ 0	\$ 0	0	<b>Less Supplementary Recommendation</b>
\$ 0	\$ 6,135,314	39	<b>Base Executive Budget FY 2016-2017</b>
\$ 0	\$ 6,135,314	39	<b>Grand Total Recommended</b>

### Professional Services

Amount	Description
	This program does not have funding for Professional Services.

### Other Charges

Amount	Description
	<b>Other Charges:</b>
\$184,064	Miscellaneous Charges - Reimbursements to state agencies for the portion of proceeds received from the resale of surplus property purchased with certain Federal Funds, grants or revolving funds that require reimbursement upon the resale of property purchased with such funds



## Other Charges (Continued)

Amount	Description
<b>\$184,064</b>	<b>SUB-TOTAL OTHER CHARGES</b>
	<b>Interagency Transfers:</b>
\$9,254	State Civil Service Fees
\$119,573	Office of Risk Management (ORM) Fees
\$62,775	Louisiana Equipment Acquisition Fund (LEAF) payments
\$47,335	Office of State Procurement
\$414,898	Office of Technology Services Fees
\$37,566	Office of State Human Capital
\$134,880	Division of Administration - Office of Finance and Support Services
\$45,000	Division of Administration - Legal and other Support Services
\$2,429	Division of Administration - Office of State Uniform Payroll (UPS) Fees
\$666,593	Miscellaneous Interagency Transfers for reimbursements to state agencies for items sold by LPAA and originally purchased with Federal Funds or Self-generated Revenues.
<b>\$1,540,303</b>	<b>SUB-TOTAL INTERAGENCY TRANSFERS</b>
<b>\$1,724,367</b>	<b>TOTAL OTHER CHARGES</b>

## Acquisitions and Major Repairs

Amount	Description
\$110,000	Vehicle replacements- farm and heavy equipment
<b>\$110,000</b>	<b>TOTAL ACQUISITIONS AND MAJOR REPAIRS</b>

## Performance Information

- (KEY) Through the Property Certifications activity, to ensure that at least 95% of the state's moveable property accounts remain compliant with the Louisiana Property Assistance Agency's rules and regulations through June 30, 2016.**

Children's Budget: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: Leave for Maternity, FLMA Act, Sexual Harrassment in Workplace, Attendance/Leave/Workhours, Workplace Violence

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other): Not Applicable



**Performance Indicators**

L e v e l	Performance Indicator Name	Performance Indicator Values				
		Yearend Performance Standard FY 2014-2015	Actual Yearend Performance FY 2014-2015	Performance Standard as Initially Appropriated FY 2015-2016	Existing Performance Standard FY 2015-2016	Performance At Continuation Budget Level FY 2016-2017
K	Percentage of the state's moveable property accounts that are in compliance with state property control rules and regulations (LAPAS CODE - 11912)	95%	95%	95%	95%	95%

**2. (KEY) Through the Surplus Property activity, to pick up 95% of agencies' surplus property within 45 days of their request for pickup by June 30, 2016.**

Children's Budget: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: Leave for Maternity, FLMA Act, Sexual Harrassment in Workplace, Attendance/Leave/Workhours, Workplace Violence

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other): Not Applicable

**Performance Indicators**

L e v e l	Performance Indicator Name	Performance Indicator Values				
		Yearend Performance Standard FY 2014-2015	Actual Yearend Performance FY 2014-2015	Performance Standard as Initially Appropriated FY 2015-2016	Existing Performance Standard FY 2015-2016	Performance At Continuation Budget Level FY 2016-2017
K	Percentage of surplus property picked up within 45 days (LAPAS CODE - 17013)	95%	95%	95%	95%	95%



## 21-807 — Federal Property Assistance

### Agency Description

The mission of Federal Property Assistance is to re-utilize the tax dollar by putting federal property that is no longer needed into the hands of Louisiana entities. This surplus property may be used by all eligible donees in public and private health facilities, cities, parish and state government, as well as qualified 501 non-profit organizations and federal Small Business Administration subcontractors.

The goal of Federal Property Assistance is:

- I. To maximize the percentage of federal property donated annually within Louisiana by assuring the efficient and equitable distribution of property allocated.

The Federal Property Assistance has one program: Federal Property Assistance Program.

For additional information, see:

[Federal Property Assistance](#)

### Federal Property Assistance Budget Summary

	Prior Year Actuals FY 2014-2015	Enacted FY 2015-2016	Existing Oper Budget as of 12/01/15	Continuation FY 2016-2017	Recommended FY 2016-2017	Total Recommended Over/(Under) EOB
<b>Means of Financing:</b>						
State General Fund (Direct)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>State General Fund by:</b>						
Total Interagency Transfers	139,253	234,342	234,342	234,342	234,342	0
Fees and Self-generated Revenues	1,810,815	2,945,996	2,945,996	3,083,376	3,020,977	74,981
Statutory Dedications	0	0	0	0	0	0
Interim Emergency Board	0	0	0	0	0	0
Federal Funds	0	0	0	0	0	0
<b>Total Means of Financing</b>	<b>\$ 1,950,068</b>	<b>\$ 3,180,338</b>	<b>\$ 3,180,338</b>	<b>\$ 3,317,718</b>	<b>\$ 3,255,319</b>	<b>\$ 74,981</b>
<b>Expenditures &amp; Request:</b>						
Federal Property Assistance	\$ 1,950,068	\$ 3,180,338	\$ 3,180,338	\$ 3,317,718	\$ 3,255,319	\$ 74,981
<b>Total Expenditures &amp; Request</b>	<b>\$ 1,950,068</b>	<b>\$ 3,180,338</b>	<b>\$ 3,180,338</b>	<b>\$ 3,317,718</b>	<b>\$ 3,255,319</b>	<b>\$ 74,981</b>
<b>Authorized Full-Time Equivalents:</b>						
Classified	9	9	9	9	9	0
Unclassified	0	0	0	0	0	0
<b>Total FTEs</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>0</b>



## 807\_E000 — Federal Property Assistance

Program Authorization: Public Law 94-519: Executive Order KBB 2007-10

### Program Description

The mission of the Federal Property Assistance Program is to re-utilize the tax dollar by putting federal property that is no longer needed into the hands of Louisiana entities. This surplus property may be used by all eligible donees in public and private health facilities, cities, parish and state government, as well as qualified 501 non-profit organizations and federal Small Business Administration subcontractors.

The goal of the Federal Property Assistance Program is:

To maximize the percentage of federal property donated annually within Louisiana by assuring the efficient and equitable distribution of property allocated.

The Federal Property Assistance Program includes the following activity:

- Transfer of Federal Surplus Property to Louisiana- the Louisiana Federal Property Assistance Agency (LFPAA) re-utilizes tax dollars by securing surplus federal property and making it available to eligible donees in Louisiana, including public and private education entities, public and private health facilities, local, parish and state governments, and qualified 501(c) non-profit organizations.

### Federal Property Assistance Budget Summary

	Prior Year Actuals FY 2014-2015	Enacted FY 2015-2016	Existing Oper Budget as of 12/01/15	Continuation FY 2016-2017	Recommended FY 2016-2017	Total Recommended Over/(Under) EOB
<b>Means of Financing:</b>						
State General Fund (Direct)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>State General Fund by:</b>						
Total Interagency Transfers	139,253	234,342	234,342	234,342	234,342	0
Fees and Self-generated Revenues	1,810,815	2,945,996	2,945,996	3,083,376	3,020,977	74,981
Statutory Dedications	0	0	0	0	0	0
Interim Emergency Board	0	0	0	0	0	0
Federal Funds	0	0	0	0	0	0
<b>Total Means of Financing</b>	<b>\$ 1,950,068</b>	<b>\$ 3,180,338</b>	<b>\$ 3,180,338</b>	<b>\$ 3,317,718</b>	<b>\$ 3,255,319</b>	<b>\$ 74,981</b>
<b>Expenditures &amp; Request:</b>						
Personal Services	\$ 630,946	\$ 733,428	\$ 733,428	\$ 737,779	\$ 724,634	\$ (8,794)
Total Operating Expenses	1,012,971	2,189,665	2,189,665	2,246,597	2,189,665	0



## Federal Property Assistance Budget Summary

	Prior Year Actuals FY 2014-2015	Enacted FY 2015-2016	Existing Oper Budget as of 12/01/15	Continuation FY 2016-2017	Recommended FY 2016-2017	Total Recommended Over/(Under) EOB
Total Professional Services	0	0	0	0	0	0
Total Other Charges	186,151	217,245	217,245	213,342	221,020	3,775
Total Acq & Major Repairs	120,000	40,000	40,000	120,000	120,000	80,000
Total Unallotted	0	0	0	0	0	0
<b>Total Expenditures &amp; Request</b>	<b>\$ 1,950,068</b>	<b>\$ 3,180,338</b>	<b>\$ 3,180,338</b>	<b>\$ 3,317,718</b>	<b>\$ 3,255,319</b>	<b>\$ 74,981</b>
<b>Authorized Full-Time Equivalents:</b>						
Classified	9	9	9	9	9	0
Unclassified	0	0	0	0	0	0
<b>Total FTEs</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>0</b>

## Source of Funding

This program is funded from Interagency Transfers and Fees and Self-generated Revenues derived from commissions earned from the sale of federal surplus property to state agencies and institutions.

## Major Changes from Existing Operating Budget

General Fund	Total Amount	Table of Organization	Description
\$ 0	\$ 0	0	<b>Mid-Year Adjustments (BA-7s):</b>
\$ 0	\$ 3,180,338	9	<b>Existing Oper Budget as of 12/01/15</b>
<b>Statewide Major Financial Changes:</b>			
0	2,102	0	Civil Service Training Series
0	(2,156)	0	Louisiana State Employees' Retirement System Rate Adjustment
0	1,697	0	Louisiana State Employees' Retirement System Base Adjustment
0	1,821	0	Group Insurance Rate Adjustment for Active Employees
0	3,305	0	Group Insurance Rate Adjustment for Retirees
0	20,092	0	Group Insurance Base Adjustment
0	(9,315)	0	Group Insurance Base Adjustment for Retirees
0	(26,340)	0	Salary Base Adjustment
0	120,000	0	Acquisitions & Major Repairs
0	(40,000)	0	Non-Recurring Acquisitions & Major Repairs
0	(4,178)	0	Risk Management
0	171	0	UPS Fees
0	323	0	Civil Service Fees
0	4,247	0	Office of Technology Services (OTS)





## Major Changes from Existing Operating Budget (Continued)

General Fund	Total Amount	Table of Organization	Description
0	8,669	0	Office of State Human Capital
0	(5,457)	0	Office of State Procurement
<b>Non-Statewide Major Financial Changes:</b>			
\$ 0	\$ 3,255,319	9	<b>Recommended FY 2016-2017</b>
\$ 0	\$ 0	0	<b>Less Supplementary Recommendation</b>
\$ 0	\$ 3,255,319	9	<b>Base Executive Budget FY 2016-2017</b>
\$ 0	\$ 3,255,319	9	<b>Grand Total Recommended</b>

## Professional Services

Amount	Description
	This program does not have funding for Professional Services.

## Other Charges

Amount	Description
	<b>Other Charges:</b>
\$3,973	Miscellaneous expenses incurred in the collection and sale of property
<b>\$3,973</b>	<b>SUB-TOTAL OTHER CHARGES</b>
	<b>Interagency Transfers:</b>
\$102,730	Division of Administration - Office of Finance and Support Services
\$15,247	Division of Administration- OTS
\$56,888	Miscellaneous Interagency Transfers for reimbursements to state agencies
\$2,429	Division of Administration - Office of State Uniform Payroll (UPS) Fees
\$8,669	Office of State Human Capital
\$3,055	Office of State Procurement
\$2,638	State Civil Service Fees
\$25,391	Office of Risk Management (ORM) Fees
<b>\$217,047</b>	<b>SUB-TOTAL INTERAGENCY TRANSFERS</b>
<b>\$221,020</b>	<b>TOTAL OTHER CHARGES</b>



## Acquisitions and Major Repairs

Amount	Description
\$120,000	Roll Back Trailer
<b>\$120,000</b>	<b>TOTAL ACQUISITIONS AND MAJOR REPAIRS</b>

## Performance Information

**1. (KEY) Through the Federal Property Assistance activity, to donate 60% of the federal surplus property allocated by June 30, 2015.**

Children's Budget: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: Federal Property is subject to the policies which the Division of Administration (DOA) has implemented. The following human resource policies which have been implemented by the DOA are beneficial to women and families: Leave for Maternity, FLMA Act, Sexual Harrassment in Workplace, Attendance/Leave/Workhours, Workplace Violence

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other): Not Applicable

Explanatory Note: Better quality property has been more difficult to obtain due to Federal requirements that are eliminating physical viewing of property. Available property must be requested sight unseen.

## Performance Indicators

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard FY 2014-2015	Actual Yearend Performance FY 2014-2015	Performance Standard as Initially Appropriated FY 2015-2016	Existing Performance Standard FY 2015-2016	Performance At Continuation Budget Level FY 2016-2017	Performance At Executive Budget Level FY 2016-2017
K	Percentage of property transferred (LAPAS CODE - 10444)	60%	88%	60%	60%	60%	60%



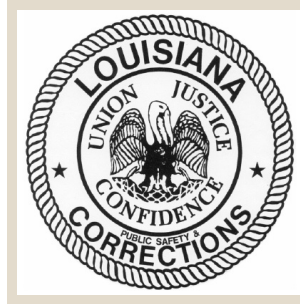
**Federal Property Assistance General Performance Information**

Performance Indicator Name	Performance Indicator Values				
	Prior Year Actual FY 2010-2011	Prior Year Actual FY 2011-2012	Prior Year Actual FY 2012-2013	Prior Year Actual FY 2013-2014	Prior Year Actual FY 2014-2015
Dollar value of property received (LAPAS CODE - 21496)	\$ 8,006,216	\$ 6,628,334	\$ 5,444,549	\$ 11,196,651	\$ 22,076,183
Dollar value of property donated (LAPAS CODE - 21497)	\$ 3,823,166	\$ 4,988,242	\$ 4,757,075	\$ 10,223,445	\$ 19,460,793
Percentage of property donated (LAPAS CODE - 24220)	48%	75%	87%	91%	88%

The 12% decrease from the Performance Standard FY 2010-2011 and the Actual Yearend Performance FY 2010-2011 is attributed to a lack of available federal property. Additionally, the agency has been more selective in screening property to insure better quality and condition. While inventory has decreased, sales have increased; this is reflected in the agency financial statements. The agency will continue to target a 60% property transfer level.



## 21-811 — Prison Enterprises



### Agency Description

The mission of Prison Enterprises (PE) is to lower the costs of incarceration by providing productive job opportunities to offenders that instill occupational and skills training while producing quality products and services for sale to state and local governments, non-profit organizations, political subdivisions, and others. Operation of PE programs serves to further the Corrections Services reentry initiative by enabling offenders to increase the potential for successful rehabilitation and reintegration into society.

The goals of Prison Enterprises are:

- I. To operate in a professional, customer focused work environment in order to provide quality products and services at competitive prices ensuring customer satisfaction and increased sales.
- II. To increase involvement in the Department's reentry efforts through the continued use of occupational job titles for the offender workforce and through the expansion of offender work programs and Private Sector/Prison Industry Enhancement (PS/PIE) programs. By continuing to instill occupational and skills training to the offender population, this will ultimately reduce the recidivism rate for offenders working in PE programs.
- III. To research, evaluate, expand and/or curtail existing industrial, agricultural, or service programs, product lines, and other items based upon financial data, market trends, customer requests, and overall operational value.

Prison Enterprises is an ancillary agency within the Department of Public Safety and Corrections and receives no state funding for its yearly operational budget. PE provides unique job opportunities for offenders that may otherwise be unavailable. These jobs teach offenders valuable skills as well as a work ethic and a sense of responsibility; all of which are vital for eventual re-entry into society. Due to these opportunities, PE's recidivism rate is typically lower than that of the Department. The overall goal of PE is to have offenders, who are normally a financial burden on taxpayers, work to produce a variety of products and services that save taxpayer dollars. PE pays the offender incentive wages for the entire Department of Public Safety and Corrections, resulting in yearly savings of over one million dollars. Prison-based industry and agricultural operations play an important role in the institutional environment: increasing offender jobs, decreasing the number of correctional officers necessary to supervise the offender population, and assisting in basic work ethic development among the offenders.

This agency has one program: Prison Enterprises.

For additional information, see:

[Prison Enterprises](#)

[Louisiana Legislative Fiscal Office - 2014 Report - Adult Correctional Systems](#)

### Prison Enterprises Budget Summary

	Prior Year Actuals FY 2014-2015	Enacted FY 2015-2016	Existing Oper Budget as of 12/01/15	Continuation FY 2016-2017	Recommended FY 2016-2017	Total Recommended Over/(Under) EOB
<b>Means of Financing:</b>						
State General Fund (Direct)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>State General Fund by:</b>						
Total Interagency Transfers	24,099,995	23,542,188	23,542,188	23,972,184	23,674,511	132,323
Fees and Self-generated Revenues	9,222,074	11,036,860	11,036,860	10,853,774	10,654,003	(382,857)
Statutory Dedications	0	0	0	0	0	0
Interim Emergency Board	0	0	0	0	0	0
Federal Funds	0	0	0	0	0	0
<b>Total Means of Financing</b>	<b>\$ 33,322,069</b>	<b>\$ 34,579,048</b>	<b>\$ 34,579,048</b>	<b>\$ 34,825,958</b>	<b>\$ 34,328,514</b>	<b>\$ (250,534)</b>
<b>Expenditures &amp; Request:</b>						
Prison Enterprises	\$ 33,322,069	\$ 34,579,048	\$ 34,579,048	\$ 34,825,958	\$ 34,328,514	\$ (250,534)
<b>Total Expenditures &amp; Request</b>	<b>\$ 33,322,069</b>	<b>\$ 34,579,048</b>	<b>\$ 34,579,048</b>	<b>\$ 34,825,958</b>	<b>\$ 34,328,514</b>	<b>\$ (250,534)</b>
<b>Authorized Full-Time Equivalents:</b>						
Classified	72	72	72	72	72	0
Unclassified	0	0	0	0	0	0
<b>Total FTEs</b>	<b>72</b>	<b>72</b>	<b>72</b>	<b>72</b>	<b>72</b>	<b>0</b>



## 811\_E000 — Prison Enterprises

Program Authorization: R.S. 15:1151-1161

### Program Description

Prison Enterprises has two components: Industry Operations and Agriculture Operations.

- Industry Operations - The purpose of Industry Operations is to utilize offender labor in the production of low-cost goods and services, which reduce the overall cost of incarceration and save funds for other state agencies, parishes, and local government entities.
  - Prison Enterprises operates fifteen different industries located within six different adult correctional institutions across the state. The major goal of these operations is to provide quality, low-cost products to the department, thus reducing the cost of incarceration. Offenders, who are normally a financial burden on taxpayers, work to produce a variety of products and services that actually save taxpayer dollars. Prison Enterprises strives to produce goods that meet or exceed the quality of similar products available on state contract, offering them for sale at lower prices.
- Agriculture Operations - The purpose of Agriculture Operations is to utilize offender labor in the production of a wide variety of crops and livestock sold on the open market.
  - Prison Enterprises operates thirteen agricultural entities located within five different adult correctional institutions across the state. Range herd operations produce cattle that are sold at public auction. A continual goal of Agriculture Operations is to improve the efficiency of the row crop and cattle programs to meet or exceed state and regional yields and prices for similar operations.

For additional information, see:

[Prison Enterprises](#)

### Prison Enterprises Budget Summary

	Prior Year Actuals FY 2014-2015	Enacted FY 2015-2016	Existing Oper Budget as of 12/01/15	Continuation FY 2016-2017	Recommended FY 2016-2017	Total Recommended Over/(Under) EOB
<b>Means of Financing:</b>						
State General Fund (Direct)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>State General Fund by:</b>						
Total Interagency Transfers	24,099,995	23,542,188	23,542,188	23,972,184	23,674,511	132,323
Fees and Self-generated Revenues	9,222,074	11,036,860	11,036,860	10,853,774	10,654,003	(382,857)
Statutory Dedications	0	0	0	0	0	0
Interim Emergency Board	0	0	0	0	0	0
Federal Funds	0	0	0	0	0	0
<b>Total Means of Financing</b>	<b>\$ 33,322,069</b>	<b>\$ 34,579,048</b>	<b>\$ 34,579,048</b>	<b>\$ 34,825,958</b>	<b>\$ 34,328,514</b>	<b>\$ (250,534)</b>



## Prison Enterprises Budget Summary

	Prior Year Actuals FY 2014-2015	Enacted FY 2015-2016	Existing Oper Budget as of 12/01/15	Continuation FY 2016-2017	Recommended FY 2016-2017	Total Recommended Over/(Under) EOB
<b>Expenditures &amp; Request:</b>						
Personal Services	\$ 5,887,327	\$ 5,147,031	\$ 5,147,031	\$ 5,240,497	\$ 5,111,762	\$ (35,269)
Total Operating Expenses	22,136,212	22,831,533	22,831,533	23,425,953	22,831,533	0
Total Professional Services	135,205	403,017	403,017	413,495	403,017	0
Total Other Charges	3,004,498	3,704,043	3,704,043	3,762,688	3,998,877	294,834
Total Acq & Major Repairs	2,158,827	2,493,424	2,493,424	1,983,325	1,983,325	(510,099)
Total Unallotted	0	0	0	0	0	0
<b>Total Expenditures &amp; Request</b>	<b>\$ 33,322,069</b>	<b>\$ 34,579,048</b>	<b>\$ 34,579,048</b>	<b>\$ 34,825,958</b>	<b>\$ 34,328,514</b>	<b>\$ (250,534)</b>
<b>Authorized Full-Time Equivalents:</b>						
Classified	72	72	72	72	72	0
Unclassified	0	0	0	0	0	0
<b>Total FTEs</b>	<b>72</b>	<b>72</b>	<b>72</b>	<b>72</b>	<b>72</b>	<b>0</b>

## Source of Funding

This program is funded by Interagency Transfers and Fees and Self-generated Revenue derived from sales to state agencies, municipalities, parishes, non-profit organizations, and the sale of surplus farm products on the open market.

## Major Changes from Existing Operating Budget

General Fund	Total Amount	Table of Organization	Description
\$ 0	\$ 0	0	<b>Mid-Year Adjustments (BA-7s):</b>
\$ 0	\$ 34,579,048	72	<b>Existing Oper Budget as of 12/01/15</b>
<b>Statewide Major Financial Changes:</b>			
0	(2,652)	0	Louisiana State Employees' Retirement System Rate Adjustment
0	(66,872)	0	Louisiana State Employees' Retirement System Base Adjustment
0	(289)	0	Teachers Retirement System of Louisiana Rate Adjustment
0	36,163	0	Teachers Retirement Base Adjustment
0	16,661	0	Group Insurance Rate Adjustment for Active Employees
0	16,951	0	Group Insurance Rate Adjustment for Retirees
0	46,042	0	Group Insurance Base Adjustment
0	12,278	0	Group Insurance Base Adjustment for Retirees
0	(93,551)	0	Salary Base Adjustment
0	1,983,325	0	Acquisitions & Major Repairs
0	(2,493,424)	0	Non-Recurring Acquisitions & Major Repairs



## Major Changes from Existing Operating Budget (Continued)

General Fund	Total Amount	Table of Organization	Description
0	56,290	0	Risk Management
0	91	0	UPS Fees
0	1,350	0	Civil Service Fees
0	5,764	0	Office of Technology Services (OTS)
0	69,640	0	Office of State Human Capital
0	161,699	0	Office of State Procurement
<b>Non-Statewide Major Financial Changes:</b>			
\$ 0	\$ 34,328,514	72	<b>Recommended FY 2016-2017</b>
\$ 0	\$ 0	0	<b>Less Supplementary Recommendation</b>
\$ 0	\$ 34,328,514	72	<b>Base Executive Budget FY 2016-2017</b>
\$ 0	\$ 34,328,514	72	<b>Grand Total Recommended</b>

## Professional Services

Amount	Description
\$12,000	To provide programming assistance for AS/400 computer and accounting software
\$20,000	Forest management consulting for statewide timber operations
\$12,000	To prepare and submit Tier Two environmental reports for all Prison Enterprises locations
\$5,000	To provide website training for Prison Enterprises Row Crops
\$20,000	To provide consulting services for all Prison Enterprises Row Crops
\$75,000	Architectural consulting for expansion and construction programs
\$75,000	Engineering and mechanical consulting for Prison Enterprises and other corrections projects
\$105,000	To provide routine and emergency Veterinary Services for levestock at LSP
\$20,000	Development and testing of new chemical formulations for cleaning products
\$59,017	Management consulting contracts providing programming assistance for computer and other consulting services
<b>\$403,017</b>	<b>TOTAL PROFESSIONAL SERVICES</b>

## Other Charges

Amount	Description
<b>Other Charges:</b>	
\$1,181,862	Incentive wages of 20 cents per hour for adult state offenders who are employed in Prison Enterprises operations
<b>\$1,181,862</b>	<b>SUB-TOTAL OTHER CHARGES</b>
<b>Interagency Transfers:</b>	
\$1,264,887	Reimbursement to Dixon Correctional Institute for for Capital Complex work crews





### Other Charges (Continued)

Amount	Description
\$172,500	Reimbursement to Louisiana State Penitentiary for utilities
\$334,351	Office of Risk Management (ORM) Fees
\$87,086	Office of Telecommunications Management (OTM) Fees
\$499,126	Division of Administration - LEAF payments
\$25,297	Civil Service Fees
\$10,296	Division of Administration - Printing and postage services
\$4,815	Uniform Payroll System (UPS) fees
\$1,891	Comprehensive Public Training Program (CPTP) Fees
\$346,835	Office of State Procurement (OSP)
\$69,931	Office of State Human Capital
<b>\$2,817,015</b>	<b>SUB-TOTAL INTERAGENCY TRANSFERS</b>
<b>\$3,998,877</b>	<b>TOTAL OTHER CHARGES</b>

### Acquisitions and Major Repairs

Amount	Description
\$1,493,325	Acquisitions - Includes capitalized automotive equipment and farm & heavy movable objects. The existing items are in poor mechanical condition, or broken, and can no longer be repaired.
\$490,000	Major repairs - Includes repairs to Prison Enterprises buildings, grounds, and general structure. Also includes repairs to farm and other heavy movable equipment.
<b>\$1,983,325</b>	<b>TOTAL ACQUISITIONS AND MAJOR REPAIRS</b>

### Performance Information

**1. (KEY) Decrease the percentage of customer complaints by 5% by 2019.**

Children's Budget Link: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: Not Applicable

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other): Not Applicable



## Performance Indicators

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard FY 2014-2015	Actual Yearend Performance FY 2014-2015	Performance Standard as Initially Appropriated FY 2015-2016	Existing Performance Standard FY 2015-2016	Performance At Continuation Budget Level FY 2016-2017	Performance At Executive Budget Level FY 2016-2017
K	Percentage of customer complaints to orders delivered (LAPAS CODE - 20641)	0.96%	0.43%	0.96%	0.96%	0.96%	0.96%
K	Total volume of sales (LAPAS CODE - 20648)	\$ 27,746,314	\$ 32,527,876	\$ 28,104,729	\$ 28,104,729	\$ 27,100,000	\$ 27,100,000
K	Percentage of orders damaged (LAPAS CODE - 20643)	0.20%	0.14%	0.15%	0.15%	0.15%	0.15%

### 2. (KEY) Provide 100% on-time deliveries by 2019.

Children's Budget Link: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: Not Applicable

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other): Not Applicable

## Performance Indicators

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard FY 2014-2015	Actual Yearend Performance FY 2014-2015	Performance Standard as Initially Appropriated FY 2015-2016	Existing Performance Standard FY 2015-2016	Performance At Continuation Budget Level FY 2016-2017	Performance At Executive Budget Level FY 2016-2017
K	Percentage of orders delivered on or before promised delivery date (LAPAS CODE - 20644)	89.8%	86.0%	89.8%	89.8%	89.9%	89.9%

### 3. (KEY) Ensure that 100% of Prison Enterprises' operating units are in compliance with American Correctional Association (ACA) Performance-Based Standards for Correctional Industries every three years.

Children's Budget Link: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: Not Applicable

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other): Not Applicable



**Performance Indicators**

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard FY 2014-2015	Actual Yearend Performance FY 2014-2015	Performance Standard as Initially Appropriated FY 2015-2016	Existing Performance Standard FY 2015-2016	Performance At Continuation Budget Level FY 2016-2017	Performance At Executive Budget Level FY 2016-2017
K	Percentage of operating units that are in compliance with ACA Performance-Based Standards for Correctional Industries (LAPAS CODE - 20653)	100%	100%	100%	100%	100%	100%

**4. (KEY) Increase the number of offenders working in Prison Enterprises programs by 5% by 2019.**

Children's Budget Link: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: Not Applicable

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other): Not Applicable

**Performance Indicators**

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard FY 2014-2015	Actual Yearend Performance FY 2014-2015	Performance Standard as Initially Appropriated FY 2015-2016	Existing Performance Standard FY 2015-2016	Performance At Continuation Budget Level FY 2016-2017	Performance At Executive Budget Level FY 2016-2017
K	Percent increase in offenders assigned to Prison Enterprises programs (LAPAS CODE - 24502)	1%	-3%	1%	1%	1%	1%

**Prison Enterprises General Performance Information**

Performance Indicator Name	Performance Indicator Values				
	Prior Year Actual FY 2010-2011	Prior Year Actual FY 2011-2012	Prior Year Actual FY 2012-2013	Prior Year Actual FY 2013-2014	Prior Year Actual FY 2014-2015
Recidivism rate for offenders employed by PE (LAPAS CODE - 25758)	Not Applicable	Not Applicable	27	27	39
This is a new Performance Indicator for FY 2014-2015.					
Incentive wages paid to offenders (LAPAS CODE - 25759)	\$ Not Applicable	\$ Not Applicable	\$ 1,061,886	\$ 1,094,247	\$ 1,139,135
This is a new Performance Indicator for FY 2014-2015.					





## 21-815 — Office of Technology Services

### Agency Description

The mission of the Office of Technology Services (OTS) is to establish competitive, cost-effective technology systems and services while acting as the sole centralized customer for the acquisition, billing and record keeping of those technology services. The Office of Technology Services shall charge respective user agencies for the cost of the technology and services provided including the cost of the operation of the office in a fair, equitable, and consistent manner, in full compliance with State of Louisiana statutes.

The goals of the Office of Technology Services are:

- To procure and provide competitive, cost effective technology systems and services. Leverage the state’s buying power to secure the most favorable contract terms and conditions which provide for increases and/or reductions in customer consumption without termination penalties/liabilities.
- To determine the most cost effective sourcing and procurement for the state enterprise.
- To provide a comprehensive package of technology systems and services which meet the needs of the government enterprise and enables individual agencies/customers to carry out their operational plans, missions, program goals and objectives.
- To assist customers in the assessment of their technology requirements and provide consolidated management, administration, and implementation coordination/support of services as appropriate.

The Office of Technology Services has three programs – Office of Technology Services Program, Production Support Services Program, and Office of Telecommunications Management Program. As the central procurement and provisioning agency for all technology goods and services, OTS is uniquely positioned to identify the total cost of ownership/operations and make appropriate strategic sourcing determinations. OTS directly supports the administration’s goal for a transparent, accountable and effective state government through the full disclosure of consumption levels and costs of technology services. Additionally, OTS works collectively with the Division of Administration to increase customer satisfaction with by establishing satisfaction level base-lines for rates, service responsiveness and reliability and by improving upon them.

For additional information, see:

[Office of Technology Services](#)

### Office of Technology Services Budget Summary

	Prior Year Actuals FY 2014-2015	Enacted FY 2015-2016	Existing Oper Budget as of 12/01/15	Continuation FY 2016-2017	Recommended FY 2016-2017	Total Recommended Over/(Under) EOB
<b>Means of Financing:</b>						
State General Fund (Direct)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>State General Fund by:</b>						
Total Interagency Transfers	168,029,888	314,926,233	314,948,855	321,593,973	299,523,970	(15,424,885)



## Office of Technology Services Budget Summary

	Prior Year Actuals FY 2014-2015	Enacted FY 2015-2016	Existing Oper Budget as of 12/01/15	Continuation FY 2016-2017	Recommended FY 2016-2017	Total Recommended Over/(Under) EOB
Fees and Self-generated Revenues	12,640	1,018,473	1,018,473	1,018,473	1,018,473	0
Statutory Dedications	0	0	0	0	0	0
Interim Emergency Board	0	0	0	0	0	0
Federal Funds	0	0	0	0	0	0
<b>Total Means of Financing</b>	<b>\$ 168,042,528</b>	<b>\$ 315,944,706</b>	<b>\$ 315,967,328</b>	<b>\$ 322,612,446</b>	<b>\$ 300,542,443</b>	<b>\$ (15,424,885)</b>
<b>Expenditures &amp; Request:</b>						
Office of Technology Services	\$ 168,042,528	\$ 263,143,677	\$ 249,388,021	\$ 253,241,618	\$ 229,453,668	\$ (19,934,353)
Office of Production Support Services	0	6,543,824	18,872,887	18,904,016	19,983,812	1,110,925
Office of Telecommunication Management	0	46,257,205	47,706,420	50,466,812	51,104,963	3,398,543
<b>Total Expenditures &amp; Request</b>	<b>\$ 168,042,528</b>	<b>\$ 315,944,706</b>	<b>\$ 315,967,328</b>	<b>\$ 322,612,446</b>	<b>\$ 300,542,443</b>	<b>\$ (15,424,885)</b>
<b>Authorized Full-Time Equivalents:</b>						
Classified	858	836	836	836	836	0
Unclassified	1	1	1	1	1	0
<b>Total FTEs</b>	<b>859</b>	<b>837</b>	<b>837</b>	<b>837</b>	<b>837</b>	<b>0</b>



## 815\_E000 — Office of Technology Services

### Program Description

The mission of the Technology Services Program is to establish competitive, cost-effective technology systems and services while acting as the sole centralized customer for the acquisition, billing and record keeping of those technology services. The Office of Technology Services (OTS) shall charge respective user agencies for the cost of the technology and services provided including the cost of the operation of the office in a fair, equitable, and consistent manner, in full compliance with State of Louisiana statutes.

The goals of the Technology Services Program are:

- To procure and provide competitive, cost effective technology systems and services. Leverage the state’s buying power to secure the most favorable contract terms and conditions which provide for increases and/or reductions in customer consumption without termination penalties/liabilities.
- To determine the most cost effective sourcing and procurement for the state enterprise.
- To provide a comprehensive package of technology systems and services which meet the needs of the government enterprise and enables individual agencies/customers to carry out their operational plans, missions, program goals and objectives.
- To assist customers in the assessment of their technology requirements and provide consolidated management, administration, and implementation coordination/support of services as appropriate.

The Technology Services program consists of one activity - Technology Services. As the central procurement and provisioning agency for all technology goods and services, OTS is uniquely positioned to identify the total cost of ownership/operations and make appropriate strategic sourcing determinations. OTS directly supports the administration’s goal for a transparent, accountable and effective state government through the full disclosure of consumption levels and costs of technology services. Additionally, OTS works collectively with the Division of Administration to increase customer satisfaction with by establishing satisfaction level baselines for rates, service responsiveness and reliability and by improving upon them.

For additional information, see:

### Office of Technology Services Budget Summary

	Prior Year Actuals FY 2014-2015	Enacted FY 2015-2016	Existing Oper Budget as of 12/01/15	Continuation FY 2016-2017	Recommended FY 2016-2017	Total Recommended Over/(Under) EOB
<b>Means of Financing:</b>						
State General Fund (Direct)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0



## Office of Technology Services Budget Summary

	Prior Year Actuals FY 2014-2015	Enacted FY 2015-2016	Existing Oper Budget as of 12/01/15	Continuation FY 2016-2017	Recommended FY 2016-2017	Total Recommended Over/(Under) EOB
<b>State General Fund by:</b>						
Total Interagency Transfers	168,029,888	263,118,677	249,363,021	253,216,618	229,428,668	(19,934,353)
Fees and Self-generated Revenues	12,640	25,000	25,000	25,000	25,000	0
Statutory Dedications	0	0	0	0	0	0
Interim Emergency Board	0	0	0	0	0	0
Federal Funds	0	0	0	0	0	0
<b>Total Means of Financing</b>	<b>\$ 168,042,528</b>	<b>\$ 263,143,677</b>	<b>\$ 249,388,021</b>	<b>\$ 253,241,618</b>	<b>\$ 229,453,668</b>	<b>\$ (19,934,353)</b>
<b>Expenditures &amp; Request:</b>						
Personal Services	\$ 67,620,081	\$ 84,740,816	\$ 74,301,819	\$ 71,594,781	\$ 70,241,119	\$ (4,060,700)
Total Operating Expenses	56,510,517	85,773,259	62,093,234	63,984,839	62,093,234	0
Total Professional Services	34,213,903	68,478,402	88,059,034	90,348,569	38,059,034	(50,000,000)
Total Other Charges	4,511,871	10,651,200	13,433,934	15,813,429	47,560,281	34,126,347
Total Acq & Major Repairs	5,186,156	13,500,000	11,500,000	11,500,000	11,500,000	0
Total Unallotted	0	0	0	0	0	0
<b>Total Expenditures &amp; Request</b>	<b>\$ 168,042,528</b>	<b>\$ 263,143,677</b>	<b>\$ 249,388,021</b>	<b>\$ 253,241,618</b>	<b>\$ 229,453,668</b>	<b>\$ (19,934,353)</b>
<b>Authorized Full-Time Equivalents:</b>						
Classified	770	749	664	664	664	0
Unclassified	1	1	1	1	1	0
<b>Total FTEs</b>	<b>771</b>	<b>750</b>	<b>665</b>	<b>665</b>	<b>665</b>	<b>0</b>

## Source of Funding

This program is funded with Interagency Transfers, and Self-generated revenues derived from various departments and agencies of state government which use technology services provided by the Office of Technology Services.

## Major Changes from Existing Operating Budget

General Fund	Total Amount	Table of Organization	Description
\$ 0	\$ (13,755,656)	(85)	Mid-Year Adjustments (BA-7s):
\$ 0	\$ 249,388,021	665	Existing Oper Budget as of 12/01/15
<b>Statewide Major Financial Changes:</b>			
0	4,823	0	Civil Service Training Series
0	(255,993)	0	Louisiana State Employees' Retirement System Rate Adjustment





## Major Changes from Existing Operating Budget (Continued)

General Fund	Total Amount	Table of Organization	Description
0	172,604	0	Group Insurance Rate Adjustment for Active Employees
0	28,000	0	Group Insurance Rate Adjustment for Retirees
0	332,313	0	Group Insurance Base Adjustment
0	(4,342,447)	0	Salary Base Adjustment
0	11,500,000	0	Acquisitions & Major Repairs
0	(11,500,000)	0	Non-Recurring Acquisitions & Major Repairs
0	498,652	0	Risk Management
0	164,597	0	Rent in State-Owned Buildings
0	1,308,591	0	Maintenance in State-Owned Buildings
0	153,590	0	Capitol Park Security
0	15,468	0	UPS Fees
0	57,081	0	Civil Service Fees
0	71,874	0	Office of Technology Services (OTS)
<b>Non-Statewide Major Financial Changes:</b>			
0	(50,000,000)	0	Reduces excess budget authority to reflect actual expenditures.
0	30,581,494	0	Provides funding for a modernized Medicaid Eligibility, Enrollment Solution, and statewide Enterprise Architecture.
0	1,275,000	0	Provides funding for Asset Verification System in the Department of Health and Hospitals.
\$ 0	\$ 229,453,668	665	<b>Recommended FY 2016-2017</b>
\$ 0	\$ 0	0	<b>Less Supplementary Recommendation</b>
\$ 0	\$ 229,453,668	665	<b>Base Executive Budget FY 2016-2017</b>
\$ 0	\$ 229,453,668	665	<b>Grand Total Recommended</b>

## Professional Services

Amount	Description
\$38,059,034	Information Technology support to customer agencies statewide
<b>\$38,059,034</b>	<b>TOTAL PROFESSIONAL SERVICES</b>

## Other Charges

Amount	Description
<b>Other Charges:</b>	
\$9,176,775	Statewide Information Technology Services
<b>\$9,176,775</b>	<b>SUB-TOTAL OTHER CHARGES</b>



## Other Charges (Continued)

Amount	Description
<b>Interagency Transfers:</b>	
\$310,219	Capitol Park Security
\$660,655	Office of Risk Management
\$361,811	Civil Services Fees
\$30,581,494	Modernized Medicaid Eligibility, Enrollment Solution, and statewide Enterprise Architecture
\$1,275,000	Provides funding for Asset Verification System in DHH
\$2,471,448	Rent in State Owned Buildings
\$915,561	Funding associated with Technology Infrastructure
\$186,906	Office of Technology Services (OTS) Fees
\$769,756	Office of State Human Capital
\$227,518	Division of Administration - Office of Finance and Support Services
\$44,761	Statewide Uniform Payroll Fees
\$240,657	Office of State Procurement
\$337,720	Office of Telecommunications Management
<b>\$38,383,506</b>	<b>SUB-TOTAL INTERAGENCY TRANSFERS</b>
<b>\$47,560,281</b>	<b>TOTAL OTHER CHARGES</b>

## Acquisitions and Major Repairs

Amount	Description
\$11,500,000	Acquisitions for customer agencies statewide.
<b>\$11,500,000</b>	<b>TOTAL ACQUISITIONS AND MAJOR REPAIRS</b>

## Performance Information

- (KEY) The Office of Technology Services will maintain customer satisfaction with information technology services at or above the baseline satisfaction level rating of 4, based on a 5-point scale, that was established by the Division of Administration in FY 2009-2010.**

Children's Budget Link: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: Leave for Maternity, Family and Medical Leave Act (FMLA), Sexual Harassment in the Workplace, Attendance/Leave and Work Hours, Workplace Violence.

Other Links: Not Applicable



**Performance Indicators**

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard FY 2014-2015	Actual Yearend Performance FY 2014-2015	Performance Standard as Initially Appropriated FY 2015-2016	Existing Performance Standard FY 2015-2016	Performance At Continuation Budget Level FY 2016-2017	Performance At Executive Budget Level FY 2016-2017
K	Average customer satisfaction rating (score on a 5-point scale) (LAPAS CODE - 22633)	4.8	4.8	4.5	4.5	4.5	4.5
This performance indicator measures progress toward a new information technology initiatives in the Division of Administration, the control agency for the Office of Technology Services.							
S	Percentage of attacks from the internet that were blocked (LAPAS CODE - 22625)	95%	90%	95%	95%	95%	95%
This performance indicator measures progress toward a new information technology initiatives in the Division of Administration, the control agency for the Office of Technology Services.							



## 815\_E100 — Office of Production Support Services

Program Authorization: R.S. 49:205

### Program Description

The mission of the Production Support Services Program is to provide design, printing to the agencies in state government. Additionally, Production Support Services is to provide quality mail, messenger and bar coding services to the agencies.

The goals of the Production Support Services Program are:

- I. To provide quality, timely service at a cost equal to or less than commercial vendors by utilizing resources within state government as well as in the private sector.
- II. To provide the most economical procurement and production of printing services in a quick and efficient manner.
- III. To provide quality, cost effective messenger, mail processing, and presorting services utilizing resources within state government as well as in the private sector.

The Office of Production Support Services has two activities:

- State Printing - Provides fast, secure, high quality printing and copying services (including design assistance, bindery and finishing services, and product delivery) to state agencies.
- State Mail - Provides messenger, mail processing, and presorting (bar-coding) services to state agencies.

For additional information, see:

### Office of Production Support Services Budget Summary

	Prior Year Actuals FY 2014-2015	Enacted FY 2015-2016	Existing Oper Budget as of 12/01/15	Continuation FY 2016-2017	Recommended FY 2016-2017	Total Recommended Over/(Under) EOB
<b>Means of Financing:</b>						
State General Fund (Direct)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>State General Fund by:</b>						
Total Interagency Transfers	0	6,393,824	18,722,887	18,754,016	19,833,812	1,110,925
Fees and Self-generated Revenues	0	150,000	150,000	150,000	150,000	0
Statutory Dedications	0	0	0	0	0	0
Interim Emergency Board	0	0	0	0	0	0



### Office of Production Support Services Budget Summary

	Prior Year Actuals FY 2014-2015	Enacted FY 2015-2016	Existing Oper Budget as of 12/01/15	Continuation FY 2016-2017	Recommended FY 2016-2017	Total Recommended Over/(Under) EOB
Federal Funds	0	0	0	0	0	0
<b>Total Means of Financing</b>	\$ 0	\$ 6,543,824	\$ 18,872,887	\$ 18,904,016	\$ 19,983,812	\$ 1,110,925
<b>Expenditures &amp; Request:</b>						
Personal Services	\$ 0	\$ 1,515,762	\$ 3,017,770	\$ 3,042,842	\$ 3,447,803	\$ 430,033
Total Operating Expenses	0	4,371,707	14,396,730	14,515,200	14,396,730	0
Total Professional Services	0	0	0	0	0	0
Total Other Charges	0	606,355	1,408,387	1,295,974	2,089,279	680,892
Total Acq & Major Repairs	0	50,000	50,000	50,000	50,000	0
Total Unallotted	0	0	0	0	0	0
<b>Total Expenditures &amp; Request</b>	\$ 0	\$ 6,543,824	\$ 18,872,887	\$ 18,904,016	\$ 19,983,812	\$ 1,110,925
<b>Authorized Full-Time Equivalents:</b>						
Classified	20	19	65	65	65	0
Unclassified	0	0	0	0	0	0
<b>Total FTEs</b>	20	19	65	65	65	0

### Source of Funding

This program is funded with Interagency Transfers and Fees and Self-generated Revenues derived from the sale of printing and/or mailing (pre-sorting and bar-coding) services to other state agencies and local governmental entities.

### Major Changes from Existing Operating Budget

General Fund	Total Amount	Table of Organization	Description
\$ 0	\$ 12,329,063	46	<b>Mid-Year Adjustments (BA-7s):</b>
\$ 0	\$ 18,872,887	65	<b>Existing Oper Budget as of 12/01/15</b>
<b>Statewide Major Financial Changes:</b>			
0	371	0	Civil Service Training Series
0	(5,534)	0	Louisiana State Employees' Retirement System Rate Adjustment
0	3,672	0	Group Insurance Rate Adjustment for Active Employees
0	9,223	0	Group Insurance Rate Adjustment for Retirees
0	(61,563)	0	Group Insurance Base Adjustment
0	483,864	0	Salary Base Adjustment
0	50,000	0	Acquisitions & Major Repairs
0	(50,000)	0	Non-Recurring Acquisitions & Major Repairs



## Major Changes from Existing Operating Budget (Continued)

General Fund	Total Amount	Table of Organization	Description
0	(111,841)	0	Risk Management
0	(572)	0	UPS Fees
0	(4,410)	0	Civil Service Fees
0	(287)	0	Office of Technology Services (OTS)
0	769,756	0	Office of State Human Capital
0	28,246	0	Office of State Procurement
<b>Non-Statewide Major Financial Changes:</b>			
\$ 0	\$ 19,983,812	65	<b>Recommended FY 2016-2017</b>
\$ 0	\$ 0	0	<b>Less Supplementary Recommendation</b>
\$ 0	\$ 19,983,812	65	<b>Base Executive Budget FY 2016-2017</b>
\$ 0	\$ 19,983,812	65	<b>Grand Total Recommended</b>

## Professional Services

Amount	Description
	This program does not have funding for Professional Services.

## Other Charges

Amount	Description
<b>Other Charges:</b>	
	This program does not have funding for Other Charges.
<b>\$0</b>	<b>SUB-TOTAL OTHER CHARGES</b>
<b>Interagency Transfers:</b>	
\$1,286,942	Various Fees and Rentals for Administrative Services
\$108,497	Louisiana Property Assistance Agency (LPAA)
\$46,135	Louisiana Equipment Acquisition Fund (LEAF)
\$557,605	Rent for Iberville Basement, Iberville 7th floor, Memorial Warehouse, and LWC warehouse
\$80,805	Division of Administration - Office of Finance and Support Services
\$8,400	Office of Technology Services (OTS) Fees
\$895	Division of Administration - Office of State Uniform Payroll (UPS) Fees
<b>\$2,089,279</b>	<b>SUB-TOTAL INTERAGENCY TRANSFERS</b>
<b>\$2,089,279</b>	<b>TOTAL OTHER CHARGES</b>



## Acquisitions and Major Repairs

Amount	Description
\$50,000	Expense Management Software.
<b>\$50,000</b>	<b>TOTAL ACQUISITIONS AND MAJOR REPAIRS</b>

## Performance Information

- 1. (KEY) Through the State Mail Activity, To maintain a success rate of 90% for Presorted First Class Mail qualifying for discount.**

### Performance Indicators

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard	Actual Yearend Performance	Performance Standard as Initially Appropriated	Existing Performance Standard	Performance At Continuation Budget Level	Performance At Executive Budget Level
		FY 2014-2015	FY 2014-2015	FY 2015-2016	FY 2015-2016	FY 2016-2017	FY 2016-2017
K	Percent of presorted first class mail qualifying for discount (LAPAS CODE - New)	Not Applicable	Not Applicable	Not Applicable	Not Applicable	Not Applicable	91%

- 2. (KEY) Through the Production Control Activity, to maintain a production job set up accurate rate at 95% or higher.**

### Performance Indicators

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard	Actual Yearend Performance	Performance Standard as Initially Appropriated	Existing Performance Standard	Performance At Continuation Budget Level	Performance At Executive Budget Level
		FY 2014-2015	FY 2014-2015	FY 2015-2016	FY 2015-2016	FY 2016-2017	FY 2016-2017
K	Percent of production job set up accuracy rate (LAPAS CODE - New)	Not Applicable	Not Applicable	Not Applicable	Not Applicable	Not Applicable	95%



## 815\_E200 — Office of Telecommunication Management

Program Authorization: Act 153 of the 1982 Regular Session; Act 1997 (no. 1098) of the 1997 Regular Session;

LA R.S. 39:140-143; Act 745 of the 1989 Regular Session (Amended 1752 and 1753); Act 152 of the

1982 Regular Session; Act 772 of the 2001 Regular Session; LA R.S. 39: 1751-1755; Act 876 of the 1990 Regular

Session

### Program Description

The mission of the Office of Telecommunications Management Program is to establish cost-effective and competitive contracts for the procurement and provisioning of enterprise class telecommunications systems and services while acting as the sole centralized customer for the acquisition, billing and record keeping of those telecommunications systems and services. The Office of Telecommunications Management Program shall charge respective user agencies for the cost of the telecommunications and services provided including the cost of the operation of the office in a fair, equitable, and consistent manner, in full compliance with Federal OMB A87 and State of Louisiana statutes.

The goals of the Office of Telecommunications Management Program are:

To procure and provide competitive, cost effective telecommunications systems and services. Leverage the state's buying power to secure the most favorable contract terms and conditions which provide for increases and/or reductions in customer consumption without termination penalties/liabilities.

To determine the most cost effective sourcing and procurement for the state enterprise.

To provide a comprehensive package of telecommunications systems and services which meet the communications needs of the government enterprise and enables individual agencies/customers to carry out their operational plans, missions, program goals and objectives in support of the state's nine (9) priority goals.

To assist customers in the assessment of their telecommunications requirements and provide consolidated management, administration, and implementation coordination/support of enterprise services as appropriate.

For additional information, see:



## Office of Telecommunication Management Budget Summary

	Prior Year Actuals FY 2014-2015	Enacted FY 2015-2016	Existing Oper Budget as of 12/01/15	Continuation FY 2016-2017	Recommended FY 2016-2017	Total Recommended Over/(Under) EOB
<b>Means of Financing:</b>						
State General Fund (Direct)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>State General Fund by:</b>						
Total Interagency Transfers	0	45,413,732	46,862,947	49,623,339	50,261,490	3,398,543
Fees and Self-generated Revenues	0	843,473	843,473	843,473	843,473	0
Statutory Dedications	0	0	0	0	0	0
Interim Emergency Board	0	0	0	0	0	0
Federal Funds	0	0	0	0	0	0
<b>Total Means of Financing</b>	<b>\$ 0</b>	<b>\$ 46,257,205</b>	<b>\$ 47,706,420</b>	<b>\$ 50,466,812</b>	<b>\$ 51,104,963</b>	<b>\$ 3,398,543</b>
<b>Expenditures &amp; Request:</b>						
Personal Services	\$ 0	\$ 7,062,361	\$ 8,480,820	\$ 8,720,815	\$ 10,051,210	\$ 1,570,390
Total Operating Expenses	0	207,579	221,579	227,341	221,579	0
Total Professional Services	0	0	0	0	0	0
Total Other Charges	0	38,987,265	39,004,021	41,518,656	40,832,174	1,828,153
Total Acq & Major Repairs	0	0	0	0	0	0
Total Unallotted	0	0	0	0	0	0
<b>Total Expenditures &amp; Request</b>	<b>\$ 0</b>	<b>\$ 46,257,205</b>	<b>\$ 47,706,420</b>	<b>\$ 50,466,812</b>	<b>\$ 51,104,963</b>	<b>\$ 3,398,543</b>
<b>Authorized Full-Time Equivalents:</b>						
Classified	68	68	107	107	107	0
Unclassified	0	0	0	0	0	0
<b>Total FTEs</b>	<b>68</b>	<b>68</b>	<b>107</b>	<b>107</b>	<b>107</b>	<b>0</b>

## Source of Funding

This program is funded with Interagency Transfers and Self-generated revenues derived from various departments and agencies of state government which use telecommunications services provided by the Office of Telecommunications Management.



## Major Changes from Existing Operating Budget

General Fund	Total Amount	Table of Organization	Description
\$ 0	\$ 1,449,215	39	<b>Mid-Year Adjustments (BA-7s):</b>
\$ 0	\$ 47,706,420	107	<b>Existing Oper Budget as of 12/01/15</b>
<b>Statewide Major Financial Changes:</b>			
0	8,100	0	Civil Service Training Series
0	(21,102)	0	Louisiana State Employees' Retirement System Rate Adjustment
0	12,869	0	Group Insurance Rate Adjustment for Active Employees
0	25,955	0	Group Insurance Rate Adjustment for Retirees
0	23,774	0	Group Insurance Base Adjustment
0	1,520,794	0	Salary Base Adjustment
0	(69,220)	0	Risk Management
0	1,658,489	0	Rent in State-Owned Buildings
0	157	0	UPS Fees
0	(25,888)	0	Civil Service Fees
0	264,615	0	Office of Technology Services (OTS)
<b>Non-Statewide Major Financial Changes:</b>			
\$ 0	\$ 51,104,963	107	<b>Recommended FY 2016-2017</b>
\$ 0	\$ 0	0	<b>Less Supplementary Recommendation</b>
\$ 0	\$ 51,104,963	107	<b>Base Executive Budget FY 2016-2017</b>
\$ 0	\$ 51,104,963	107	<b>Grand Total Recommended</b>

## Professional Services

Amount	Description
	This program does not have funding for Professional Services

## Other Charges

Amount	Description
<b>Other Charges:</b>	
\$34,847,500	Misc Charges
\$372,500	Other Charges Acquisitions
\$35,000	Other Charges Professional Services - ENS Security staff augmentation



### Other Charges (Continued)

Amount	Description
\$329,929	Other Charges Interagency Transfers
<b>\$35,584,929</b>	<b>SUB-TOTAL OTHER CHARGES</b>
	<b>Interagency Transfers:</b>
\$44,905	Department of Public Safety - Capitol Park Security Fees
\$905,544	Office of Technology Services (OTS) Fees
\$669,093	Division of Administration - Office of Finance and Support Services
\$903,469	Division of Administration - Cost Allocation for Support Services
\$3,822	Division of Administration - Uniform Payroll System (UPS) Fees
\$681,591	Office of Telecommunications Management
\$1,000	Secretary of State - Archives
\$1,780,433	Division of Administration - LEAF/MIPA financing
\$257,388	Division of Administration - Rent in State Owned Buildings
<b>\$5,247,245</b>	<b>SUB-TOTAL INTERAGENCY TRANSFERS</b>
<b>\$40,832,174</b>	<b>TOTAL OTHER CHARGES</b>

### Acquisitions and Major Repairs

Amount	Description
	This program does not have funding for Acquisitions and Major Repairs.

### Performance Information

**1. (KEY) Through the Telecommunications Services activity, provide outbound intrastate long distance services to state agencies at rates which are equal to or less than 42% of generally available AT&T commercial offerings.**

Children's Budget Link: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: Not Applicable

Other Links: Not Applicable

### Performance Indicators

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard FY 2014-2015	Actual Yearend Performance FY 2014-2015	Performance Standard as Initially Appropriated FY 2015-2016	Existing Performance Standard FY 2015-2016	Performance At Continuation Budget Level FY 2016-2017	Performance At Executive Budget Level FY 2016-2017
K	OTM Rate as a percent of generally available commercial long distance rate (efficiency) (LAPAS CODE - 21086)	29%	29%	35%	35%	35%	35%



**2. (KEY) Through the Telecommunications Services activity, provide Basic Class standard dial tone service to state agencies at rates equal to or less than 62% of the generally available commercial Centrex offering.**

Children's Budget Link: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: Not Applicable

Other Links: Not Applicable

**Performance Indicators**

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard FY 2014-2015	Actual Yearend Performance FY 2014-2015	Performance Standard as Initially Appropriated FY 2015-2016	Existing Performance Standard FY 2015-2016	Performance At Continuation Budget Level FY 2016-2017	Performance At Executive Budget Level FY 2016-2017
K	OTM Rate as a percent of the generally available commercial Centrex rate (LAPAS CODE - 21207)	61%	61%	63%	63%	63%	63%

**3. (KEY) Through the Telecommunications Services activity, process 93% of standard dial tone line of service - Basic Class service orders at a service level interval of three (3) days or less.**

Children's Budget Link:

Human Resource Policies Beneficial to Women and Families Link:

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other):

**Performance Indicators**

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard FY 2014-2015	Actual Yearend Performance FY 2014-2015	Performance Standard as Initially Appropriated FY 2015-2016	Existing Performance Standard FY 2015-2016	Performance At Continuation Budget Level FY 2016-2017	Performance At Executive Budget Level FY 2016-2017
K	Percentage of OTM Service Orders processed within three (3) days or less (LAPAS CODE - 21210)	93%	94%	93%	93%	93%	93%
S	OTM Service Orders processing objective - in Days (LAPAS CODE - 21211)	3	3	3	3	3	3



## 21-816 — Division of Administrative Law

### Agency Description

The mission of the Division of Administrative Law is to provide a neutral forum for handling administrative hearings for certain state agencies, with respect for the dignity of individuals and their due process rights

The goals of the Division of Administrative Law are as follows:

- I. Provide due process to the citizens of the State and to the executive branch agencies, through fair hearings conducted by independent, impartial and professional administrative law judges.
- II. Maintain the independence and integrity of the Division of Administrative Law, and protect the role of the administrative law judge as an impartial hearing officer.
- III. Continue to develop a more efficient and fair hearings and decisions process.

The Division of Administrative Law has one program: Administration Program.

For additional information, see:

[Division of Administrative Law](#)

### Division of Administrative Law Budget Summary

	Prior Year Actuals FY 2014-2015	Enacted FY 2015-2016	Existing Oper Budget as of 12/01/15	Continuation FY 2016-2017	Recommended FY 2016-2017	Total Recommended Over/(Under) EOB
<b>Means of Financing:</b>						
State General Fund (Direct)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>State General Fund by:</b>						
Total Interagency Transfers	7,049,662	7,333,697	7,333,697	7,579,505	7,904,763	571,066
Fees and Self-generated Revenues	9,662	28,897	28,897	44,321	28,897	0
Statutory Dedications	0	0	0	0	0	0
Interim Emergency Board	0	0	0	0	0	0
Federal Funds	0	0	0	0	0	0
<b>Total Means of Financing</b>	<b>\$ 7,059,324</b>	<b>\$ 7,362,594</b>	<b>\$ 7,362,594</b>	<b>\$ 7,623,826</b>	<b>\$ 7,933,660</b>	<b>\$ 571,066</b>
<b>Expenditures &amp; Request:</b>						
Administration	\$ 7,059,324	\$ 7,362,594	\$ 7,362,594	\$ 7,623,826	\$ 7,933,660	\$ 571,066
<b>Total Expenditures &amp; Request</b>	<b>\$ 7,059,324</b>	<b>\$ 7,362,594</b>	<b>\$ 7,362,594</b>	<b>\$ 7,623,826</b>	<b>\$ 7,933,660</b>	<b>\$ 571,066</b>



**Division of Administrative Law Budget Summary**

	Prior Year Actuals FY 2014-2015	Enacted FY 2015-2016	Existing Oper Budget as of 12/01/15	Continuation FY 2016-2017	Recommended FY 2016-2017	Total Recommended Over/(Under) EOB
<b>Authorized Full-Time Equivalents:</b>						
Classified	54	54	54	54	57	3
Unclassified	1	1	1	1	1	0
<b>Total FTEs</b>	55	55	55	55	58	3



## 816\_E000 — Administration

Program Authorization: R.S.49:991, et seq.

### Program Description

The mission of the Administration Program is to provide a neutral forum for handling administrative hearings for certain state agencies, with respect for the dignity of individuals and their due process rights

The goals of the Administration Program are as follows:

- I. Provide due process to the citizens of the State and to the executive branch agencies, through fair hearings conducted by independent, impartial and professional administrative law judges.
- II. Maintain the independence and integrity of the Division of Administrative Law, and protect the role of the administrative law judge as an impartial hearing officer.
- III. Continue to develop a more efficient and fair hearings and decisions process.

The Administration Program includes the following activity:

- Providing Impartial Administrative Hearings – Provides due process to the citizens of the State and to executive branch agencies, through fair hearings conducted by independent, impartial and professionally trained Administrative Law Judges.

### Administration Budget Summary

	Prior Year Actuals FY 2014-2015	Enacted FY 2015-2016	Existing Oper Budget as of 12/01/15	Continuation FY 2016-2017	Recommended FY 2016-2017	Total Recommended Over/(Under) EOB
<b>Means of Financing:</b>						
State General Fund (Direct)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>State General Fund by:</b>						
Total Interagency Transfers	7,049,662	7,333,697	7,333,697	7,579,505	7,904,763	571,066
Fees and Self-generated Revenues	9,662	28,897	28,897	44,321	28,897	0
Statutory Dedications	0	0	0	0	0	0
Interim Emergency Board	0	0	0	0	0	0
Federal Funds	0	0	0	0	0	0
<b>Total Means of Financing</b>	<b>\$ 7,059,324</b>	<b>\$ 7,362,594</b>	<b>\$ 7,362,594</b>	<b>\$ 7,623,826</b>	<b>\$ 7,933,660</b>	<b>\$ 571,066</b>
<b>Expenditures &amp; Request:</b>						
Personal Services	\$ 6,071,499	\$ 6,427,528	\$ 6,427,528	\$ 6,459,472	\$ 6,753,591	\$ 326,063
Total Operating Expenses	760,842	704,518	535,486	751,271	751,101	215,615



## Administration Budget Summary

	Prior Year Actuals FY 2014-2015	Enacted FY 2015-2016	Existing Oper Budget as of 12/01/15	Continuation FY 2016-2017	Recommended FY 2016-2017	Total Recommended Over/(Under) EOB
Total Professional Services	8,420	10,000	10,000	10,260	10,000	0
Total Other Charges	170,425	200,548	369,580	364,558	380,703	11,123
Total Acq & Major Repairs	48,138	20,000	20,000	38,265	38,265	18,265
Total Unallotted	0	0	0	0	0	0
<b>Total Expenditures &amp; Request</b>	<b>\$ 7,059,324</b>	<b>\$ 7,362,594</b>	<b>\$ 7,362,594</b>	<b>\$ 7,623,826</b>	<b>\$ 7,933,660</b>	<b>\$ 571,066</b>
<b>Authorized Full-Time Equivalents:</b>						
Classified	54	54	54	54	57	3
Unclassified	1	1	1	1	1	0
<b>Total FTEs</b>	<b>55</b>	<b>55</b>	<b>55</b>	<b>55</b>	<b>58</b>	<b>3</b>

## Source of Funding

This program is funded with Interagency Transfers and Fees & Self-generated Revenues. The Interagency Transfers are from various state agencies for which the Division of Administrative Law conducts administrative hearings. The Fees and Self-generated Revenues are derived from the sale of transcripts.

## Major Changes from Existing Operating Budget

General Fund	Total Amount	Table of Organization	Description
\$ 0	\$ 0	0	<b>Mid-Year Adjustments (BA-7s):</b>
\$ 0	\$ 7,362,594	55	<b>Existing Oper Budget as of 12/01/15</b>
<b>Statewide Major Financial Changes:</b>			
0	(17,970)	0	Louisiana State Employees' Retirement System Rate Adjustment
0	(66,872)	0	Louisiana State Employees' Retirement System Base Adjustment
0	11,676	0	Group Insurance Rate Adjustment for Active Employees
0	7,092	0	Group Insurance Rate Adjustment for Retirees
0	25,443	0	Group Insurance Base Adjustment
0	20,657	0	Group Insurance Base Adjustment for Retirees
0	(67,742)	0	Salary Base Adjustment
0	38,265	0	Acquisitions & Major Repairs
0	(20,000)	0	Non-Recurring Acquisitions & Major Repairs
0	(11,879)	0	Risk Management
0	5,005	0	Rent in State-Owned Buildings
0	588	0	Capitol Park Security
0	25	0	UPS Fees
0	1,195	0	Civil Service Fees
0	8,153	0	Office of Technology Services (OTS)





## Major Changes from Existing Operating Budget (Continued)

General Fund	Total Amount	Table of Organization	Description
0	1,184	0	Office of State Procurement
<b>Non-Statewide Major Financial Changes:</b>			
0	169,967	0	Provides funding for increased rent associated with the relocation of the Baton Rouge office.
0	31,893	0	Provides funding for increases in maintenance agreements, software licenses, and subscription renewals.
0	358,619	3	Provides funding for two additional judges and one additional support staff to handle the projected increase in Medicaid appeals as a result of the expansion of Medicaid.
0	75,767	0	Provides funding to allow for a Special Entrance Rate (SER) for new judges who have at least ten years of experience practicing law. This adjustment will also allow for a compression pay adjustment to realign pay between comparable employees.
\$ 0	\$ 7,933,660	58	<b>Recommended FY 2016-2017</b>
\$ 0	\$ 0	0	<b>Less Supplementary Recommendation</b>
\$ 0	\$ 7,933,660	58	<b>Base Executive Budget FY 2016-2017</b>
\$ 0	\$ 7,933,660	58	<b>Grand Total Recommended</b>

## Professional Services

Amount	Description
\$10,000	Professional Services Other - replicate the ProLaw and exchange servers.
<b>\$10,000</b>	<b>TOTAL PROFESSIONAL SERVICES</b>

## Other Charges

Amount	Description
	This program does not have funding for Other Charges.
<b>Interagency Transfers:</b>	
\$27,038	Civil Service Fees
\$36,338	Capitol Park Security Fees
\$35,695	Office of Risk Management (ORM) Fees
\$52,752	Office of Telecommunication Management (OTM) Fees
\$2,534	State Police Background Checks
\$27,833	Division of Administration - State Mail Operations
\$500	Division of Administration - State Printing
\$3,425	Uniform Payroll System (UPS) Fees
\$11,636	Office of Technology Services (OTS)



## Other Charges (Continued)

Amount	Description
\$3,645	Office of State Procurement
\$179,307	Rent in State-Owned Buildings
<b>\$380,703</b>	<b>SUB-TOTAL INTERAGENCY TRANSFERS</b>
<b>\$380,703</b>	<b>TOTAL OTHER CHARGES</b>

## Acquisitions and Major Repairs

Amount	Description
\$3,000	Network Printers
\$13,165	Firewall and Switches
\$10,100	Office Furniture
\$12,000	Security Cameras
<b>\$38,265</b>	<b>TOTAL ACQUISITIONS AND MAJOR REPAIRS</b>

## Performance Information

**1. (KEY) Through the Providing Impartial Administrative Hearings activity, to docket cases and conduct administrative hearings as requested by parties.**

Children's Budget Link: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: Not Applicable

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, Other): Not Applicable

### Performance Indicators

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard FY 2014-2015	Actual Yearend Performance FY 2014-2015	Performance Standard as Initially Appropriated FY 2015-2016	Existing Performance Standard FY 2015-2016	Performance At Continuation Budget Level FY 2016-2017	Performance At Executive Budget Level FY 2016-2017
K	Number of cases docketed (LAPAS CODE - 4240)	14,000	15,841	14,000	14,000	14,000	14,000
K	Percentage of cases docketed that are properly filed and received (LAPAS CODE - 4239)	100%	100%	100%	100%	100%	100%
K	Number of hearings conducted (LAPAS CODE - 4241)	12,000	11,847	12,000	12,000	12,000	12,000
K	Number of pre-hearing conferences conducted (LAPAS CODE - 7145)	1,100	1,598	1,100	1,100	1,100	1,100



**Performance Indicators (Continued)**

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard FY 2014-2015	Actual Yearend Performance FY 2014-2015	Performance Standard as Initially Appropriated FY 2015-2016	Existing Performance Standard FY 2015-2016	Performance At Continuation Budget Level FY 2016-2017	Performance At Executive Budget Level FY 2016-2017
S	Number of settlements (LAPAS CODE - 7146)	3,000	4,782	3,000	3,000	3,000	3,000
S	Average length of administrative hearings in hours (LAPAS CODE - 20331)	0.5	0.4	0.5	0.5	0.5	0.5
S	Hearings held less than 30 minutes (LAPAS CODE - 20332)	65%	64%	65%	65%	65%	65%
S	Average number of days from date docketed to case closed (LAPAS CODE - 20333)	70	49	70	70	70	70

**2. (KEY) Through the Providing Impartial Administrative Hearings activity, to issue decisions and orders in all unresolved cases.**

Children's Budget Link: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: Not Applicable

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, Other): Not Applicable

**Performance Indicators**

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard FY 2014-2015	Actual Yearend Performance FY 2014-2015	Performance Standard as Initially Appropriated FY 2015-2016	Existing Performance Standard FY 2015-2016	Performance At Continuation Budget Level FY 2016-2017	Performance At Executive Budget Level FY 2016-2017
K	Number of decisions or orders issued (LAPAS CODE - 4242)	15,500	16,162	15,500	15,500	15,500	15,500
S	Average number of days from record closed to decision signed (LAPAS CODE - 20334)	9	7	9	9	9	9



## 21-820 — Office of State Procurement

### Agency Description

The mission of the Office of State Procurement (OSP) is to establish and administer competitive, cost-effective purchasing opportunities and contracts for goods and services required by state agencies. The Office is also responsible for the regulation of RFPs and contracts for professional and complex services, as well as processing ITB requisitions and orders for items and services not covered by annual contracts. The Office of State Procurement shall charge respective user agencies for the cost of the services provided, including the cost of the operation of the Office, in a fair, equitable, and consistent manner, in full compliance with Federal OMB A87 and State of Louisiana statutes.

The goals of the Office of State Procurement are:

- To effectively manage costs by standardizing procurement of goods and services, ensuring that contract pricing, terms and conditions are advantageous to the State.
- To provide quality and timely services to user agencies and vendors to sustain centralization and ancillary status, ensuring that the Office prioritizes customer service to agencies and vendors alike.
- To realize economies of scale by leveraging the State’s buying power, ensuring that small and large agencies alike have access to the best pricing available, and that the State’s enterprise purchasing activities are aligned with the State’s budget.
- To administer the State Travel auxiliary section of the Division of Administration, including the Purchase Card program, in an efficient and effective manner.
- To ensure that all procurement and related management processes are conducted in full accordance with State and Federal law, policies and procedures.

The Office of State Procurement has one program: Office of State Procurement Program. As the central procurement agency for almost all goods and services statewide, OSP is uniquely positioned to measure and manage the total cost of ownership of procurement processes and make appropriate strategic sourcing determinations.

For additional information, see:

### Office of State Procurement Budget Summary

	Prior Year Actuals FY 2014-2015	Enacted FY 2015-2016	Existing Oper Budget as of 12/01/15	Continuation FY 2016-2017	Recommended FY 2016-2017	Total Recommended Over/(Under) EOB
<b>Means of Financing:</b>						
State General Fund (Direct)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0



## Office of State Procurement Budget Summary

	Prior Year Actuals FY 2014-2015	Enacted FY 2015-2016	Existing Oper Budget as of 12/01/15	Continuation FY 2016-2017	Recommended FY 2016-2017	Total Recommended Over/(Under) EOB
<b>State General Fund by:</b>						
Total Interagency Transfers	0	9,060,756	9,060,756	9,365,621	9,725,023	664,267
Fees and Self-generated Revenues	0	439,266	439,266	439,266	749,266	310,000
Statutory Dedications	0	0	0	0	0	0
Interim Emergency Board	0	0	0	0	0	0
Federal Funds	0	0	0	0	0	0
<b>Total Means of Financing</b>	<b>\$ 0</b>	<b>\$ 9,500,022</b>	<b>\$ 9,500,022</b>	<b>\$ 9,804,887</b>	<b>\$ 10,474,289</b>	<b>\$ 974,267</b>
<b>Expenditures &amp; Request:</b>						
Office of State Procurement	\$ 0	\$ 9,500,022	\$ 9,500,022	\$ 9,804,887	\$ 10,474,289	\$ 974,267
<b>Total Expenditures &amp; Request</b>	<b>\$ 0</b>	<b>\$ 9,500,022</b>	<b>\$ 9,500,022</b>	<b>\$ 9,804,887</b>	<b>\$ 10,474,289</b>	<b>\$ 974,267</b>
<b>Authorized Full-Time Equivalents:</b>						
Classified	0	95	92	92	91	(1)
Unclassified	0	1	1	1	1	0
<b>Total FTEs</b>	<b>0</b>	<b>96</b>	<b>93</b>	<b>93</b>	<b>92</b>	<b>(1)</b>



## 820\_E000 — Office of State Procurement

Program Authorization: R.S.39:3 and R.S.39:4

### Program Description

The mission of the Office of State Procurement program is to establish and administer competitive, cost-effective purchasing opportunities and contracts for goods and services required by state agencies. The Office is also responsible for the regulation of RFPs and contracts for professional and complex services, as well as processing ITB requisitions and orders for items and services not covered by annual contracts. The Office of State Procurement shall charge respective user agencies for the cost of the services provided, including the cost of the operation of the Office, in a fair, equitable, and consistent manner, in full compliance with Federal OMB A87 and State of Louisiana statutes.

The goals of the Office of State Procurement program are:

- To effectively manage costs by standardizing procurement of goods and services, ensuring that contract pricing, terms and conditions are advantageous to the State.
- To provide quality and timely services to user agencies and vendors to sustain centralization and ancillary status, ensuring that the Office prioritizes customer service to agencies and vendors alike.
- To realize economies of scale by leveraging the State's buying power, ensuring that small and large agencies alike have access to the best pricing available, and that the State's enterprise purchasing activities are aligned with the State's budget.
- To administer the State Travel auxiliary section of the Division of Administration, including the Purchase Card program, in an efficient and effective manner.
- To ensure that all procurement and related management processes are conducted in full accordance with State and Federal law, policies and procedures.

The Office of State Procurement (OSP) program consists of one program and activity – State Procurement. As the central procurement agency for almost all goods and services statewide, OSP is uniquely positioned to measure and manage the total cost of ownership of procurement processes and make appropriate strategic sourcing determinations.

For additional information, see:



### Office of State Procurement Budget Summary

	Prior Year Actuals FY 2014-2015	Enacted FY 2015-2016	Existing Oper Budget as of 12/01/15	Continuation FY 2016-2017	Recommended FY 2016-2017	Total Recommended Over/(Under) EOB
<b>Means of Financing:</b>						
State General Fund (Direct)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>State General Fund by:</b>						
Total Interagency Transfers	0	9,060,756	9,060,756	9,365,621	9,725,023	664,267
Fees and Self-generated Revenues	0	439,266	439,266	439,266	749,266	310,000
Statutory Dedications	0	0	0	0	0	0
Interim Emergency Board	0	0	0	0	0	0
Federal Funds	0	0	0	0	0	0
<b>Total Means of Financing</b>	<b>\$ 0</b>	<b>\$ 9,500,022</b>	<b>\$ 9,500,022</b>	<b>\$ 9,804,887</b>	<b>\$ 10,474,289</b>	<b>\$ 974,267</b>
<b>Expenditures &amp; Request:</b>						
Personal Services	\$ 0	\$ 8,275,784	\$ 8,275,784	\$ 8,556,706	\$ 8,416,971	\$ 141,187
Total Operating Expenses	0	215,942	215,942	221,558	202,941	(13,001)
Total Professional Services	0	12,725	12,725	12,725	12,725	0
Total Other Charges	0	995,571	995,571	1,013,898	1,841,652	846,081
Total Acq & Major Repairs	0	0	0	0	0	0
Total Unallotted	0	0	0	0	0	0
<b>Total Expenditures &amp; Request</b>	<b>\$ 0</b>	<b>\$ 9,500,022</b>	<b>\$ 9,500,022</b>	<b>\$ 9,804,887</b>	<b>\$ 10,474,289</b>	<b>\$ 974,267</b>
<b>Authorized Full-Time Equivalents:</b>						
Classified	0	95	92	92	91	(1)
Unclassified	0	1	1	1	1	0
<b>Total FTEs</b>	<b>0</b>	<b>96</b>	<b>93</b>	<b>93</b>	<b>92</b>	<b>(1)</b>

### Source of Funding

This program is funded with Interagency Transfers, and Self-generated revenues derived from various departments and agencies of state government which use procurement services provided by the Office of State Procurement.



## Major Changes from Existing Operating Budget

General Fund	Total Amount	Table of Organization	Description
\$ 0	\$ 0	(3)	<b>Mid-Year Adjustments (BA-7s):</b>
\$ 0	\$ 9,500,022	93	<b>Existing Oper Budget as of 12/01/15</b>
<b>Statewide Major Financial Changes:</b>			
0	30,978	0	Civil Service Training Series
0	(27,622)	0	Louisiana State Employees' Retirement System Rate Adjustment
0	178,127	0	Louisiana State Employees' Retirement System Base Adjustment
0	22,767	0	Group Insurance Rate Adjustment for Active Employees
0	700	0	Group Insurance Rate Adjustment for Retirees
0	(63,763)	0	Salary Base Adjustment
0	5,755	0	Risk Management
0	4,850	0	Rent in State-Owned Buildings
0	7,508	0	Civil Service Fees
0	281,597	0	Office of Technology Services (OTS)
0	78,986	0	Office of State Human Capital
<b>Non-Statewide Major Financial Changes:</b>			
0	454,384	0	Provides funding for accounting and legal services provided by Office of Finance and Support and the Office of General Counsel.
0	0	(1)	Annualizes approved BA-7 December 2015 that Transfers out (1) TO position from the Office of State Procurement. Division of Administration's Auxiliary Program. This position transfer is to reconcile the statewide procurement consolidation.
\$ 0	\$ 10,474,289	92	<b>Recommended FY 2016-2017</b>
\$ 0	\$ 0	0	<b>Less Supplementary Recommendation</b>
\$ 0	\$ 10,474,289	92	<b>Base Executive Budget FY 2016-2017</b>
\$ 0	\$ 10,474,289	92	<b>Grand Total Recommended</b>

## Professional Services

Amount	Description
\$12,725	MGT of America for cost allocation methodology





### Other Charges

Amount	Description
	<b>Other Charges:</b>
\$310,000	Contractual and operating services necessary to fulfill mission
<b>\$310,000</b>	<b>SUB-TOTAL OTHER CHARGES</b>
	<b>Interagency Transfers:</b>
\$447,159	Rent in the Claiborne Building
\$49,122	Risk Management Premiums
\$16,602	Legislative Auditor Fees
\$33,351	Civil Service Fees
\$366,235	Division of Administration - Legal Services
\$88,149	Division of Administration - Office of Finance and Support Services
\$78,986	Office of State Human Capital Management
\$170,451	Various Fees and Rentals
\$276,731	Office of Technology Services Fees
\$4,866	Office of Telecommunications Management
<b>\$1,531,652</b>	<b>SUB-TOTAL INTERAGENCY TRANSFERS</b>
<b>\$1,841,652</b>	<b>TOTAL OTHER CHARGES</b>

### Acquisitions and Major Repairs

Amount	Description
	This program does not have funding for Acquisitions and Major Repairs.

### Performance Information

- (KEY) The Office of State Procurement will approve 80% of contract within a three-week period; and simplify and improve the process by increasing the agency purchasing delegation authority by 50% over the baseline level established in FY 2012-2013.**

Children's Budget Link: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: Leave for Maternity, Family and Medical Leave Act (FMLA), Sexual Harassment in the Workplace, Attendance/Leave and Work Hours, Workplace Violence.

Other Links: Not Applicable



**Performance Indicators**

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard FY 2014-2015	Actual Yearend Performance FY 2014-2015	Performance Standard as Initially Appropriated FY 2015-2016	Existing Performance Standard FY 2015-2016	Performance At Continuation Budget Level FY 2016-2017	Performance At Executive Budget Level FY 2016-2017
K	Percentage of contracts approved within three weeks. (LAPAS CODE - 112)	73%	73%	80%	80%	80%	80%
Contract means every type of agreement as defined in Louisiana Revised Statute 39, Chapter 16, including modifications to contracts governed by this statute.							



## 21-821 — Office of State Human Capital Management

### Agency Description

The mission of the Office of State Human Capital Management (OSHCM) is to provide a centralized, coordinated approach to the deployment of strategic human capital management strategies within the executive branch of state government. The Office of State Human Capital Management shall charge respective user agencies for the cost of human capital management services provided including the cost of the operation of the office in a fair, equitable, and consistent manner, in full compliance with State of Louisiana statutes.

The goals of the Office of State Human Capital Management are:

- To transform the state human resources function by partnering with executive management to execute strategies designed to maximize internal talent and effectively recruit external talent.
- To provide a comprehensive package of human capital management systems and services which meet the needs of the government enterprise and enables individual agencies/customers to carry out their operational plans, missions, program goals and objectives.
- To provide human capital management strategies that will create short-term and long-term operational efficiencies and cost savings within the state human resources function.
- To procure and provide competitive, cost effective human capital management systems and services. Leverage the state's buying power to secure the most favorable contract terms and conditions for the provision of state human capital management services.
- To provide consolidated management, administration, implementation, coordination and support of human capital management systems and services.

The Office of State Human Capital Management has one program: Office of State Human Capital Management Program. OSHCM directly supports the administration's goal for a transparent, accountable and effective state government through the full disclosure of activity levels and costs of human capital management services. Additionally, OSHCM works collaboratively with the Division of Administration to increase customer satisfaction by establishing satisfaction level baseline rates for professionalism, communication, timeliness and resolution and by improving upon them.

For additional information, see:

## Office of State Human Capital Management Budget Summary

	Prior Year Actuals FY 2014-2015	Enacted FY 2015-2016	Existing Oper Budget as of 12/01/15	Continuation FY 2016-2017	Recommended FY 2016-2017	Total Recommended Over/(Under) EOB
<b>Means of Financing:</b>						
State General Fund (Direct)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>State General Fund by:</b>						
Total Interagency Transfers	0	24,993,755	27,706,159	28,664,497	29,061,008	1,354,849
Fees and Self-generated Revenues	0	0	0	0	0	0
Statutory Dedications	0	0	0	0	0	0
Interim Emergency Board	0	0	0	0	0	0
Federal Funds	0	0	0	0	0	0
<b>Total Means of Financing</b>	<b>\$ 0</b>	<b>\$ 24,993,755</b>	<b>\$ 27,706,159</b>	<b>\$ 28,664,497</b>	<b>\$ 29,061,008</b>	<b>\$ 1,354,849</b>
<b>Expenditures &amp; Request:</b>						
Office of State Human Capital Management	\$ 0	\$ 24,993,755	\$ 27,706,159	\$ 28,664,497	\$ 29,061,008	\$ 1,354,849
<b>Total Expenditures &amp; Request</b>	<b>\$ 0</b>	<b>\$ 24,993,755</b>	<b>\$ 27,706,159</b>	<b>\$ 28,664,497</b>	<b>\$ 29,061,008</b>	<b>\$ 1,354,849</b>
<b>Authorized Full-Time Equivalents:</b>						
Classified	0	317	318	318	318	0
Unclassified	0	0	0	0	0	0
<b>Total FTEs</b>	<b>0</b>	<b>317</b>	<b>318</b>	<b>318</b>	<b>318</b>	<b>0</b>



## 821\_E000 — Office of State Human Capital Management

Program Authorization: R.S.39:3 and R.S.39:4

### Program Description

The mission of the Human Capital Management Program is to establish competitive, cost-effective contracts for the procurement and provisioning of enterprise class Human Capital Management systems and services while acting as the sole centralized customer for the acquisition, billing and record keeping of those Human Capital Management systems and services. The Office of Human Capital Management shall charge respective user agencies for the cost of the Human Capital Management and services provided including the cost of the operation of the office in a fair, equitable, and consistent manner, in full compliance with Federal OMB A87 and State of Louisiana statutes.

The goals of the Human Capital Management Program are:

- To procure and provide competitive, cost effective Human Capital Management systems and services. Leverage the state’s buying power to secure the most favorable contract terms and conditions which provide for increases and/or reductions in customer consumption without termination penalties/liabilities.
- To determine the most cost effective sourcing and procurement for the state enterprise.
- To provide a comprehensive package of Human Capital Management systems and services which meet the communications needs of the government enterprise and enables individual agencies/customers to carry out their operational plans, missions, program goals and objectives in support of the state’s nine (9) priority goals.
- To assist customers in the assessment of their Human Capital Management requirements and provide consolidated management, administration, and implementation coordination/support of enterprise services as appropriate.

The Human Capital Management program consists of one activity - Human Capital Management Services.

For additional information, see:

### Office of State Human Capital Management Budget Summary

	Prior Year Actuals FY 2014-2015	Enacted FY 2015-2016	Existing Oper Budget as of 12/01/15	Continuation FY 2016-2017	Recommended FY 2016-2017	Total Recommended Over/(Under) EOB
<b>Means of Financing:</b>						
State General Fund (Direct)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0



## Office of State Human Capital Management Budget Summary

	Prior Year Actuals FY 2014-2015	Enacted FY 2015-2016	Existing Oper Budget as of 12/01/15	Continuation FY 2016-2017	Recommended FY 2016-2017	Total Recommended Over/(Under) EOB
<b>State General Fund by:</b>						
Total Interagency Transfers	0	24,993,755	27,706,159	28,664,497	29,061,008	1,354,849
Fees and Self-generated Revenues	0	0	0	0	0	0
Statutory Dedications	0	0	0	0	0	0
Interim Emergency Board	0	0	0	0	0	0
Federal Funds	0	0	0	0	0	0
<b>Total Means of Financing</b>	<b>\$ 0</b>	<b>\$ 24,993,755</b>	<b>\$ 27,706,159</b>	<b>\$ 28,664,497</b>	<b>\$ 29,061,008</b>	<b>\$ 1,354,849</b>
<b>Expenditures &amp; Request:</b>						
Personal Services	\$ 0	\$ 23,632,279	\$ 26,251,532	\$ 26,557,940	\$ 26,406,933	\$ 155,401
Total Operating Expenses	0	858,662	858,662	880,989	893,662	35,000
Total Professional Services	0	502,814	502,814	502,814	580,053	77,239
Total Other Charges	0	0	93,151	722,754	1,180,360	1,087,209
Total Acq & Major Repairs	0	0	0	0	0	0
Total Unallotted	0	0	0	0	0	0
<b>Total Expenditures &amp; Request</b>	<b>\$ 0</b>	<b>\$ 24,993,755</b>	<b>\$ 27,706,159</b>	<b>\$ 28,664,497</b>	<b>\$ 29,061,008</b>	<b>\$ 1,354,849</b>
<b>Authorized Full-Time Equivalents:</b>						
Classified	0	317	318	318	318	0
Unclassified	0	0	0	0	0	0
<b>Total FTEs</b>	<b>0</b>	<b>317</b>	<b>318</b>	<b>318</b>	<b>318</b>	<b>0</b>

## Source of Funding

This program is funded with Interagency Transfers derived from billing for services provided to other state agencies and local governmental entities associated with the Human Resources activity.

## Major Changes from Existing Operating Budget

General Fund	Total Amount	Table of Organization	Description
\$ 0	\$ 2,712,404	1	Mid-Year Adjustments (BA-7s):
\$ 0	\$ 27,706,159	318	Existing Oper Budget as of 12/01/15
<b>Statewide Major Financial Changes:</b>			
0	33,473	0	Civil Service Training Series
0	(82,868)	0	Louisiana State Employees' Retirement System Rate Adjustment
0	(282,399)	0	Louisiana State Employees' Retirement System Base Adjustment



### Major Changes from Existing Operating Budget (Continued)

General Fund	Total Amount	Table of Organization	Description
0	73,111	0	Group Insurance Rate Adjustment for Active Employees
0	118,324	0	Group Insurance Base Adjustment
0	700,889	0	Salary Base Adjustment
0	(405,129)	0	Attrition Adjustment
0	38,662	0	Risk Management
0	583,900	0	Rent in State-Owned Buildings
0	7,041	0	Capitol Park Security
0	90,411	0	Civil Service Fees
0	192,171	0	Office of Technology Services (OTS)
0	9,184	0	Office of State Procurement
<b>Non-Statewide Major Financial Changes:</b>			
0	165,840	0	Provides funding for accounting and legal services provided by Office of Finance and Support and the Office of General Counsel.
0	35,000	0	Provides funding for operating expenses associated with regionalization efforts within the agency.
0	77,239	0	Provides funding for FMLA administrative costs to executive cabinet level agencies.
\$ 0	\$ 29,061,008	318	<b>Recommended FY 2016-2017</b>
\$ 0	\$ 0	0	<b>Less Supplementary Recommendation</b>
\$ 0	\$ 29,061,008	318	<b>Base Executive Budget FY 2016-2017</b>
\$ 0	\$ 29,061,008	318	<b>Grand Total Recommended</b>

### Professional Services

Amount	Description
\$580,053	FMLA management contract
<b>\$580,053</b>	<b>TOTAL PROFESSIONAL SERVICES</b>

### Other Charges

Amount	Description
<b>Other Charges:</b>	
\$93,151	Contractual and operating services necessary to fulfill mission
<b>\$93,151</b>	<b>SUB-TOTAL OTHER CHARGES</b>
<b>Interagency Transfers:</b>	
\$583,900	Rent in the Claiborne Building
\$13,189	Risk Management Premiums



### Other Charges (Continued)

Amount	Description
\$7,041	Capitol Park Security Fees
\$116,254	State Civil Service Fees
\$191,313	Office of Technology Services (OTS)
\$9,184	Office of State Procurement
\$81,028	Division of Administration - Legal Services
\$84,442	Division of Administration - Financial Services
\$858	Office of Telecommunications Management
<b>\$1,087,209</b>	<b>SUB-TOTAL INTERAGENCY TRANSFERS</b>
<b>\$1,180,360</b>	<b>TOTAL OTHER CHARGES</b>

### Acquisitions and Major Repairs

Amount	Description
	This program does not have funding for Acquisitions and Major Repairs.

### Performance Information

**1. (KEY) The Office of State Human Capital Management will maintain customer satisfaction with HCM services at or above the baseline satisfaction level rating of 4, based on a 5-point scale, that was established in FY 2009-2010.**

Children's Budget Link: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: Leave for Maternity, Family and Medical Leave Act (FMLA), Sexual Harassment in the Workplace, Attendance/Leave and Work Hours, Workplace Violence.

Other Links: Not Applicable

### Performance Indicators

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard FY 2014-2015	Actual Yearend Performance FY 2014-2015	Performance Standard as Initially Appropriated FY 2015-2016	Existing Performance Standard FY 2015-2016	Performance At Continuation Budget Level FY 2016-2017	Performance At Executive Budget Level FY 2016-2017
K	HCM - average customer satisfaction rating (score on a 5-point scale) (LAPAS CODE - 22632)	4.1	4.0	4.1	4.1	4.1	4.1





## 21-829 — Office of Aircraft Services

### Agency Description

The mission of the Office of Aircraft Services is to manage the overall maintenance and provide all needed and required support for safe, proper, and economic operation of the State’s various aircraft.

The goal of the Office of Aircraft Services is:

To supply and manage the overall maintenance and provide all needed and required support for safe, proper, and economic operation of the State’s various aircraft.

The Office of Aircraft Services has one program: Flight Maintenance Program.

### Office of Aircraft Services Budget Summary

	Prior Year Actuals FY 2014-2015	Enacted FY 2015-2016	Existing Oper Budget as of 12/01/15	Continuation FY 2016-2017	Recommended FY 2016-2017	Total Recommended Over/(Under) EOB
<b>Means of Financing:</b>						
State General Fund (Direct)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>State General Fund by:</b>						
Total Interagency Transfers	1,508,145	1,912,310	1,912,310	1,888,034	1,877,953	(34,357)
Fees and Self-generated Revenues	333,894	59,768	59,768	429,215	429,215	369,447
Statutory Dedications	0	0	0	0	0	0
Interim Emergency Board	0	0	0	0	0	0
Federal Funds	0	0	0	0	0	0
<b>Total Means of Financing</b>	<b>\$ 1,842,039</b>	<b>\$ 1,972,078</b>	<b>\$ 1,972,078</b>	<b>\$ 2,317,249</b>	<b>\$ 2,307,168</b>	<b>\$ 335,090</b>
<b>Expenditures &amp; Request:</b>						
Flight Maintenance	\$ 1,842,039	\$ 1,972,078	\$ 1,972,078	\$ 2,317,249	\$ 2,307,168	\$ 335,090
<b>Total Expenditures &amp; Request</b>	<b>\$ 1,842,039</b>	<b>\$ 1,972,078</b>	<b>\$ 1,972,078</b>	<b>\$ 2,317,249</b>	<b>\$ 2,307,168</b>	<b>\$ 335,090</b>
<b>Authorized Full-Time Equivalents:</b>						
Classified	3	3	3	3	3	0
Unclassified	0	0	0	0	0	0
<b>Total FTEs</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>0</b>



## 829\_E000 — Flight Maintenance

Program Authorization: R.S. 36:501, 504

### Program Description

The mission of the Flight Maintenance Program is to manage the overall maintenance and provide all needed and required support for safe, proper, and economic operation of the State's various aircraft.

The goal of the Flight Maintenance Program is:

- I. To have no aircraft accidents caused by equipment malfunctions stemming from inadequate or faulty maintenance.

The Flight Maintenance Program consists of one activity - Supply and Manage State's Aircraft Fleet. Through this activity, the agency performs maintenance, inspections, modifications, parts procurement and replacement avionic services, fuel services, storage, and outside services as required within the guidelines, rules and regulations of the Federal Aviation Administration, aircraft and engine manufactures, industry standards and laws of the State of Louisiana.

### Flight Maintenance Budget Summary

	Prior Year Actuals FY 2014-2015	Enacted FY 2015-2016	Existing Oper Budget as of 12/01/15	Continuation FY 2016-2017	Recommended FY 2016-2017	Total Recommended Over/(Under) EOB
<b>Means of Financing:</b>						
State General Fund (Direct)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>State General Fund by:</b>						
Total Interagency Transfers	1,508,145	1,912,310	1,912,310	1,888,034	1,877,953	(34,357)
Fees and Self-generated Revenues	333,894	59,768	59,768	429,215	429,215	369,447
Statutory Dedications	0	0	0	0	0	0
Interim Emergency Board	0	0	0	0	0	0
Federal Funds	0	0	0	0	0	0
<b>Total Means of Financing</b>	<b>\$ 1,842,039</b>	<b>\$ 1,972,078</b>	<b>\$ 1,972,078</b>	<b>\$ 2,317,249</b>	<b>\$ 2,307,168</b>	<b>\$ 335,090</b>
<b>Expenditures &amp; Request:</b>						
Personal Services	\$ 339,255	\$ 446,336	\$ 446,336	\$ 373,674	\$ 366,884	\$ (79,452)
Total Operating Expenses	1,369,248	1,345,086	1,345,086	1,749,507	1,714,533	369,447
Total Professional Services	0	0	0	0	0	0
Total Other Charges	72,260	74,056	74,056	87,468	119,151	45,095
Total Acq & Major Repairs	61,276	106,600	106,600	106,600	106,600	0



### Flight Maintenance Budget Summary

	Prior Year Actuals FY 2014-2015	Enacted FY 2015-2016	Existing Oper Budget as of 12/01/15	Continuation FY 2016-2017	Recommended FY 2016-2017	Total Recommended Over/(Under) EOB
Total Unallotted	0	0	0	0	0	0
<b>Total Expenditures &amp; Request</b>	<b>\$ 1,842,039</b>	<b>\$ 1,972,078</b>	<b>\$ 1,972,078</b>	<b>\$ 2,317,249</b>	<b>\$ 2,307,168</b>	<b>\$ 335,090</b>
<b>Authorized Full-Time Equivalents:</b>						
Classified	3	3	3	3	3	0
Unclassified	0	0	0	0	0	0
<b>Total FTEs</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>0</b>

### Source of Funding

This program is funded with Interagency Transfers from agencies who utilize flight services and Fees and Self Generated revenue derived from federal, state, and local governments for hangar rentals, fueling and maintenance charges.

### Major Changes from Existing Operating Budget

General Fund	Total Amount	Table of Organization	Description
\$ 0	\$ 0	0	<b>Mid-Year Adjustments (BA-7s):</b>
\$ 0	\$ 1,972,078	3	<b>Existing Oper Budget as of 12/01/15</b>
<b>Statewide Major Financial Changes:</b>			
0	(1,112)	0	Louisiana State Employees' Retirement System Rate Adjustment
0	(238)	0	Louisiana State Employees' Retirement System Base Adjustment
0	742	0	Group Insurance Rate Adjustment for Active Employees
0	196	0	Group Insurance Rate Adjustment for Retirees
0	106,600	0	Acquisitions & Major Repairs
0	(106,600)	0	Non-Recurring Acquisitions & Major Repairs
0	901	0	Risk Management
0	11	0	UPS Fees
0	55	0	Civil Service Fees
0	7,355	0	Office of Technology Services (OTS)
0	2,890	0	Office of State Human Capital
0	21,383	0	Office of State Procurement
<b>Non-Statewide Major Financial Changes:</b>			
0	369,447	0	Expansion of services to non-state agencies or local customers.
0	12,500	0	Provides funding for accounting and support services provided by Office of Finance and Support Services.



## Major Changes from Existing Operating Budget (Continued)

General Fund	Total Amount	Table of Organization	Description
0	(79,040)	0	Reduction in Other Compensation to realign budget authority with agency needs.
\$ 0	\$ 2,307,168	3	<b>Recommended FY 2016-2017</b>
\$ 0	\$ 0	0	<b>Less Supplementary Recommendation</b>
\$ 0	\$ 2,307,168	3	<b>Base Executive Budget FY 2016-2017</b>
\$ 0	\$ 2,307,168	3	<b>Grand Total Recommended</b>

## Professional Services

Amount	Description
	This program does not have funding for Professional Services.

## Other Charges

Amount	Description
	<b>Other Charges:</b>
	This program does not have funding recommended for Other Charges.
	<b>Interagency Transfers:</b>
\$16,901	Office of Risk Management (ORM) Fees
\$2,890	Office of State Human Capital Management (HCM) Fees
\$8,828	Office of Technology Services (OTS) Fees
\$59,414	Division of Administration - Office of Finance and Support Services (Account Services)
\$1,779	State Civil Service Fees
\$223	Office of State Uniform Payroll (UPS) Fees
\$29,116	Office of State Procurement
<b>\$119,151</b>	<b>TOTAL OTHER CHARGES</b>

## Acquisitions and Major Repairs

Amount	Description
\$61,000	Rotor Balancer and Tracking Equipment
\$1,700	Four (4) Shop Fans
\$12,500	Helicopter Work Stands
\$900	Replacement Band Saw
\$750	Replacement Belt Sander



### Acquisitions and Major Repairs (Continued)

Amount	Description
\$12,750	Replacement Reflex/Constant Current Ni-CAD Battery Charger
\$17,000	Replacement Tractor
<b>\$106,600</b>	<b>TOTAL ACQUISITIONS AND MAJOR REPAIRS</b>

### Performance Information

**1. (KEY) To supply and manage the overall maintenance and support for safety and economic operation of the states various aircraft as well as maintain scheduled flight cancellations due to non-scheduled maintenance at 10% or less.**

Children's Budget Link: Not applicable

Human Resource Policies Beneficial to Women and Families Link: Leave for Maternity, FLMA Act, Sexual Harrassment in Workplace, Attendance/Leave/Workhours, Workplace Violence

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other): Not applicable

### Performance Indicators

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard	Actual Yearend Performance	Performance Standard as Initially Appropriated	Existing Performance Standard	Performance At Continuation Budget Level	Performance At Executive Budget Level
		FY 2014-2015	FY 2014-2015	FY 2015-2016	FY 2015-2016	FY 2016-2017	FY 2016-2017
K	Percentage of flights canceled due to unscheduled maintenance (LAPAS CODE - 8694)	10%	0	10%	10%	10%	10%
K	Number of flights cancelled due to unscheduled maintenance. (LAPAS CODE - 17015)	0	0	0	0	0	0

**2. (KEY) To maintain maintenance man-hour costs below the national average (as published by the Federal Aviation Administration).**

Children's Budget Link: Not applicable

Human Resource Policies Beneficial to Women and Families Link: Leave for Maternity, FLMA Act, Sexual Harrassment in Workplace, Attendance/Leave/Workhours, Workplace Violence

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other): Not applicable



**Performance Indicators**

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard FY 2014-2015	Actual Yearend Performance FY 2014-2015	Performance Standard as Initially Appropriated FY 2015-2016	Existing Performance Standard FY 2015-2016	Performance At Continuation Budget Level FY 2016-2017	Performance At Executive Budget Level FY 2016-2017
K	National man-hour cost average (LAPAS CODE - 8696)	\$ 85	\$ 85	\$ 85	\$ 85	\$ 85	\$ 85
K	State man-hours cost average (LAPAS CODE - 8697)	\$ 32	\$ 37	\$ 37	\$ 37	\$ 37	\$ 37

**Flight Maintenance General Performance Information**

Performance Indicator Name	Performance Indicator Values				
	Prior Year Actual FY 2010-2011	Prior Year Actual FY 2011-2012	Prior Year Actual FY 2012-2013	Prior Year Actual FY 2013-2014	Prior Year Actual FY 2014-2015
Number of fixed wing aircraft maintained. (LAPAS CODE - 8698)	23	23	23	23	23
Number of helicopters maintained. (LAPAS CODE - 8699)	7	7	7	7	9



## 21-860 — Clean Water State Revolving Fund

### Agency Description

The Business, Community Outreach and Incentives Division in conjunction with the Financial and Administrative Services Division - State Revolving Fund Section strive to uphold Title VI of the federal Clean Water Act and to protect the health and welfare of the citizens of the state, as well as to enhance the environment of the state by administering the Clean Water State Revolving Fund.

The agency’s goal is to protect the health and welfare of the citizens of the state, as well as to enhance the environment of the state, by providing financial assistance to eligible borrowers for improvement and/or construction of wastewater treatment facilities. DEQ is committed to supporting the three major objectives found in Title VI of the Clean Water Act; these are:

1. Construction of publicly owned treatment works (Section 212)
2. Implementing a management program (Section 319); and
3. Developing and implementing a conservation and management plan (Section 320).

For additional information, see:

[Clean Water State Revolving Fund](#)

[DEQ Strategic Plan](#)

### Clean Water State Revolving Fund Budget Summary

	Prior Year Actuals FY 2014-2015	Enacted FY 2015-2016	Existing Oper Budget as of 12/01/15	Continuation FY 2016-2017	Recommended FY 2016-2017	Total Recommended Over/(Under) EOB
<b>Means of Financing:</b>						
State General Fund (Direct)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>State General Fund by:</b>						
Total Interagency Transfers	0	0	0	0	0	0
Fees and Self-generated Revenues	0	0	0	0	0	0
Statutory Dedications	52,973,951	85,000,000	85,000,000	85,000,000	85,000,000	0
Interim Emergency Board	0	0	0	0	0	0
Federal Funds	0	0	0	0	0	0
<b>Total Means of Financing</b>	<b>\$ 52,973,951</b>	<b>\$ 85,000,000</b>	<b>\$ 85,000,000</b>	<b>\$ 85,000,000</b>	<b>\$ 85,000,000</b>	<b>\$ 0</b>



## Clean Water State Revolving Fund Budget Summary

	Prior Year Actuals FY 2014-2015	Enacted FY 2015-2016	Existing Oper Budget as of 12/01/15	Continuation FY 2016-2017	Recommended FY 2016-2017	Total Recommended Over/(Under) EOB
<b>Expenditures &amp; Request:</b>						
Clean Water State Revolving Fund	\$ 52,973,951	\$ 85,000,000	\$ 85,000,000	\$ 85,000,000	\$ 85,000,000	\$ 0
<b>Total Expenditures &amp; Request</b>	\$ 52,973,951	\$ 85,000,000	\$ 85,000,000	\$ 85,000,000	\$ 85,000,000	\$ 0
<b>Authorized Full-Time Equivalents:</b>						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>Total FTEs</b>	0	0	0	0	0	0





## 860\_E000 — Clean Water State Revolving Fund

Program Authorization: R.S. 30:2302

### Program Description

The Business, Community Outreach and Incentives Division in conjunction with the Financial and Administrative Services Division - Clean Water State Revolving Fund Section strive to uphold Title VI of the federal Clean Water Act and to protect the health and welfare of the citizens of the state, as well as to enhance the environment of the state by administering the Clean Water State Revolving Fund.

The goal of the program is to protect the health and welfare of the citizens of the state, as well as to enhance the environment of the state, by providing financial assistance to eligible borrowers for improvement and/or construction of wastewater treatment facilities. DEQ is committed to supporting the three major objectives found in Title VI of the Clean Water Act; these are:

1. Construction of publicly owned treatment works (Section 212)
2. Implementing a management program (Section 319); and
3. Developing and implementing a conservation and management plan (Section 320).

### Clean Water State Revolving Fund Budget Summary

	Prior Year Actuals FY 2014-2015	Enacted FY 2015-2016	Existing Oper Budget as of 12/01/15	Continuation FY 2016-2017	Recommended FY 2016-2017	Total Recommended Over/(Under) EOB
<b>Means of Financing:</b>						
State General Fund (Direct)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>State General Fund by:</b>						
Total Interagency Transfers	0	0	0	0	0	0
Fees and Self-generated Revenues	0	0	0	0	0	0
Statutory Dedications	52,973,951	85,000,000	85,000,000	85,000,000	85,000,000	0
Interim Emergency Board	0	0	0	0	0	0
Federal Funds	0	0	0	0	0	0
<b>Total Means of Financing</b>	<b>\$ 52,973,951</b>	<b>\$ 85,000,000</b>	<b>\$ 85,000,000</b>	<b>\$ 85,000,000</b>	<b>\$ 85,000,000</b>	<b>\$ 0</b>
<b>Expenditures &amp; Request:</b>						
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Operating Expenses	0	0	0	0	0	0



## Clean Water State Revolving Fund Budget Summary

	Prior Year Actuals FY 2014-2015	Enacted FY 2015-2016	Existing Oper Budget as of 12/01/15	Continuation FY 2016-2017	Recommended FY 2016-2017	Total Recommended Over/(Under) EOB
Total Professional Services	0	0	0	0	0	0
Total Other Charges	52,973,951	85,000,000	85,000,000	85,000,000	85,000,000	0
Total Acq & Major Repairs	0	0	0	0	0	0
Total Unallotted	0	0	0	0	0	0
<b>Total Expenditures &amp; Request</b>	<b>\$ 52,973,951</b>	<b>\$ 85,000,000</b>	<b>\$ 85,000,000</b>	<b>\$ 85,000,000</b>	<b>\$ 85,000,000</b>	<b>\$ 0</b>
<b>Authorized Full-Time Equivalents:</b>						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>Total FTEs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Source of Funding

This program is funded with Statutory Dedications from the Clean Water State Revolving Fund (CWSRF) (R.S. 30:2302). (Per R.S. 39:36B.(8), see table below for listing of expenditures out of each Statutory Dedicated fund). The CWSRF consists of federal funds and state match via general obligations bonds and general fund, which will be used to make direct loans to local governments to finance sewer system improvements to clean up water in the state.

## Clean Water State Revolving Fund Statutory Dedications

Fund	Prior Year Actuals FY 2014-2015	Enacted FY 2015-2016	Existing Oper Budget as of 12/01/15	Continuation FY 2016-2017	Recommended FY 2016-2017	Total Recommended Over/(Under) EOB
Clean Water State Revolving Fund	\$ 52,973,951	\$ 85,000,000	\$ 85,000,000	\$ 85,000,000	\$ 85,000,000	\$ 0

## Major Changes from Existing Operating Budget

General Fund	Total Amount	Table of Organization	Description
\$ 0	\$ 0	0	Mid-Year Adjustments (BA-7s):
\$ 0	\$ 85,000,000	0	Existing Oper Budget as of 12/01/15
<b>Statewide Major Financial Changes:</b>			



### Major Changes from Existing Operating Budget (Continued)

General Fund	Total Amount	Table of Organization	Description
<b>Non-Statewide Major Financial Changes:</b>			
\$ 0	\$ 85,000,000	0	<b>Recommended FY 2016-2017</b>
\$ 0	\$ 0	0	<b>Less Supplementary Recommendation</b>
\$ 0	\$ 85,000,000	0	<b>Base Executive Budget FY 2016-2017</b>
\$ 0	\$ 85,000,000	0	<b>Grand Total Recommended</b>

### Professional Services

Amount	Description
	This program does not have funding for Professional Services

### Other Charges

Amount	Description
	<b>Other Charges:</b>
\$85,000,000	Clean Water State Revolving Fund - to reimburse municipalities who have received loans from the department for the construction and/or repair of publicly owned treatment work facilities.
<b>\$85,000,000</b>	<b>SUB-TOTAL OTHER CHARGES</b>
	This program does not have funding for Interagency Transfers
<b>\$0</b>	<b>SUB-TOTAL INTERAGENCY TRANSFERS</b>
<b>\$85,000,000</b>	<b>TOTAL OTHER CHARGES</b>

### Acquisitions and Major Repairs

Amount	Description
	This program does not have funding for Acquisitions and Major Repairs



**Performance Information**

**1. (KEY) To review 100% of the loan applications and associated documents processed within 30 days of receipt in FY 2016-2017.**

Children's Budget Link: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: Not Applicable

Other Links: Not Applicable

**Performance Indicators**

L e v e l	Performance Indicator Name	Performance Indicator Values					
		Yearend Performance Standard FY 2014-2015	Actual Yearend Performance FY 2014-2015	Performance Standard as Initially Appropriated FY 2015-2016	Existing Performance Standard FY 2015-2016	Performance At Continuation Budget Level FY 2016-2017	Performance At Executive Budget Level FY 2016-2017
K	Percent of loan applications and associated documents processed within 30 days of receipt (LAPAS CODE - 10583)	100%	100%	100%	100%	100%	100%



## 21-861 — Safe Drinking Water Revolving Loan Fund

### Agency Description

The mission of the Drinking Water Revolving Loan Fund (DWRLF) is to provide for the correction of conditions that may cause poor water quality and/or quantity delivery to Louisiana citizens.

The goal of the DWRLF is to provide assistance in the form of low-interest loans and technical assistance, to public water systems in Louisiana to assist them in complying with state and federal drinking water regulations ensuring that their customers are provided with safe drinking water, thereby protecting the public health.

For additional information, see:

[Office of Public Health](#)

[Environmental Protection Agency](#)

### Safe Drinking Water Revolving Loan Fund Budget Summary

	Prior Year Actuals FY 2014-2015	Enacted FY 2015-2016	Existing Oper Budget as of 12/01/15	Continuation FY 2016-2017	Recommended FY 2016-2017	Total Recommended Over/(Under) EOB
<b>Means of Financing:</b>						
State General Fund (Direct)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>State General Fund by:</b>						
Total Interagency Transfers	0	0	0	0	0	0
Fees and Self-generated Revenues	0	0	0	0	0	0
Statutory Dedications	16,078,480	34,000,000	34,000,000	34,000,000	34,000,000	0
Interim Emergency Board	0	0	0	0	0	0
Federal Funds	0	0	0	0	0	0
<b>Total Means of Financing</b>	<b>\$ 16,078,480</b>	<b>\$ 34,000,000</b>	<b>\$ 34,000,000</b>	<b>\$ 34,000,000</b>	<b>\$ 34,000,000</b>	<b>\$ 0</b>
<b>Expenditures &amp; Request:</b>						
Safe Drinking Water Revolving Loan Fund	\$ 16,078,480	\$ 34,000,000	\$ 34,000,000	\$ 34,000,000	\$ 34,000,000	\$ 0



## Safe Drinking Water Revolving Loan Fund Budget Summary

	Prior Year Actuals FY 2014-2015	Enacted FY 2015-2016	Existing Oper Budget as of 12/01/15	Continuation FY 2016-2017	Recommended FY 2016-2017	Total Recommended Over/(Under) EOB
<b>Total Expenditures &amp; Request</b>	\$ 16,078,480	\$ 34,000,000	\$ 34,000,000	\$ 34,000,000	\$ 34,000,000	\$ 0
<b>Authorized Full-Time Equivalents:</b>						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>Total FTEs</b>	0	0	0	0	0	0



## 861\_E000 — Safe Drinking Water Revolving Loan Fund

Program Authorization: Program Authorization: Chapter 32 of Title 40 of the Louisiana Revised Statutes of 1950, as amended (R.S. 40:2821-2826).

### Program Description

The mission of the Drinking Water Revolving Loan Fund (DWRLF) is to provide for the correction of conditions that may cause poor water quality and/or quantity delivery to Louisiana citizens.

The goal of the DWRLF is to provide assistance in the form of low-interest loans and technical assistance, to public water systems in Louisiana to assist them in complying with state and federal drinking water regulations ensuring that their customers are provided with safe drinking water, thereby protecting the public health.

### Safe Drinking Water Revolving Loan Fund Budget Summary

	Prior Year Actuals FY 2014-2015	Enacted FY 2015-2016	Existing Oper Budget as of 12/01/15	Continuation FY 2016-2017	Recommended FY 2016-2017	Total Recommended Over/(Under) EOB
<b>Means of Financing:</b>						
State General Fund (Direct)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>State General Fund by:</b>						
Total Interagency Transfers	0	0	0	0	0	0
Fees and Self-generated Revenues	0	0	0	0	0	0
Statutory Dedications	16,078,480	34,000,000	34,000,000	34,000,000	34,000,000	0
Interim Emergency Board	0	0	0	0	0	0
Federal Funds	0	0	0	0	0	0
<b>Total Means of Financing</b>	<b>\$ 16,078,480</b>	<b>\$ 34,000,000</b>	<b>\$ 34,000,000</b>	<b>\$ 34,000,000</b>	<b>\$ 34,000,000</b>	<b>\$ 0</b>
<b>Expenditures &amp; Request:</b>						
Personal Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Operating Expenses	0	0	0	0	0	0
Total Professional Services	0	0	0	0	0	0
Total Other Charges	16,078,480	34,000,000	34,000,000	34,000,000	34,000,000	0
Total Acq & Major Repairs	0	0	0	0	0	0
Total Unallotted	0	0	0	0	0	0
<b>Total Expenditures &amp; Request</b>	<b>\$ 16,078,480</b>	<b>\$ 34,000,000</b>	<b>\$ 34,000,000</b>	<b>\$ 34,000,000</b>	<b>\$ 34,000,000</b>	<b>\$ 0</b>



## Safe Drinking Water Revolving Loan Fund Budget Summary

	Prior Year Actuals FY 2014-2015	Enacted FY 2015-2016	Existing Oper Budget as of 12/01/15	Continuation FY 2016-2017	Recommended FY 2016-2017	Total Recommended Over/(Under) EOB
<b>Authorized Full-Time Equivalents:</b>						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
<b>Total FTEs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Source of Funding

This program is funded with Statutory Dedications from the Safe Drinking Water Revolving Loan Fund (SWDRLF) (R.S. 40:2821-2826). (Per R.S. 39:36B.(8), see table below for listing of expenditures). The SDWRLF consists of federal funds and state match via general funds, which will be used to make direct loans to community water systems and non-profit non-community water systems, which are included in the state project list, to finance improvements to the water systems.

## Safe Drinking Water Revolving Loan Fund Statutory Dedications

Fund	Prior Year Actuals FY 2014-2015	Enacted FY 2015-2016	Existing Oper Budget as of 12/01/15	Continuation FY 2016-2017	Recommended FY 2016-2017	Total Recommended Over/(Under) EOB
Drinking Water Revolving Loan Fund	\$ 16,078,480	\$ 34,000,000	\$ 34,000,000	\$ 34,000,000	\$ 34,000,000	\$ 0

## Major Changes from Existing Operating Budget

General Fund	Total Amount	Table of Organization	Description
\$ 0	\$ 0	0	Mid-Year Adjustments (BA-7s):
\$ 0	\$ 34,000,000	0	Existing Oper Budget as of 12/01/15
<b>Statewide Major Financial Changes:</b>			
<b>Non-Statewide Major Financial Changes:</b>			
\$ 0	\$ 34,000,000	0	Recommended FY 2016-2017
\$ 0	\$ 0	0	Less Supplementary Recommendation
\$ 0	\$ 34,000,000	0	Base Executive Budget FY 2016-2017
\$ 0	\$ 34,000,000	0	Grand Total Recommended





### Professional Services

Amount	Description
	This program does not have funding for Professional Services.

### Other Charges

Amount	Description
	<b>Other Charges:</b>
\$34,000,000	Safe Drinking Water Revolving Loan Fund to make low interest loans to local political subdivisions for the construction of water system improvements to meet or maintain the EPA and State standards.
<b>\$34,000,000</b>	<b>SUB-TOTAL OTHER CHARGES</b>
	<b>Interagency Transfers:</b>
	This program does not have funding for Interagency Transfers.
<b>\$34,000,000</b>	<b>SUB-TOTAL INTERAGENCY TRANSFERS</b>
<b>\$34,000,000</b>	<b>TOTAL OTHER CHARGES</b>

### Acquisitions and Major Repairs

Amount	Description
	This program does not have funding for Acquisitions and Major Repairs.

### Performance Information

- (KEY) Through the Safe Drinking Water Revolving Loan Fund activity, to review 100% of the loan applications and associated documents within 60 days of receipt each year through June 30, 2016.**

Children's Budget Link: Not Applicable

Human Resource Policies Beneficial to Women and Families Link: Not Applicable

Other Links (TANF, Tobacco Settlement, Workforce Development Commission, or Other): Not Applicable

Explanatory Notes: Safe Drinking Water Revolving Loan Fund is an ancillary fund in the Department of Health and Hospitals, Office of Public Health. The Drinking Water Revolving Loan Fund, (DWRLF) was created to assist public water systems in financing needed drinking water infrastructure improvements (e.g., treatment plant, distribution main replacement, storage facilities, and new wells). The recipients of the services provided by the DWRLF Program are the consumers of water from those publicly and privately owned community water systems and nonprofit, non-community publicly owned water systems in the state of Louisiana. The DWRLF consists of federal funds and state match via interest on loans outstanding from the fund.



**Performance Indicators**

L e v e l	Performance Indicator Name	Yearend Performance Standard FY 2014-2015	Actual Yearend Performance FY 2014-2015	Performance Indicator Values			
				Performance Standard as Initially Appropriated FY 2015-2016	Existing Performance Standard FY 2015-2016	Performance At Continuation Budget Level FY 2016-2017	Performance At Executive Budget Level FY 2016-2017
K	Percentage of loan applications and associated documents processed within 60 days of receipt. (LAPAS CODE - 17023)	100%	100%	100%	100%	100%	100%

