

February 15, 2016

INSURANCE INFORMATION NOTICE 2016-6

SUBJECT: NEWLY-DECLARED FEDERAL DISASTER FEBRUARY 5, 2016

Attached is a copy of a disaster declaration produced by the Governor's Office of Homeland Security and Emergency Preparedness for the storms and flooding that occurred in the parishes of Concordia, Plaquemines, Pointe Coupee, St. Landry, Terrebonne and West Feliciana for the period of December 28, 2015 through February 1, 2016. We encourage all agencies in the affected areas to report any losses that relate to this event to Sedgwick immediately so that a prompt assessment of the scope of damage may be made.

If you have any questions concerning the above, please contact Patricia Barron at (225) 342-8467 or Farrel Hebert at (225) 342-8424.

**Governor's Office of Homeland Security
and Emergency Preparedness
State of Louisiana**

JOHN BEL EDWARDS
GOVERNOR



JAMES B. WASKOM
DIRECTOR

DIR-2016-0208-009

TO: Cabinet Secretaries and Undersecretaries
FROM: James B. Waskom 
DATE: February 8, 2016
RE: Interested Public Assistance Applicants: FEMA-EM-3376

The **Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP)** would like to make you aware of a newly declared federal disaster as of February 5, 2016 for in the following parishes:

Concordia, Plaquemines, Pointe Coupee, St. Landry, St. Mary, Terrebonne, and West Feliciana.

This declaration makes FEMA Public Assistance emergency funding available for eligible applicants within the affected areas. The details of this declaration are as follows:

State:	Federal #:	Incident:	Incident Period:
Louisiana	FEMA-EM-3376	Louisiana Severe Storms and Flooding	Dec. 28, 2015 to Feb. 1, 2016

GOHSEP will be conducting Applicant Briefings to inform and educate potential applicants in the very near future. You will be informed of that schedule as soon as it is available.

The President's approval makes federal funding possible to state, tribes, and eligible local governments and certain private nonprofit organizations (PNP) on a cost-sharing basis for emergency work to protect against rising the flood waters in the described parishes.

If you have sustained costs due to emergency work and wish to seek Public Assistance funding, you must submit a Request for Public Assistance (RPA), you can file your RPA as follows:

1. Go to our website: **www.LouisianaPA.com**
2. If you are a first-time applicant for FEMA Public Assistance:

- Click on the **RESOURCES** tab, scroll down and access the **LouisianaPA.com Applicant Access Forms**
- First, complete the **New Applicant Form AND LouisianaPA.com Applicant Access Form**. Once completed please email both to la.pa@la.gov.
- You will be contacted to confirm your registration and then follow the instructions below.

3. If/when you have an existing LAPA account;

- **Login to your Account.**
- After login, go to your **Applicant You Represent Box** on the right of the screen and click the **New Request for Assistance** link.
 - A *Create New Request for Assistance* Box will open.
- In the *Grant* field select the disaster.
 - Next select a user from the drop down field or create a new one in the Primary, Alternate and Authorized Contact fields.
- If you are a PNP you will fill out the **PNP questionnaire** that appears in your form. PNPs are required to submit the following information with their RPA: Tax exempt certificate and organization charter or by laws. These items should be scanned and attached to your RPA.
- Click **Create** once you have completed the form.

The RPA Deadline is: March 6, 2016

Should you need assistance on this matter, please email RPA.help@la.gov or call 225.315.7227.

As defined in FEMA's Public Assistance Handbook, Emergency Protective Measures eligible for reimbursement under Category B, include:

- Warning of risks and hazards
- Search and rescue
- Emergency evacuations
- Emergency mass care
- Rescue, evacuation, transportation, care, shelter, and essential needs for humans affected by the outbreak and spread of an influenza pandemic
- Protection for an eligible facility
- Security in the disaster area
- Provision of food, water, ice, and other essential items at central distribution points
- Temporary generators for facilities that provide health and safety services
- Rescue, care, shelter, and essential needs for household pets and service animals if claimed by a State or local government
- Temporary facilities for schools and essential community services
- Emergency operations centers to coordinate and direct the response to a disaster
- Demolition and removal of public and private buildings and structures that pose an immediate threat to the safety of the general public
- Removal of health and safety hazards
- Construction of emergency protection measures to protect lives or improved property (for example, temporary levees)

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- Emergency measures to prevent further damage to an otherwise eligible facility (for example, boarding windows)
- Restoration of access
- Inspections if necessary to determine whether structures pose an immediate threat to public health or safety

GOHSEP/FEMA will be scheduling applicant/kickoff meetings with in the next few days with eligible applicants.

Please have available all necessary documentation to support your Force Account Labor (FAL), Force Account Equipment (FAE), supplies and contracts that were used to support your response to this event. The event period has been defined as between Dec 28, 2015 and February 1, 2016, eligible expenses incurred that period will be eligible for reimbursement of up to 75% under the Stafford Act.

Note: This is an emergency declaration.

JBW:MD:cd