Office of Risk Management
State of Louisiana
Division of Administration

JOHN BEL EDWARDS
GOVERNOR

JAY DARDENNE
COMMISSIONER OF ADMINISTRATION

TO: Heads of All State Agencies, Boards and Commissions (Budget and Non-Budget)

FROM: J. S. Thompson, Jr.
State Risk Director

DATE: July 1, 2016

RE: Automobile Bodily Injury and Property Damage Liability
Policy No.: ALPD20162017
Insurance Co.: State of Louisiana Self-Insurance Fund
Policy Period: July 01, 2016 to July 01, 2017
Agent Name/Address: Office of Risk Management
PO Box 91106
Baton Rouge, LA 70821-9106

Vehicles owned by the State are exempt from compliance with the Motor Vehicle Safety Responsibility Law, and therefore there is no requirement that proof of insurance be carried in State vehicles per LA R.S. 32:1041.

The Office of Risk Management **will not** be issuing cards which certify that your agency's vehicles are insured under the captioned policy. It is recommended that each agency place a copy of this memorandum in each insured vehicle in the event they are requested to show proof of insurance by a law enforcement officer. **The subject insurance applies to all vehicles owned, rented, leased, or loaned to the State of Louisiana and used for official State business. This does not apply to personal vehicles used on State business.**

This document will continue to be found only on the ORM internet website at http://www.doa.la.gov/Pages/orm/Index.aspx (In the section titled Links on the main page, Click on the Proof of Insurance for State Vehicles link). It will be your agency's responsibility to locate it and print the copies that you need.

In the event of a loss, Sedgwick Claims Management Services, Inc. at 1-855-267-4400 or visit http://www.laorm.com/.

JST/mj

P. O. Box 91106 ⚜ Baton Rouge, Louisiana 70821-9106 ⚜ (225) 342-8500 ⚜ 1-800-354-9548 ⚜ Fax (225) 342-8473
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