Log in at https://lagoverpvendor.doa.louisiana.gov/irj/portal with your ID (11 digit vendor number that begins with a “V”) and your personal password.

Once you have registered, you can click in the left navigation pane to perform administrator functions. Help scripts exist for each of the topics at http://www.doa.la.gov/pages/osp/vendorcenter/regnhelp/index.aspx