



State of Louisiana
Division of Administration
Office of the Commissioner

July 10, 2008

The Honorable Michael J. Michot, Chairman
Joint Legislative Committee on the Budget
P. O. Box 44294
Baton Rouge, LA 70804

Dear Senator Michot:

Act 745 of the 1995 Regular Session requires that all state agencies and component reporting units report to the Commissioner of Administration, on a quarterly basis, information on accounts receivable and debt owed the state. The Commissioner is charged with the responsibility of developing the format for state agencies to report this information and also for compiling this information and reporting the results to the Joint Legislative Committee on the Budget.

Attached is the Accounts Receivable Report for the quarter ended March 31, 2008. Not included in the report are the Judiciary and the Legislature. In a letter dated March 6, 1997, from the Second Circuit Court of Appeal, Louisiana Revised Statute (LRS) 39:4 (B) is cited, which states that the Judiciary and the Legislature do not fall under the jurisdiction of the Division of Administration. The House of Representatives and the Senate have cited LRS 39:2(1) which gives the definition of a state agency. Both the House of Representatives and the Senate contend that the reporting requirement is not applicable to them, as they are not state agencies. In addition, South Louisiana Community College did not submit a quarterly report.

The report consists of a Schedule of Gross Receivables for the state; a Schedule of Gross Receivables, Amounts Past Due, Uncollectibles and Write-offs by Agency; and a Schedule of Activity for Accounts Receivable Over 180 Days Past Due by Agency.

LSU Health Sciences Centers reported \$26,576,152 in write-offs for this quarter. This amount represents approximately 78% of the total write-offs reported.

The Honorable Michael J. Michot
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If you have any questions concerning the information presented in this report, please contact Ms. Katherine Porche at (225) 219-4442 or Mr. Afranie Adomako at (225) 342-0708.

Sincerely,

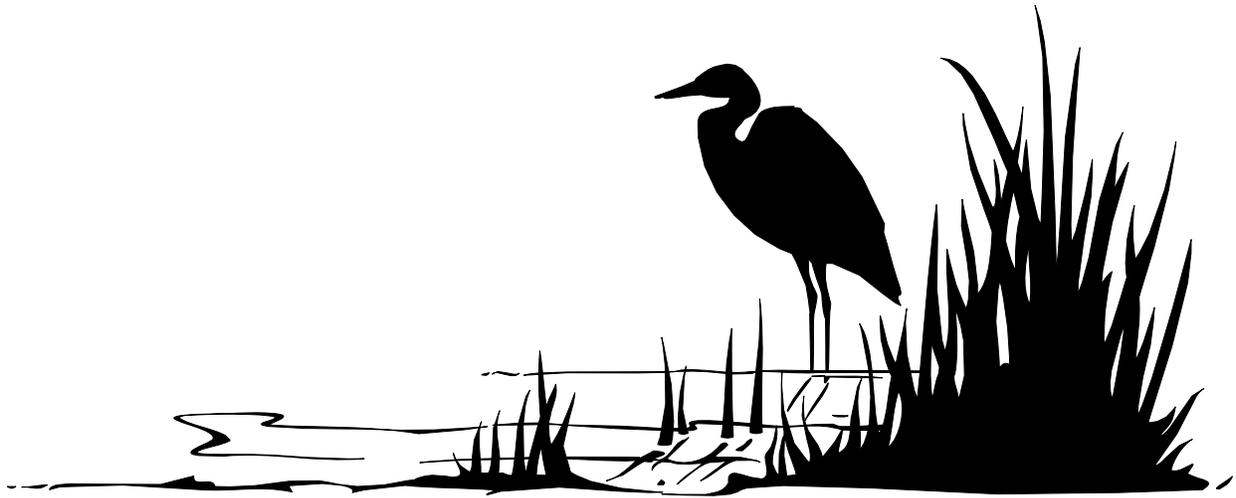


Angèle Davis
Commissioner of Administration

AD/AA/kbp

Enclosure

c: Mr. Afranie Adomako, CPA
Ms. Katherine Porche, CPA



STATE OF LOUISIANA
RECEIVABLES REPORT

FOR THE QUARTER ENDED March 31, 2008

ANGÈLE DAVIS
COMMISSIONER OF ADMINISTRATION

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STATE OF LOUISIANA

Receivables Reporting Package

Background

Louisiana Revised Statute 39:79(C) mandated (1) the reporting of information on receivables and debt owed the State by state agencies and component reporting units on a quarterly basis; (2) the development of the format for reporting this information; and (3) the maintenance of detailed data to support the report format by each state agency and component reporting unit. These agencies are to submit a reporting package no later than 45 days after the end of each quarter. The quarterly reporting package contains the following schedules:

Accounts Receivable Activity - This schedule requests gross receivables at the end of the quarter, estimated uncollectibles, and authorized write-offs for the quarter by revenue source.

Accounts Receivable Aging Schedule - This schedule requests information about aging of past due accounts by revenue source.

Collections for Accounts Receivable Over 180 Days Past Due - This schedule requests, by revenue source, information about the status of accounts that are over 180 days old.

Quarterly Write-off Disclosure - This schedule requests disclosure of accounts written off during the quarter. The authorized quarterly write-offs are determined within each agency by their board or committee.

Quarterly receivables report is necessary to provide a summary of the status of the state receivables and related collections activity by agency. Users of this report should not consider gross receivables' amounts as resources available to any specific fund or agency because certain revenue (1) could be *Income Not Available* and not related to a specific fund or agency, or (2) could be major state revenue, which may be available to all agencies.

The receivables reporting requirement is applicable to all state agencies and component reporting units for the State of Louisiana except for the judiciary of the state and the Legislature. Title 39 of the Louisiana Revised Statutes (LRS) establishes the Division of Administration and mandates that all administrative functions of the state fall under its jurisdiction. LRS 39:4 (B) states, "The provisions of this Chapter shall not apply to the judiciary of the state, except the office of the Attorney General to which they shall apply, nor to the Legislature." Therefore, this reporting requirement is not applicable to the judiciary and to the Legislature.

STATE OF LOUISIANA
Schedule of Gross Receivables
For the Quarter Ended 03/31/2008

Gross Receivables	\$ 1,691,194,189
Less: Estimated Uncollectibles	\$ 779,158,559
Net Receivables	\$ 912,035,630

Gross Receivables Over 180 Days Past Due	\$ 1,061,225,702
Past Due As A Percentage of Gross Receivables	63%

Authorized Write-Offs This Quarter	\$ 34,048,878
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**Schedule of Gross Receivables, Amounts Past Due,
Uncollectibles, and Write-offs by Agency
For the Quarter Ended 03/31/2008**

Agency	Gross Receivables	Over 180 Days Past Due	% of Receivables Past Due	Uncollectibles	Write-Offs
<u>Boards & Commissions</u>					
Board of Certified Public Accountants	\$ 16,937	\$ 16,500	97%	\$ 0	\$ 0
Board of Embalmers & Funeral Director	6,614	1,000	15%	0	0
LA State Board of Medical Examiners	911,144	187,722	21%	182,229	0
State Plumbing Board of Louisiana	2,935	2,935	100%	0	0
LA Recreational & Used Motor Vehicle Commission	66,943	49,359	74%	0	0
LA State Board of Veterinary Medicine	2,229	0	0%	0	0
Louisiana Tax Free Shopping Commission	271,122	31,116	11%	0	9,068
Total Boards & Commissions	\$ 1,277,924	\$ 288,632	23%	\$ 182,229	\$ 9,068
<u>Colleges & Universities</u>					
LSU - Baton Rouge	\$ 16,686,836	\$ 4,370,863	26%	\$ 753,725	\$ 0
LSU - Alexandria	1,095,210	543,159	50%	27,500	0
University of New Orleans	5,020,555	4,026,172	80%	0	0
LSU Health Sciences Center - New Orleans	13,360,381	3,992,828	30%	285,601	0
LSU - Eunice	661,037	329,531	50%	97,826	0
LSU - Shreveport	779,703	216,296	28%	0	0
Pennington Biomedical Research Center	2,129,930	43,225	2%	0	0
LSU Health Sciences Center - HCSD	59,838,691	17,044,247	28%	48,050,469	16,689,915
LSU Health Sciences Center - Shreveport	152,489,281	58,607,352	38%	97,908,513	9,886,237
Baton Rouge Community College	1,522,880	579,210	38%	0	0
Southern University (all campuses)	7,103,313	4,409,544	62%	724,531	0
Nicholls State University	10,140,466	1,886,996	19%	0	20,443
Grambling State University	8,616,712	6,788,013	79%	5,342,335	0
Louisiana Tech University	1,854,204	816,921	44%	311,311	43
McNeese State University	4,751,383	3,343,326	70%	1,231,420	41,462
University of Louisiana @ Monroe	2,078,921	1,656,507	80%	0	0
Northwestern State University	4,334,365	2,367,579	55%	1,595,647	17,356
Southeastern Louisiana University	5,088,971	3,764,720	74%	1,883,779	0

**Schedule of Gross Receivables, Amounts Past Due,
Uncollectibles, and Write-offs by Agency
For the Quarter Ended 03/31/2008**

Agency	Gross Receivables	Over 180 Days Past Due	% of Receivables Past Due	Uncollectibles	Write-Offs
Delgado Community College	6,836,187	3,832,076	56%	0	0
Nunez Community College	197,845	158,373	80%	0	0
Bossier Parish Community College	1,023,052	663,004	65%	10,231	135,765
River Parishes Community College	150,723	120,821	80%	22,473	0
Louisiana Delta Community College	59,218	30,518	52%	31,404	0
LCTCS - Louisiana Technical College	791,275	151,404	19%	5,828	101,197
L E Fletcher Technical Community College	29,310	4,169	14%	0	0
Sowela Technical Community College	195,343	72,124	37%	0	0
Total Colleges & Universities	\$ 306,835,792	\$ 119,818,978	39%	\$ 158,282,593	\$ 26,892,418
<u>State Agencies</u>					
Office of the Governor	\$ 73,109	\$ 316	0%	\$ 316	\$ 0
Mental Health Advocacy Service	1,460	\$ 0	0%	\$ 0	\$ 0
LA Manufactured Housing Commission	10,941	1,803	16%	1,803	0
Division of Administration	4,179,054	137,472	3%	136,647	0
Louisiana Recovery Authority	48	0	0%	0	0
Workforce Commission	2,707	0	0%	0	0
Louisiana Stadium & Exposition District	330,904	32,301	10%	0	0
Department of Veterans Affairs	17,844	6,830	38%	0	0
Southwest LA War Veterans Home	310,858	48,268	16%	0	0
Southeast LA War Veterans Home	315,683	151	0%	820	0
Secretary of State	56,360	50,776	90%	0	0
Office of Attorney General	7,732,213	4,693,970	61%	0	3,928,578
State Treasurer	573,410	400,520	70%	0	0
Public Service Commission	118,897	116,897	98%	0	0
Agriculture and Forestry	1,307,406	221,112	17%	226,424	362,438
Department of Insurance	733,158	304,744	42%	329,777	2,467,750
DED - LA Economic Development Corporation	399,335	208,821	52%	0	0
Louisiana State Racing Commission	13,200	11,965	91%	11,255	0
Office of Financial Institutions	97,478	0	0%	0	0

**Schedule of Gross Receivables, Amounts Past Due,
Uncollectibles, and Write-offs by Agency
For the Quarter Ended 03/31/2008**

Agency	Gross Receivables	Over 180 Days Past Due	% of Receivables Past Due	Uncollectibles	Write-Offs
Louisiana State Board of Cosmetology	7,260	5,670	78%	2,875	0
Department of Culture, Recreation, and Tourism	6,199	5,054	82%	6,121	0
Department of Transportation & Development	44,476,324	39,812,663	90%	3,000	14,338
Department of Health and Hospitals	836,793,592	572,596,175	68%	555,622,682	289,617
DSS - Office of Family Support	46,905,755	44,455,159	95%	4,998,818	52,370
DSS - Office of Community Services	104,103	91,822	88%	87,027	0
DSS - Rehabilitation Services	14,228	5,889	41%	2,119	5,861
Office of Youth Development	6,141,232	6,018,810	98%	5,681,533	0
Corrections - Adult Probation and Parole	13,490,152	9,589,581	71%	8,999,113	0
Department of Public Safety	4,494,591	2,547,109	57%	863,956	0
DNR - Office of the Secretary	565,201	555,376	98%	183,227	0
DNR - Office of Conservation	367,256	71,366	19%	75,861	0
DNR - Office of Mineral Resources	567,353	145,900	26%	93,661	0
DNR - Office of Coastal Restoration	61,370	42,230	69%	14,409	0
Department of Revenue	338,347,827	204,713,643	61%	25,803,061	0
Louisiana Tax Commission	95,952	27,188	28%	0	0
Department of Labor	59,998,854	46,441,928	77%	14,697,519	0
Department of Wildlife and Fisheries	2,559,925	2,473,192	97%	0	0
Ethics Administration	1,069,178	865,828	81%	0	0
Office of Student Financial Assistance	878,234	819,237	93%	664,315	0
Louisiana Educational Television Authority	126,501	5,181	4%	0	0
Board of Regents	2,041	1,102	54%	0	0
Louisiana Universities Marine Consortium	120,728	4,139	3%	4,139	0
DOE - Management and Finance	11,989	11,448	95%	0	0
DOE - Subgrantee Assistance	430,916	430,916	100%	155,795	0
DOE - Special School District	5,593	3,909	70%	0	0
Office of Risk Management	137	137	100%	0	0
Administrative Services	926	0	0%	0	0
Louisiana Property Assistance Agency	47,402	281	1%	0	0

**Schedule of Gross Receivables, Amounts Past Due,
Uncollectibles, and Write-offs by Agency
For the Quarter Ended 03/31/2008**

Agency	Gross Receivables	Over 180 Days Past Due	% of Receivables Past Due	Uncollectibles	Write-Offs
Federal Property Assistance Agency	152,092	18,467	12%	0	0
Office of Telecommunications Management	149,394	4,028	3%	747	7,447
Prison Enterprises	357,671	23,679	7%	5,319	0
Office of Aircraft Services	16,940	1,479	9%	0	0
Department of Environmental Quality	8,437,632	3,093,560	37%	2,021,398	18,993
District Attorneys and Assistants	1,860	0	0%	0	0
Total State Agencies	\$ 1,383,080,473	\$ 941,118,092	68%	\$ 620,693,737	\$ 7,147,392
Grand Total	\$ 1,691,194,189	\$ 1,061,225,702	63%	\$ 779,158,559	\$ 34,048,878

**Schedule of Activity for Accounts Receivable
Over 180 Days Past Due by Agency
For the Quarter Ended 03/31/2008**

Agency	Agency In-House	Attorney General	Private Collection Agency	Other	Amount Under Protest
<u>Boards & Commissions</u>					
Board of Certified Public Accountants	\$ 16,500	\$ 0	\$ 0	\$ 0	0
Board of Embalmers & Funeral Director	1,000	0	0	0	0
LA State Board of Medical Examiners	187,722	0	0	0	0
State Plumbing Board of Louisiana	2,935	0	0	0	0
LA Recreational & Used Motor Vehicle Commission	8,980	0	0	0	40,379
LA State Board of Veterinary Medicine	0	0	0	0	0
Louisiana Tax Free Shopping Commission	31,116	0	0	0	0
Total Boards & Commissions	\$ 248,253	\$ 0	\$ 0	\$ 0	40,379
<u>Colleges & Universities</u>					
LSU - Baton Rouge	\$ 2,324,140	\$ 0	\$ 2,046,723	\$ 0	0
LSU - Alexandria	55,165	0	487,994	0	0
University of New Orleans	3,983,234	0	42,938	0	0
LSU Health Sciences Center - New Orleans	3,847,538	0	145,290	0	0
LSU - Eunice	2,203	0	327,328	0	0
LSU - Shreveport	124,524	1,428	90,344	0	0
Pennington Biomedical Research Center	43,225	0	0	0	0
LSU Health Sciences Center - HCSD	15,923,587	41,891	0	1,078,769	0
LSU Health Sciences Center - Shreveport	58,530,112	77,240	0	0	0
Baton Rouge Community College	579,210	0	0	0	0
Southern University (all campuses)	3,427,336	982,208	0	0	0
Nicholls State University	1,886,996	0	0	0	0
Grambling State University	6,788,013	0	0	0	0
Louisiana Tech University	352,004	0	464,917	0	0
McNeese State University	1,731,598	87,206	1,524,522	0	0
University of Louisiana @ Monroe	237,051	0	1,419,456	0	0
Northwestern State University	300,779	0	2,066,800	0	0
Southeastern Louisiana University	3,185,969	552,613	11,607	14,531	0

**Schedule of Activity for Accounts Receivable
Over 180 Days Past Due by Agency
For the Quarter Ended 03/31/2008**

Agency	Agency In-House	Attorney General	Private Collection Agency	Other	Amount Under Protest
Delgado Community College	3,832,076	0	0	0	0
Nunez Community College	27,167	0	131,206	0	0
Bossier Parish Community College	663,004	0	0	0	0
River Parishes Community College	120,821	0	0	0	0
Louisiana Delta Community College	0	0	30,518	0	0
LCTCS - Louisiana Technical College	151,404	0	0	0	0
L E Fletcher Technical Community College	4,169	0	0	0	0
Sowela Technical Community College	72,124	0	0	0	0
Total Colleges & Universities	\$ 108,193,449	\$ 1,742,586	\$ 8,789,643	\$ 1,093,300	\$ 0
<u>State Agencies</u>					
Office of the Governor	\$ 316	\$ 0	\$ 0	\$ 0	\$ 0
Mental Health Advocacy Service	0	0	0	0	0
LA Manufactured Housing Commission	1,803	0	0	0	0
Division of Administration	137,472	0	0	0	0
Louisiana Recovery Authority	0	0	0	0	0
Workforce Commission	0	0	0	0	0
Louisiana Stadium & Exposition District	32,301	0	0	0	0
Department of Veterans Affairs	6,830	0	0	0	0
Southwest LA War Veterans Home	48,268	0	0	0	0
Southeast LA War Veterans Home	151	0	0	0	0
Secretary of State	50,776	0	0	0	0
Office of Attorney General	0	4,693,970	0	0	0
State Treasurer	400,520	0	0	0	0
Public Service Commission	116,897	0	0	0	0
Agriculture and Forestry	221,112	0	0	0	0
Department of Insurance	174,740	58,157	0	0	71,847
DED - LA Economic Development Corporation	0	0	0	0	208,821
Louisiana State Racing Commission	11,965	0	0	0	0
Office of Financial Institutions	0	0	0	0	0

**Schedule of Activity for Accounts Receivable
Over 180 Days Past Due by Agency
For the Quarter Ended 03/31/2008**

Agency	Agency In-House	Attorney General	Private Collection Agency	Other	Amount Under Protest
Louisiana State Board of Cosmetology	5,670	0	0	0	0
Department of Culture, Recreation, and Tourism	5,054	0	0	0	0
Department of Transportation & Development	39,812,663	0	0	0	0
Department of Health and Hospitals	193,903,658	0	378,692,517	0	0
DSS - Office of Family Support	44,455,159	0	0	0	0
DSS - Office of Community Services	91,822	0	0	0	0
DSS - Rehabilitation Services	5,889	0	0	0	0
Office of Youth Development	6,018,810	0	0	0	0
Corrections - Adult Probation and Parole	9,589,581	0	0	0	0
Department of Public Safety	2,547,109	0	0	0	0
DNR - Office of the Secretary	555,376	0	0	0	0
DNR - Office of Conservation	71,366	0	0	0	0
DNR - Office of Mineral Resources	145,900	0	0	0	0
DNR - Office of Coastal Restoration	42,230	0	0	0	0
Department of Revenue	204,713,643	0	0	0	0
Louisiana Tax Commission	27,188	0	0	0	0
Department of Labor	33,163,977	70,881	0	3,951,959	9,255,111
Department of Wildlife and Fisheries	1,599,284	0	0	786,213	87,695
Ethics Administrator	625,343	240,485	0	0	0
Office of Student Financial Assistance	819,237	0	0	0	0
Louisiana Educational Television Authority	5,181	0	0	0	0
Board of Regents	1,102	0	0	0	0
Louisiana Universities Marine Consortium	4,139	0	0	0	0
DOE - Management and Finance	11,448	0	0	0	0
DOE - Subgrantee Assistance	135,216	295,700	0	0	0
DOE - Special School District	3,909	0	0	0	0
Office of Risk Management	137	0	0	0	0
Administrative Services	0	0	0	0	0
Louisiana Property Assistance Agency	281	0	0	0	0

**Schedule of Activity for Accounts Receivable
Over 180 Days Past Due by Agency
For the Quarter Ended 03/31/2008**

Agency	Agency In-House	Attorney General	Private Collection Agency	Other	Amount Under Protest
Federal Property Assistance Agency	18,467	0	0	0	0
Office of Telecommunications Management	4,028	0	0	0	0
Prison Enterprises	23,679	0	0	0	0
Office of Aircraft Services	1,479	0	0	0	0
Department of Environmental Quality	3,093,560	0	0	0	0
District Attorneys and Assistants	0	0	0	0	0
Total State Agencies	\$ 542,704,736	\$ 5,359,193	\$ 378,692,517	\$ 4,738,172	\$ 9,623,474
Grand Total	\$ 651,146,438	\$ 7,101,779	\$ 387,482,160	\$ 5,831,472	\$ 9,663,853

Note: The grand total of "Receivables Over 180 Days Past Due" equals \$1,061,225,702 referenced on page 2 and page 6.

NOTES TO THE RECEIVABLES REPORT

Significant Policies and Procedures:

A. Scope of Reporting - This report includes information related to receivables and debt owed to the State of Louisiana for the quarter. Receivables included are those of various departments, agencies, and other organizational units governed by the Legislature and/or constitutional officers of the State of Louisiana using the criteria established by Governmental Accounting Standards Board (GASB) Statement 14, *The Financial Reporting Entity*.

B. Purpose - Quarterly Receivables Reporting is necessary to provide a summary of the status of the state's receivables and related collections activity by agency. The primary purpose of this report is to provide information concerning the State's receivables in order to determine the effectiveness of State agency receivables management. Receivables management consists of a method for collecting resources owed the state and methods to minimize the amounts "estimated to be uncollectible and eventually" written off.

C. Past Due Receivables - For purposes of this reporting package, "Past Due Receivables" are receivables over 1 day past due.

D. Basis of Accounting - Receivables are recognized when goods are delivered or services are performed but collection has not occurred or when an amount to be claimed by the State as future cash can be reasonably estimated. These reports include only those amounts identifiable at the end of each quarter. Receivables are reported by revenue source, for example, amounts due from vendors, receivables from individuals, and major state revenue items such as sales tax and severance tax. This report does not include receivables due under the Louisiana Employment Security Law because of the enabling legislation. In addition, receivables from the federal government are not included, as the collectibility of these receivables are assured. Also, the report does not include inter-agency or intra-agency receivables.

E. Other - The amount for the Louisiana State University Health Sciences Center - Health Care Services Division includes amounts for all state hospitals. The Vocational Technical Colleges are included in LCTCS – Louisiana Technical College.

F. Subsequent Events – Hurricanes Katrina and Rita have impacted the collecting of receivables for the current fiscal year and possibly for future years to come.