



State of Louisiana
DIVISION OF ADMINISTRATION

OFFICE OF STATEWIDE REPORTING AND ACCOUNTING POLICY

M. J. AMIKE® FOSTER, JR.
GOVERNOR

MARK C. DRENNEN
COMMISSIONER OF ADMINISTRATION

June 12, 2000

MEMORANDUM SA 00-39

TO: Fiscal Officer
All ISIS Agencies

FROM: F. Howard Karlton, CPA
Director

SUBJECT: Archiving the AFS DISC Table

The Office of Statewide Reporting and Accounting Policy (OSRAP) is responsible for maintaining the AFS DISC table. Entries on this table are used to validate prompt payment discounts entered on payment voucher transactions in ISIS. The discount type on the DISC table is only one character. This means that the number of discounts available for use in ISIS is limited to the number of characters on a keyboard. Additionally, this table is not fiscal year specific as are many of the other structure and control tables in AFS. Consequently, OSRAP has experienced a shortage in available discount types.

To alleviate this situation, OSRAP is having the table archived on 6/30/00. OSRAP has requested this action to provide the agencies with a record of the discounts used on payment documents while giving OSRAP an opportunity to clean up the table. The archive table will be available through InfoMaker. The name of the table defined in InfoMaker will be ARCHDISC. You may use it when needed with the ARCHOPVL and GFSOPVL tables when researching and reporting on payments. At 8/14, OSRAP will remove discounts that are duplicates or have not been used on checks or EFTs in the last six months. Those discount types are:

Discount Type	Description	%	# of Days	Discount Day
<	30% 30 DAYS	30.00	030	00
+	5%, 45 DAYS NET 45	5.00	045	00
;	2% 10TH DAY NET 25TH	2.00	000	10
^	5.10, 30 NET 31	5.10	030	00
>	2% 59 DAYS NET 60	2.00	059	00
=	.10% 30 DAYS	0.10	030	00
~	5.5% 30 DAYS	5.50	030	00
[2.5% 30 NET 31	2.50	030	00
]	8% 30 DAYS	8.00	030	00
{	.30% 3 DAYS NET 30	0.30	003	00
}	1.20% 15 DAYS NET 30	1.20	015	00
\	30% 10 DAYS NET 30	30.00	010	00
!	5% 10 DAYS, NET 30	5.00	010	00
&	10% 10 DAYS NET 30	10.00	010	00
^	5.10, 30 NET 31	5.10	030	00
C	1% 30 DAYS	1.00	030	00
D	2% 30 DAYS	2.00	030	00

M	2% 45 DAYS NET 46	2.00	045	00
S	.03% 30 DAYS, NET 30	0.03	030	00
T	5% 90 DAYS, NET 120	5.00	090	00
U	6% 30 DAYS, NET 30	6.00	030	00
V	4% 30 DAYS, NET 30	4.00	030	00
W	1% 20 DAYS, NET 30	1.00	020	00
Y	1% 25 DAYS, NET 26	1.00	025	00
Z	2% 24 DAYS, NET 25	2.00	024	00
2	1.5% 15 DAYS NET 30	1.50	015	00
4	9% NET 30 DAYS	9.00	030	00

You should verify that discount terms are valid before using them on payment transactions by accessing the AFS DISC table. Though discount terms may be entered on the AGPS OFST, ORD4 and OINV, they are not validated until the OPAY record is set to status code 635. In AFS, validation does not occur until the payment voucher is edited. If a discount is not on this table at the point of validation, it will fail.

These processes are looking for the discount percent and the number of days or discount day. It does not verify the net period. For instance, discount 2 is described as 1.5% 15 days net 30. If the discount entered on your payment voucher is 1.5% 15 days net 45, the system can use discount 2 as it is only looking for the discount percent and the number of discount days. Therefore, a request to add 1.5% 15 days net 45 will not be granted, as the needed discount is available.

We will recycle the numbers listed above after 8/14 as requested for pending payment transactions only. You may request the addition of a discount by calling the OSRAP Help Desk. If you have any questions, please contact the OSRAP Help Desk at (225) 342-1095.

FHK: rtj