



**State of Louisiana**  
DIVISION OF ADMINISTRATION

**OFFICE OF STATEWIDE REPORTING AND ACCOUNTING POLICY**

M. J. AMIKE® FOSTER, JR.  
GOVERNOR

MARK C. DRENNEN  
COMMISSIONER OF ADMINISTRATION

June 6, 2002

**MEMORANDUM OSRAP 02-31A**

TO: Fiscal Officers  
All State Agencies

FROM: F. Howard Karlton, CPA, CGFM  
Director

SUBJECT: Revised Aged Outstanding Checks Report

The Aged Outstanding Checks Report has been updated and includes checks that have been outstanding from 30 days to over 180 days as of 6/6/02 against appropriations within your agency. We regret any inconvenience caused by the report that was dated 6/3/02.

**Remember, each agency should continue to use this report to resolve any outstanding checks by June 25, 2002. This report will be updated at the beginning of every month by OSRAP and is located at <http://www.state.la.us/OSRAP/INDEX.HTM>, directly beneath the Vendor Training Manual button.**

If you have any questions regarding this memorandum or have problems downloading the information, contact the OSRAP Help Desk at (225)342-1097.

FHK:am

c: Mr. Gary Hall, CPA