



State of Louisiana
DIVISION OF ADMINISTRATION

OFFICE OF STATEWIDE REPORTING AND ACCOUNTING POLICY

KATHLEEN BABINEAUX BLANCO
GOVERNOR

JERRY LUKE LEBLANC
COMMISSIONER OF ADMINISTRATION

May 9, 2006

OSRAP MEMORANDUM 06-20

TO: Fiscal Officers
All CAFR Entities

FROM: Afranie Adomako, CPA
Director

SUBJECT: Annual Financial Reporting (AFR) Packets

The Office of Statewide Reporting and Accounting Policy (OSRAP) will send out AFR packets electronically for the fiscal year ending June 30, 2006. Packets will also be available on our website at www.doa.la.gov/osrap/index.htm. Currently, **the 2006 version is not available**, but should be available around the end of the fiscal year. If you do not have access to the internet or the ability to retrieve the documents electronically, your entity may request a hard copy from us by e-mailing Katherine Porche (Katherine.Porche@la.gov) or calling her at 225-219-4442. Please make this request by May 31, 2006.

Although we are sending the AFR packets electronically, we request that you return the completed AFR packet and original, signed, and notarized affidavit to OSRAP in hard copy form. A copy of the AFR must be forwarded under separate cover to the Legislative Auditor's office along with an original, signed and notarized affidavit.

Should you have any questions, please contact Deborah Zundel at 225-342-0710 or Mark Rhodes 225-342-0711.

AA:dz