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ANGELE DAVIS
COMMISSIONER OF ADMINISTRATION

State of Louisiana
Division of Administration
Office of Statewide Reporting and Accounting Policy

May 9, 2008

OSRAP MEMORANDUM 08-15A

TO: Fiscal Officers
ISIS Agencies

FROM: Afranie Adomako, CPA
Director

SUBJECT: Amendment to OSRAP Memorandum 08-15 – Purchases Not Encumbered by 6/30/08 - LDO Limit Correction

OSRAP Memorandum 08-15 stated that the LDO limit is \$500.00, however, that amount has been changed to **\$1,000.00**. The LDO limit will be set back to **\$1,000.00** on August 15, 2008. Also, it is the policy of the Division of Administration that agencies should only process LDOs of **\$1,000.00** or more for **FY08 purchases only** during the 13th accounting period.

The use of the raised limit is intended for FY08 purchases only and it will be monitored by OSRAP. Failure to follow the procurement code as outlined in R. S. 39 Chapter 17 will result in the transaction being null and void.

If you have any questions, call the OSRAP Help Desk at (225) 342-1097. Remember, all OSRAP memorandums and forms may be accessed through our home page at <http://www.doa.louisiana.gov/OSRAP/index.htm>.

AA: am

C: Ms. Pat Cane
Ms. Denise Lea