



State of Louisiana
Division of Administration
Office of Statewide Reporting and Accounting Policy

May 22, 2008

OSRAP MEMORANDUM 08-17

TO: Fiscal Officers
ISIS Agencies

FROM: Afranie Adomako, CPA
Director

SUBJECT: Electronic Funds Transfers (EFT)

This memorandum is to inform you about the Electronic Fund Transfer (EFT) process. For confidentiality reasons, our office maintains the EFT tables in ISIS. To determine whether a vendor is on EFT, access the VEN2 table in AFS. Scan for the vendor number and look at the "EFT STATUS" field. The letter "A" indicates an active EFT record.

To determine whether a vendor has received an EFT payment, access the WREC table in AFS. The EFT transactions are listed under bank account code "FT". Scan for Bank Account Code "FT" and enter the EF number in the WARRANT NO field. If the WARRANT DATE and LAST ACT DATE are the same and the STAT is "C" (Cleared), the payment was successfully transmitted to the vendor's account. If the WARRANT DATE and LAST ACT DATE are different, the STAT will be "O" (Outstanding) or "V" (Voided). An "O" means the payment was returned and OSRAP is in the process of voiding it. A "V" means the payment has been voided. Access the OPVL table in AFS to determine whether or not the payment was reissued.

EFT payments are processed daily, except for State and Federal holidays. Since the EFT payments are transmitted as ACH credit files, the funds are available in the vendor's account 2 business days after the Warrant Date. OSRAP is responsible for handling all EFT Returns and Notifications of Changes. We will notify your agency about EFT returns after they have been resolved.

If your agency sends any correspondence to vendors that includes the attached EFT form and instructions, please make sure they return the completed form to OSRAP via fax at (225) 342-1053 or mail to: P.O. Box 94095, Baton Rouge, LA 70804-9095.

OSRAP Memo 08-17
Page 2 of 2
May 22, 2008

If you have any EFT questions, call Angela Murphy at (225) 342-2209. Remember, all OSRAP memorandums and forms may be accessed through our home page at <http://www.doa.louisiana.gov/OSRAP/index.htm>

AA: am

[Click here for Attachment](#)