



State of Louisiana
DIVISION OF ADMINISTRATION

OFFICE OF STATE UNIFORM PAYROLL

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COMMISSIONER OF ADMINISTRATION

July 19, 2007

OFFICE OF STATE UNIFORM PAYROLL MEMORANDUM #2008-04

TO: All ISIS HR Paid Agencies

FROM: Jena W. Cary
Director

SUBJECT: Statewide Vendor Product Enhancement Approvals

The Office of State Uniform Payroll (OSUP) is responsible for the administration of the rules governing state employee payroll deductions. Products that are authorized through OSUP are for all state employees and all state agencies of the executive branch of state government as defined under R.S. 36:4. An **exception** to this is higher education facilities overseen by a Governing Board. The Governing Board has the authority to approve additional products or remove any product per the boards' established policies.

The following enhancements have been approved for the May 1, 2007 deadline to be effective August 1, 2007:

- 1. New York Life, non-flex eligible Whole Life policy

Original Policy	Enhanced Policy
EWL 987.52	EWL 207-52.43

There will be no changes to the product descriptions or wage types in eEnrollment/ISIS HR as these are enhancements to specific policies under the existing product.

Vendors will advise employees of the enhanced policies during consultations. There is no specific agency action necessary for the enhancement to the non-flex policies.

If you have any questions, please contact Angela Woods at (225) 342-5345 or Angel Vernon at (225) 342-5344.

JWC:ACV

c: Ray Harrison, OGB